

To: General Purposes Committee, 23 January 2017

From: Councillor Keith Everett

Ridgewood Village Hall Management Committee

1. The Committee held a well-attended meeting on 17 January 2017.
2. Architect drawings for the planned extension of the Hall are awaited.
3. There is some maintenance work still to be done on the building. It is reckoned that the flooring will need to be sanded soon as it has become grubby. The basement also needs to be cleared out.
4. The Committee authorised an investigation into the purchase and installation of a defibrillator on the premises.
5. The Committee authorised the purchase of a specially-designed disposal unit for soiled baby nappies. The door to the disabled toilet will have a sign to say that it also contains a baby-changing facility.
6. The Hall cleaner has given notice that he will leave this job in April. Plans were made for finding a replacement.
7. The Committee authorised the introduction of a Hall booking system that can be accessed on-line.
8. Successful improvements had been made to the Hall's heating system.
9. A Sub-Committee has been set-up for the purpose of organising Ridgewood community events that will be used to raise funds for the Hall's extension. Six major events for 2017 have been agreed and the Committee authorised payments to meet up-front costs.
10. The Committee's banking arrangements were reviewed in light of the bank's decision to introduce charges on the present arrangements.
11. The meeting closed at 8.46pm.