



UCKFIELD TOWN COUNCIL

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Town Clerk – Holly Goring

**YOU ARE HEREBY SUMMONED TO THE ANNUAL STATUTORY MEETING OF
UCKFIELD TOWN COUNCIL**

in

The Council Chamber, Uckfield Civic Centre

on

Tuesday 8th May 2018 at 7.00pm

AGENDA

1.0 ELECTION OF TOWN MAYOR

**2.0 TO RECEIVE THE TOWN MAYOR'S DECLARATION OF ACCEPTANCE OF
OFFICE**

3.0 ELECTION OF DEPUTY TOWN MAYOR

4.0 DECLARATIONS OF INTEREST

Members and Officers are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this agenda. Should any Member consider that they require a dispensation in relation to any prejudicial interest that they may have, they are asked to make a written application to the Clerk well in advance of the meeting.

Notice should be given at this part of the meeting of any intended declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent.

**5.0 STATEMENTS FROM MEMBERS OF THE PUBLIC ON MATTERS ON THE
AGENDA AT THE MAYOR'S DISCRETION**

6.0 APOLOGIES FOR ABSENCE

7.0 TO APPOINT MEMBERS TO SERVE ON THE UNDER MENTIONED STANDING COMMITTEES

- (a) General Purposes (9 Members)
- (b) Environment and Leisure (9 Members)
- (c) Plans (7 Members)

(The meeting will now adjourn to allow the committees to meet and elect a Chairman and Vice-chairman, following which the meeting will reconvene.)

Standing Orders state:-

15.3 - "Chairmen of committees and sub-committees should not serve as Chairmen longer than three consecutive years. Nor should any Member of the Council be Chairman of more than one committee or sub-committee at any one time."

15.4 - "Neither shall the Deputy Mayor be Chairman of a full committee.")

8.0 TO APPOINT MEMBERS TO SERVE ON THE UNDER MENTIONED SUB-COMMITTEES AND THE VOICE EDITORIAL PANEL

(Standing Order No. 19.1.8 states that, "*The Chairman or in their absence the Vice-chairman of the committee shall be members of every sub-committee reporting to it unless they signify that they do not wish to serve.*")

- (d) Personnel (5 Members)
 - (e) Finance (5 Members)
- (Both reporting to the General Purposes Committee)

(The meeting will now adjourn to allow the sub-committees to meet and elect a Chairman and Vice-chairman following which the meeting will reconvene.)

- (f) The Voice Editorial Panel (3 Members)

9.0 TO APPOINT REPRESENTATIVES TO OUTSIDE BODIES
(Attached)

10.0 TO APPOINT MEMBERS TO THE CIVIC CENTRE WORKING GROUP
(Attached)

11.0 SIGNING OF GRAVE CERTIFICATES AND TO NOTE TRANSFERS OF DEEDS OF GRANT

12.0 MINUTES

12.1 To **RESOLVE** that the minutes of the Full Council meeting of the 9th April 2018 be taken as read, confirmed as a correct record and signed by the Town Mayor.

12.2 To note the minutes of the Annual Town Meeting of the 10th April 2018, previously circulated, and for the Town Council's committees to take forward the issues raised as appropriate.

12.3 Action List
(Attached)

13.0 COMMITTEE MINUTES

13.1 To note the acts and proceedings of the following committee meetings:-

- | | | |
|-----|---------------------------------|-----------------------------|
| (a) | Environment & Leisure Committee | 30 th April 2018 |
| (b) | Plans Committee | 23 rd April 2018 |
| (c) | General Purposes Committee | 16 th April 2018 |

14.0 TO NOTE THE APPOINTMENT OF MEMBERS TO COMPLETE AUDITS UNTIL THE ANNUAL STATUTORY MEETING IN MAY 2019
(Attached)

15.0 TO RECEIVE UPDATES FROM REPRESENTATIVES TO OUTSIDE BODIES

- (i) The Uckfield Town Centre Regeneration Joint Committee
(Nothing to report – next meeting due to take place summer 2018)
- (ii) Neighbourhood Plan Steering Group
(Attached)
- (iii) Gatwick Airport Consultation Panel
(Nothing to report at present)

16.0 TO RECEIVE REPORTS FROM FULL COUNCIL WORKING GROUPS

- (i) Uckfield – Events Working Group
(Attached)
- (ii) Dementia Friendly Working Group – Uckfield Dementia Forum
(Attached)
- (iii) Civic Centre Working Group
(nothing to report at present)

17.0 QUESTIONS BY MEMBERS PREVIOUSLY NOTIFIED

(No questions received by the deadline)

18.0 TO CONSIDER THE PROPOSED CHANGES TO SPECIFIC PARISH BOUNDARIES AND NUMBERS IN WEALDEN DISTRICT COUNCIL'S COMMUNITY GOVERNANCE REVIEW
(Attached)

19.0 TO CONSIDER THE PROPOSED NAME OF THE NEW DOUBLE ROUNDABOUT ADJOINING THE RIDGEWOOD FARM DEVELOPMENT
(Attached)

20.0 TO CONSIDER THE LATEST PROPOSALS REGARDING THE FOOTWAY(S) LINKING RIDGEWOOD FARM DEVELOPMENT AND UCKFIELD TOWN
(to follow)

21.0 TOWN MAYORS ANNOUNCEMENTS

22.0 TOWN CLERK'S ANNOUNCEMENTS

23.0 CONFIDENTIAL BUSINESS

To consider whether to RESOLVE to exclude the press and public (pursuant to the Public Bodies (Admission to Meetings) Act 1960) during consideration of the following confidential business to be conducted.

None received.

A handwritten signature in blue ink, appearing to be 'C. Jones', written over a horizontal line.

Town Clerk
1st May 2018

UCKFIELD TOWN COUNCIL



COMMITTEE MEMBERSHIP 2018-19

GENERAL PURPOSES COMMITTEE (9) (Reports to Full Council)			ENVIRONMENT AND LEISURE COMMITTEE (9) (Reports to Full Council)		
1.			1.		
2.			2.		
3.			3.		
4.			4.		
5.			5.		
6.			6.		
7.			7.		
8.			8.		
9.			9.		
PLANS COMMITTEE (7) (Reports to Full Council)			FINANCE SUB-COMMITTEE (5) (Reports to General Purposes Committee)		
1.			1.		
2.			2.		
3.			3.		
4.			4.		
5.			5.		
6.					
7.					
PERSONNEL SUB-COMMITTEE (5) (Reports to General Purposes Committee)			THE VOICE EDITORIAL PANEL (3) (Reports to General Purposes Committee)		
1.			1.		
2.			2.		
3.			3.		
4.					
5.					

UCKFIELD TOWN COUNCIL

REPRESENTATIVES ON OUTSIDE BODIES 2018-19

FULL COUNCIL

Organisation	No. Required	
Uckfield Town Centre Regeneration Joint Committee	2	
Uckfield Town Centre Regeneration Joint Committee – Substitute Members	2	
Neighbourhood Plan Steering Group	2	
Gatwick Airport Consultation Group	(2) 1 member and 1 substitute	

ENVIRONMENT AND LEISURE COMMITTEE

Uckfield Railway Line Parishes Committee	1	
West Park L. N. R.	(2) (1 member and 1 substitute)	
Hempstead Meadows L. N. R	(2) (1 member and 1 substitute)	
Uckfield and District Twinning Association (AGM and events only)	1	
Age Concern (AGM only)	1	
Luxford Centre Management Committee	1	
Wealden Bus Alliance	1	
Active Uckfield	2	

GENERAL PURPOSES COMMITTEE

Uckfield Volunteer Centre	1	
Citizens Advice Bureau	1	
Ridgewood Village Hall Management Committee	1	
Wealden Works	(2) 1 member and 1 substitute	
Uckfield & District Housing Association Ltd. Management Committee	(2) 1 member and 1 substitute	
Uckfield and District Preservation Society - Bridge Cottage Committee (AGM only)	1	
Wealden District Association of Local Councils Management Committee	1	
Wealden District Association of Local Councils Planning Panel	1	
(East) Sussex Association of Local Councils (Attendance at AGM only)	(2) 1 member and 1 substitute	
Emergency Planning Co-ordinators	2	

The Annual Statutory meeting of the Council

Tuesday 8th May 2018

Agenda item 10.0

TO APPOINT MEMBERS TO THE CIVIC CENTRE WORKING GROUP

1.0 Summary

1.1 This report asks the Council to appoint members to the Civic Centre Working Group for 2018/19.

2.0 Background

2.1 The Civic Centre Working Group was set up in its present form in 2012.

2.2 Since the formation of the working group in 2012, the Town Council has worked with consultants, reviewed the services being provided, implemented changes, and continued to seek improvements to services and the overall profitability of the Civic Centre.

2.3 Over the course of 2017/18, the working group have undertaken work to improve existing processes, review the branding of the Civic Centre, advertising, events programme and website. The working group have also been considering the proposed renovation of the restaurant and the various costs and contractors associated with this project.

3.0 Recommendations

3.1 Members are asked to consider the above report, and;

3.2 In line with the Working Group Policy (Policy no. 39), appoint five Members to the Civic Centre Working Group for 2018/19.

Contact Officer: Holly Goring

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UCKFIELD TOWN COUNCIL

ACTION LIST – FOR INFORMATION ONLY

Full Council

Resolution No.	Details	Date Raised	Action By	Date Complete
<u>FC.105.02.17</u>	14.0 To sign and seal the byelaws for <u>Hempstead Meadows Local Nature Reserve</u> and <u>West Park Local Nature Reserve</u> Members RESOLVED to sign and seal the byelaws for <u>Hempstead Meadows</u> and <u>West Park Local Nature Reserves</u> .	20.02.17	CW	The previous byelaws are due to be revoked at the meeting of Environment & Leisure Committee on 30 th April 2018 and the process undertaken from there.
<u>FC.43.07.17</u>	16.1 Update from <u>Civic Centre Working Group</u> Members noted the report and RESOLVED to approve the use of general reserves up to the amount of £5,000, if required, towards rebuilding a new Civic Centre website.	31.07.17	HG/ DN	The Civic Centre website is near completion and will be launched early May 2018.
<u>FC81.01.18</u>	9.0 To review <u>community safety within Uckfield</u> and <u>updates from Community Warden Schemes elsewhere</u> It was therefore RESOLVED TO: (i) ask how the increase of the PCC precept would be used; (ii) invite the Interim District Commander for Wealden to meet with Uckfield Town Council, and; (iii) request that the Town Clerk investigate the powers that a community warden would have if they became accredited.	15.01.18	HG	The Town Clerk is currently liaising with the Commissioner's office to arrange a time for councillors to meet with the Police & Crime Commissioner. The Town Council is also working closely with Sussex Police to address the current incidents of anti-social behaviour.

<u>Resolution No.</u>	<u>Details</u>	<u>Date Raised</u>	<u>Action By</u>	<u>Date Complete</u>
<u>FC95.02.18</u>	<p>9.0 To consider the <u>Draft Asset Management Plan for 2018/23</u> it was therefore RESOLVED to:</p> <p>(a) note the contents of the draft Asset Management Plan;</p> <p>(b) adopt the Asset Management Plan as a key strategic document which sits alongside the Budget and Strategic Plan;</p> <p>(c) give authorization for the Town Clerk to proceed with the recommended next steps listed in 1.6 and obtain external support from Pyxis Consulting to help with developing a key procedure for declaring assets surplus.</p>	26.02.18	HG	The Town Clerk has finalised the document and liaised with Pyxis Consulting to develop a key procedure. This is currently in draft form and will be presented to Full Council shortly.
<u>FC.107.04.18</u>	<p>9.0 To consider a motion submitted by Councillor Paul Sparks it was therefore RESOLVED to accept the motion with the following additions:</p> <p><i>"It is widely accepted that plastics cause great environmental damage. In view of this, Uckfield Town Council will commence a process of undertaking an audit on current usage of single use plastics and exploring alternatives with the aim of becoming a plastic free Town Council by the end of 2018.</i></p> <p><i>This audit will cover all areas of the Town Council including the Civic Centre and events organised by the Town Council. The Town Clerk is requested to investigate the cost implications of using alternatives as part of this process. It is envisaged that this will be a catalyst to make Uckfield a plastic free Town working with the Chamber of Commerce and other local bodies."</i></p>	09.04.18	HG	Work is in progress to review this motion.
<u>FC108.04.18</u>	<p>10.0 To consider a report on Wealden Works</p> <p>After some discussion, members subsequently RESOLVED to request the Town Clerk to liaise with Wealden Works and recommend that they:</p> <p>(i) put forward an application through the community grants process for 2019/20;</p> <p>(ii) provide further information on their financial situation and demonstration of their work with Uckfield residents, to be considered as part of the 2019/20 budget setting process.</p>	09.04.18	HG	Contact will be made shortly at the start of the council's next community grants programme.

<u>Resolution No.</u>	<u>Details</u>	<u>Date Raised</u>	<u>Action By</u>	<u>Date Complete</u>
<u>FC109.04.18</u>	<p><u>11.0 To consider East Sussex County Council's consultation proposals on household waste site services</u> Members RESOLVED to request that all Town Councillors respond to the consultation individually as local residents and encourage residents to complete the survey, and for the Town Clerk to complete a response on behalf of the Town Council.</p>	09.04.18	HG	<p>A response was provided by the Town Clerk on 19th April 2018 to East Sussex County Council which reflected the comments made at the last meeting of Full Council. NFA.</p>
<u>FC113.04.18</u>	<p><u>16.0 Town Clerk's Announcements</u> After some discussion, members RESOLVED to set aside a budget from general reserves of up to £1,000 to provide suitable clothing and accessories, and membership of the Guild for the new role of Town Crier.</p>	09.04.18	HG	<p>The budget has been set aside and contact has been made with Tailors who specialise in Town Crier livery. Work underway.</p>

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The Annual Statutory meeting of the Council

Tuesday 8th May 2018

Agenda item 14.0

TO NOTE THE APPOINTMENT OF MEMBERS TO COMPLETE AUDITS UNTIL THE ANNUAL STATUTORY MEETING IN MAY 2019

1.0 Summary

1.1 This report sets out the rota for member audits for the coming municipal year.

2.0 Background

2.1 In order to obtain all the relevant background information relating to the completion of the monthly audit, Members are asked to refer to the 'Members' Audit Policy No. 63' which states:

2.1.1 At each Annual Statutory Meeting, the Clerk will provide a schedule of Members who will be required to undertake the Members' Audit for a particular month. Such Audit will be required to be completed within the first two weeks of the following month and individual Members will be required to make an appropriate appointment with the Responsible Financial Officer accordingly.

2.1.2 Should any Member not be able to make the date set out for them in the schedule, it will be their responsibility to make alternative arrangements with another Member to fulfil their obligations for that month.

2.2 The following members undertook an audit in 2017/18:

Month	Listed	Undertook audit
April	Cllr. C. Macve	Cllr. C. Macve
May	Cllr. D. Ward	Cllr. D. Ward
June	Cllr. S. Mayhew	-
July	Cllr. H. Firth	-
August	Cllr. I. Smith	Cllr. I. Smith
September	Cllr. P. Sparks	Cllr. P. Sparks
October	Cllr. L. Eastwood	Cllr. K. Everett
November	Cllr. D. Bennett	Cllr. P. Sparks
December	Cllr. J. Anderson	Cllr. P. Meakin
January	Cllr. P. Meakin	Cllr. P. Meakin
February	Cllr. K. Everett	Cllr. K. Everett
March	Cllr. D. French	Cllr. P. Meakin
April	Cllr. J. Love	Will take place mid-May

- 2.3 As you will see, attendance varied in 2017/18, with two audits missed and some members being nominated to cover those missed or to cover members who were unable to attend later on in the year.
- 2.4 The Town Clerk reminds councillors at the beginning of each month to make contact with the Assistant Town Clerk to arrange a time to carry out these audits. The audit does not have to be a long process. For those members in full time employment it could even be carried out prior to a committee meeting one evening with the Assistant Town Clerk. It must be stressed however that the process is adhered to and procedures are maintained, as these audits continue to ensure independent checks of our accounting and any minor corrections are identified early on.
- 2.5 A new schedule has been prepared for 2018/19. Members are asked to place a note in their diary to make contact with the Assistant Town Clerk to make the necessary arrangements. Audits are undertaken after the full month has completed. For example the audit for the month of May 2018 would take place mid-June 2018.

Month	Councillor
May	Cllr. J. Beesley
June	Cllr. S. Mayhew
July	Cllr. H. Firth
August	Cllr. D. French
September	Cllr. L. Eastwood
October	Cllr. D. Bennett
November	Cllr. C. Macve
December	Cllr. D. Ward
January	Cllr. I. Smith
February	Cllr. K. Everett
March	Cllr. P. Sparks
April	Cllr. P. Meakin

3.0 Recommendations

- 3.1 Members are asked to note and approve the proposed schedule for member audits in 2018/19 and make appropriate arrangements with the Assistant Town Clerk & Responsible Financial Officer.

Background Papers: Members' Audit Policy No. 63

Contact Officer: Holly Goring

Meeting of Full Council

Tuesday 8th May 2018

Agenda Item 15.0 (ii)

TO RECEIVE REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES: NEIGHBOURHOOD PLAN STEERING GROUP

Members of the Neighbourhood Plan Steering Group met for their monthly meeting on Thursday 19th April 2018.

Between meetings, steering group members had been working hard on their theme working papers (Environment & Health, Transport & Access, Infrastructure & Recreation and Local Economy). These working papers presented a key overview on each theme and a SWOT analysis (*the strengths, weaknesses, opportunities and threats*) of that subject in Uckfield. It also set out their reviews into existing planning policy frameworks and the evidence available in support of the draft policies the group have created.

Steering group members had also commenced work on their character assessments, which involved visiting specific areas of the town to record information on the setting, landuse, layout, vehicular and pedestrian routes, key spaces, building styles, landmarks, green and natural features and views into and out of these areas.

At the April meeting, members worked through in detail, a list of green spaces within Uckfield. The list consisted of green natural spaces that the steering group had identified back in 2015/16, and the list of green assets owned and maintained by the Town Council.

It was explained that any spaces listed in the 'local green spaces report' as part of the Neighbourhood Plan were being designated to protect them. Some of the green spaces currently included in the full list might be useful to include in the character assessment but not meet the criteria for designation. It was advised that further legislation was being discussed by central government in relation to ancient woodlands, so this might automatically provide greater protection for these spaces. Further checks were also being sought on areas such as playing fields and play spaces. Steering group members were also advised that strips of land that sat adjacent to the highway could not be included due to potential future expansion of the highway.

There were three key criteria that had to be assessed for each green space:

- (1) Close proximity to community;
- (2) Demonstrably special to the local community (by beauty, history, recreation, tranquility and wildlife) – although it was added that there needed to be a strong case and evidence available;
- (3) Extensive tract of land – if the site was extensive it could not be included in the list.

Steering group members worked through the list and questioned whether development was likely, and whether the space met the criteria to become designated as a local green space or if it just needed incorporating in the character assessment for that area.

The next meeting will take place on Thursday 24th May 2018 where work in these areas will continue.

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Meeting of Full Council

Tuesday 8th May 2018

Agenda Item 16.0 (i)

TO RECEIVE REPORTS FROM FULL COUNCIL WORKING GROUPS: 'UCKFIELD EVENTS WORKING GROUP' (CELEBRATE UCKFIELD)

The working group has met on one occasion since the last meeting of Full Council. The group met on 16th April 2018. The group have been focusing their attention on preparations for 'Weald on the Field' – a day festival event taking place on Saturday 4th August 2018. This event takes place in Luxford Field and celebrates all things local – streetfood, local produce, local crafts and good entertainment.

The working group have met with partners Food Rocks and Wealden District Council to agree procedures for this year's event and the working group continues to receive support from councillors and local organisations such as local traders, Uckfield Chamber of Commerce, Uckfield & District Lions, Uckfield Performance Ensemble, Uckfield FM, Uckfield Matters and Wealden District Council who all sit around the table to arrange the logistics of the event.

Work is underway to prepare the following elements of the event. A number of streetfood and entertainment acts are already booked in and will provide something for all members of the family.

- promotion to potential stallholders;
- music/entertainment;
- sound and technical;
- promotion and marketing;
- fundraising and sponsorship opportunities;
- children's activities;
- facilities and logistics.

The group looks forward to promoting the event and communicating the finer details of the day over the next few weeks.

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The Annual Statutory meeting of Full Council

Tuesday 8th May 2018

Agenda 16.0 (ii)

TO RECEIVE REPORTS FROM FULL COUNCIL WORKING GROUPS: UCKFIELD DEMENTIA FORUM

The Uckfield Dementia Forum last met on Monday 23rd April 2018. At this meeting the group reviewed the feedback that had been received from the consultation exercise carried out in March. This had involved placing suggestion boxes in key locations in Uckfield (*Waitrose, Tesco's, Uckfield Library, Sussex Support Services and Uckfield Civic Centre*) to find out what carers and those living with dementia would like to see in the town in terms of support and activities.

The feedback received indicated that they would like to have access to a directory of key contact information about local services, badge or posters in shops to say which businesses are dementia friendly, a dementia café to enable carers to meet others and share their experiences, information on day care, and a place that people living with dementia can go in the town if they become confused.

In terms of activities, respondents were keen to see a range of activities including music and singing events, film screenings, coffee mornings, craft activities, yoga for dementia.

As part of National Dementia Awareness Fortnight in May, the Forum have organised:

Saturday 12th May 2018 (2.00pm – 4.00pm) – Saturday Social
Sussex Support Service, Victoria Pavilion, Victoria Pleasure Ground, TN22 5DJ
Day event hosted by Home Instead Senior Care & Sussex Support Service Ltd, with cream teas and musical activities.

Wednesday 23rd May 2018 at 1.45pm - Dementia Finance Information Session
Luxford Centre, Library Way, Uckfield, TN22 1AR
People living with dementia and their carers are invited to attend to spend some time receiving key financial advice and guidance, followed by afternoon tea at the Luxfords Centre.

A statement will be released to the media shortly to promote these events.

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Annual Statutory meeting of Full Council

Tuesday 8th May 2018

Agenda Item 18.0

TO CONSIDER THE PROPOSED CHANGES TO SPECIFIC PARISH BOUNDARIES IN WEALDEN DISTRICT COUNCIL'S COMMUNITY GOVERNANCE REVIEW

1.0 Summary

- 1.1 Wealden District Council is currently undertaking a review of Parish boundaries and parish electoral arrangements in specific areas of Wealden District, subject to them receiving requests from those parishes. These proposals are being considered as part of a Community Governance Review (CGR).
- 1.2 As a key consultee, Uckfield Town Council has been invited to comment on these proposals.
- 1.3 There is specific guidance relating to Community Governance Reviews which is set out by the Department of Local Government & Communities and Electoral Commission:

"50. Parish councils continue to have two main roles: community representation and local administration. For both purposes it is desirable that a parish should reflect a distinctive and recognisable community of place, with its own sense of identity. The views of local communities and inhabitants are of central importance.

51. The identification of a community is not a precise or rigid matter. The pattern of daily life in each of the existing communities, the local centres for education and child care, shopping, community activities, worship, leisure pursuits, transport facilities and means of communication generally will have an influence. However, the focus of people's day-to-day activities may not be reflected in their feeling of community identity. For instance, historic loyalty may be to a town but the local community of interest and social focus may lie within a part of the town with its own separate identity.

52. Section 93 of the 2007 Act requires principal councils to ensure that community governance within the area under review will be:

*Reflective of the identities and interests of the community in that area and
Effective and convenient*

53. When considering the criteria identified in the 2007 Act, principal councils should take into account a number of influential factors, including:

*The impact of community governance arrangements on community cohesion and
The size, population and boundaries of a local community of parish."*

1.4 The Community Governance Review instigated in 2017/18 includes the following parishes:

Fletching Parish and its boundary with Danehill Parish

This proposal would affect one property in the Sliders Lane/Furners Green area.

[Map showing the Fletching Parish Council Proposal and its boundary with Danehill Parish Council \(pdf\)](#)

Fletching Parish and its boundary with Maresfield Parish

This proposal would affect 11 properties in Down Street, Nutley, TN22 3LG. Fletching Parish Council have contacted 7 (out of 11) properties in that area who have indicated that they feel more connected with Fletching than Maresfield or Nutley (those shown pink on the plan below).

[Map showing the Fletching Parish Council Proposal and its boundary with Maresfield Parish Council \(pdf\)](#)

Frant Parish and its boundary with Rotherfield Parish

Frant Parish Council has requested a review with its boundary with Rotherfield Parish Council. The Frant Parish Council proposal is largely based on the existing Eridge Rotherfield Polling District - WFGK, with the exception of 2 areas to the east.

According to the Frant Parish Council proposal, the green hatched area on the plan below would remain in the Rotherfield Parish and the red hatched area would transfer into Frant Parish from the Rotherfield Parish, Mark Cross and Eridge Ward - WFGK - Mark Cross Rotherfield polling district. The bold orange line shows the boundary of the existing WFGK - Eridge Rotherfield polling district. If Wealden District Council is minded to include this proposal in the CGR, it is proposed that the area under consideration would be the WFGK polling district (excluding red hatch, including green hatch).

[Map showing the Frant Parish Council Proposal and its boundary with Rotherfield Parish Council \(pdf\)](#)

Frant Parish Council has submitted a [document outlining the reasons for its proposal \(pdf\)](#)
[Map submitted by Frant Parish Council showing their proposal \(pdf\)](#)

Isfield Parish Council and Little Horsted Parish Meeting

Isfield Parish Council has proposed being grouped with Little Horsted Parish Meeting. If the District Council agrees to this proposal, it could be done by grouping parishes together under a joint council. A grouping does not alter the status of a parish or the extent of a parish. Each unit would retain their identity and their electors meeting. A group cannot be formed without the consent of the electors' meeting of each of the units concerned. A Grouping Order must name the Group, provide for separate representation on the local council; and specify provisions for charities or trusts and the custody of documents of parish/community documents to preserve the rights of each unit.

In addition to this proposal, Little Horsted residents are also being consulted on whether Little Horsted should be established as a separate Parish Council - put forward by Little Horsted Parish Meeting.

[Isfield Parish Area \(pdf\)](#)

[Little Horsted Parish Meeting Area \(pdf\)](#)

Hailsham - the number of councillors to be elected to the Town Council

Hailsham Town Council has requested a reduction in the number of Town Councillors from 24 to 18 with effect from 2019. The Wealden (Electoral) Changes Order 2016 abolishes the current five town wards and creates seven wards maintaining 24 seats as at present. The Town Council have proposed a reduction of six councillors to 18 as summarised below:

Hailsham Town Council Proposals

New Town Council Ward wef 2019	Number of councillors as per Changes Order	Number of councillors as per Town Council proposal
Hailsham Central	4	3
Hailsham East	4	3
Hailsham North	4	3
Hailsham North West	4	3
Hailsham South	3	2
Hailsham West	4	3
Magham Down	1	1

Hailsham Town Council has submitted the following statement to support its proposal.

"The reasons behind the proposal - to justify why your parish wants the change

At present Hailsham Town Council is the second largest parish or town council in Surrey and Sussex in terms of number of members. It is felt that reducing the number of councillors would bring the levels down to that of similar sized councils with similar populations in the parish.

A reduction in the number of councillors will help to ensure there are fewer uncontested seats at the next election in 2019 which is therefore better for democracy and democratic representation. (At the 2015 election all 24 seats for HTC were uncontested and therefore each council member 'elected unopposed'),

An overall reduction in the number of councillors will reduce overall costs for the council; the council currently pays its members an allowance - this overall cost will reduce if there are fewer councillors,

There are likely to be fewer bye-elections and therefore a reduction in the costs of those for HTC as a whole

There will also be lesser costs for administration, postage of documents, training for councillors etc

A reduction in the number of councillors will in fact be less confusing for the members of the public, in that the representatives for their ward will be fewer and therefore make it easier to contact them and indeed to know who to contact.

Overall smaller council with fewer members will more 'efficient' in that it will be easier to meet at shorter notice, fewer councillors will be required to be in attendance to ensure meetings are quorate. "

Little Horsted Parish Meeting

Little Horsted has requested that consideration be given to establishing Little Horsted as a Parish Council.

[Little Horsted Parish Meeting Area \(pdf\)](#)

- 1.5 All these proposals are subject to a period of public consultation which will run to Wednesday 15 May 2018. Wealden District Council's Overview and Scrutiny Committee will then consider the outcome of the consultation on 21 May 2018 to decide which proposals should be implemented.

2.0 Recommendations

2.1 Members are asked to:

- (i) note the contents of the above report;
- (ii) advise the Town Clerk if the Town Council wishes to continue to respond to any matters referred to within the

Contact Officer: Holly Goring

Appendices: Appendix A (Map of Fletching Parish with Danehill)
Appendix B (Map of Fletching Parish with Maresfield)
Appendix C (Map of Frant Parish with Rotherfield)
Appendix D (Map of Isfield Parish with Little Horsted)
Appendix E (Little Horsted Parish Meeting)



Site Centred Location Plan

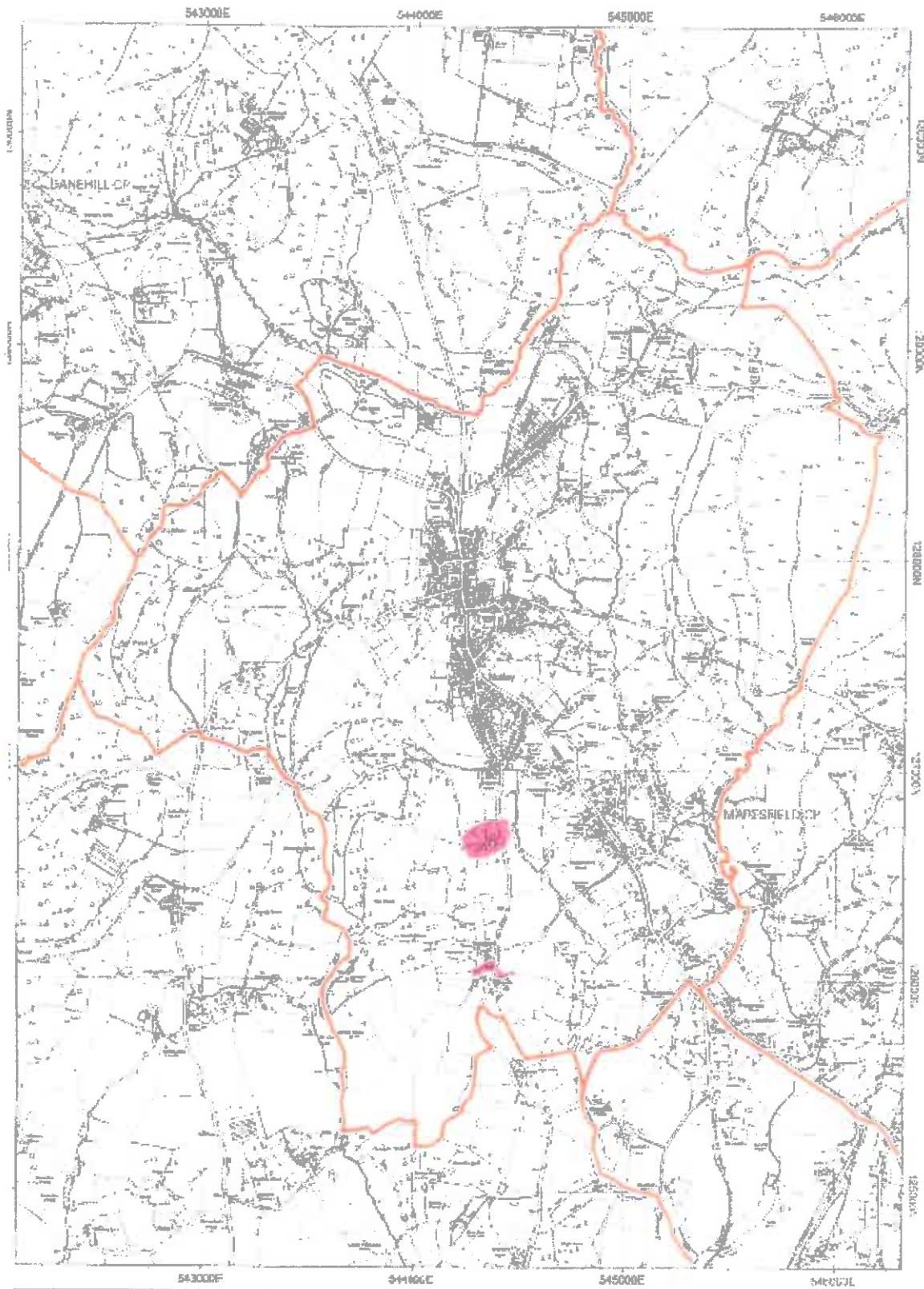
Scale 1:2500

Date Printed: 25/10/2017



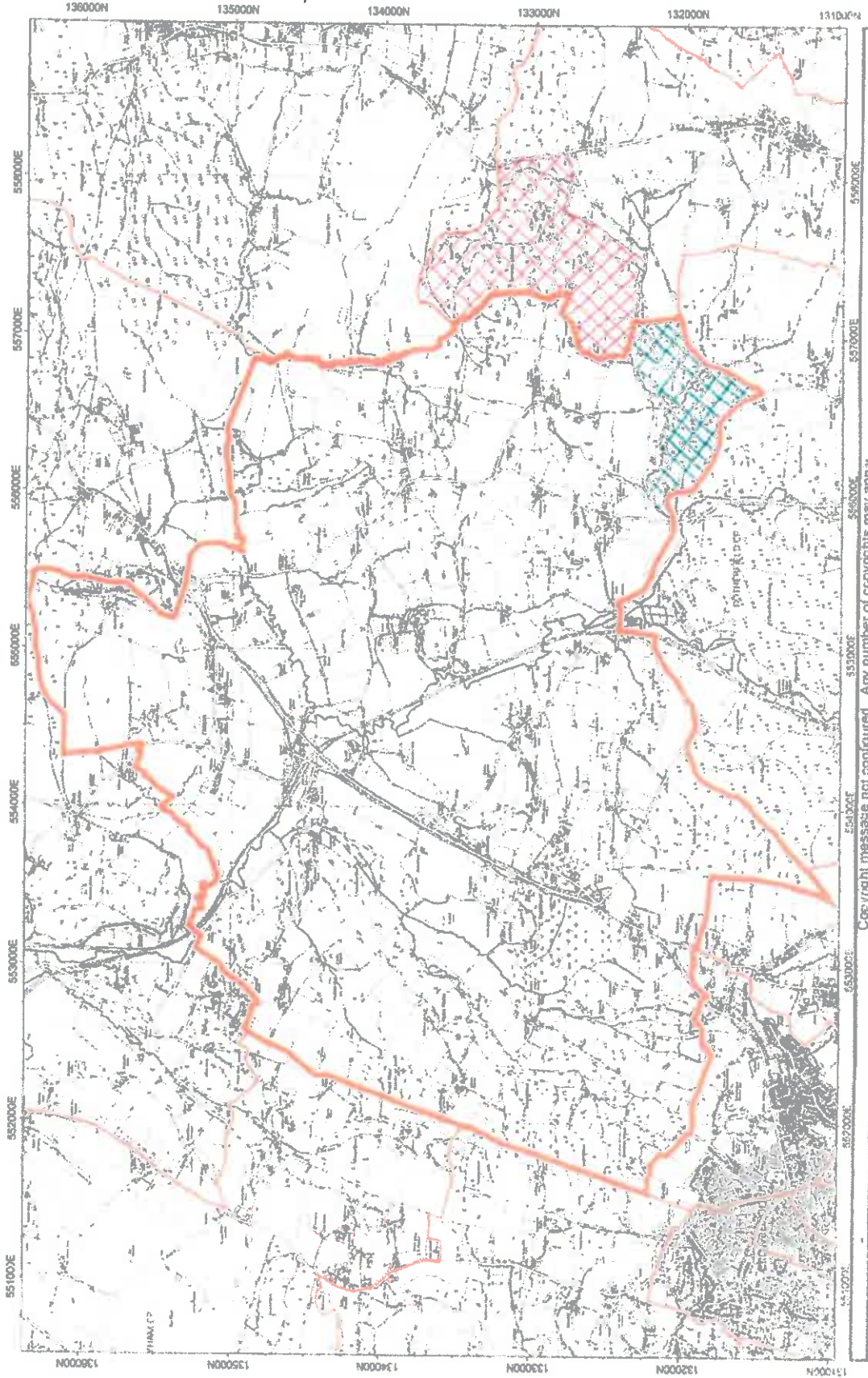
Appendix B – Fletching/Maresfield

WMBK - Nutley



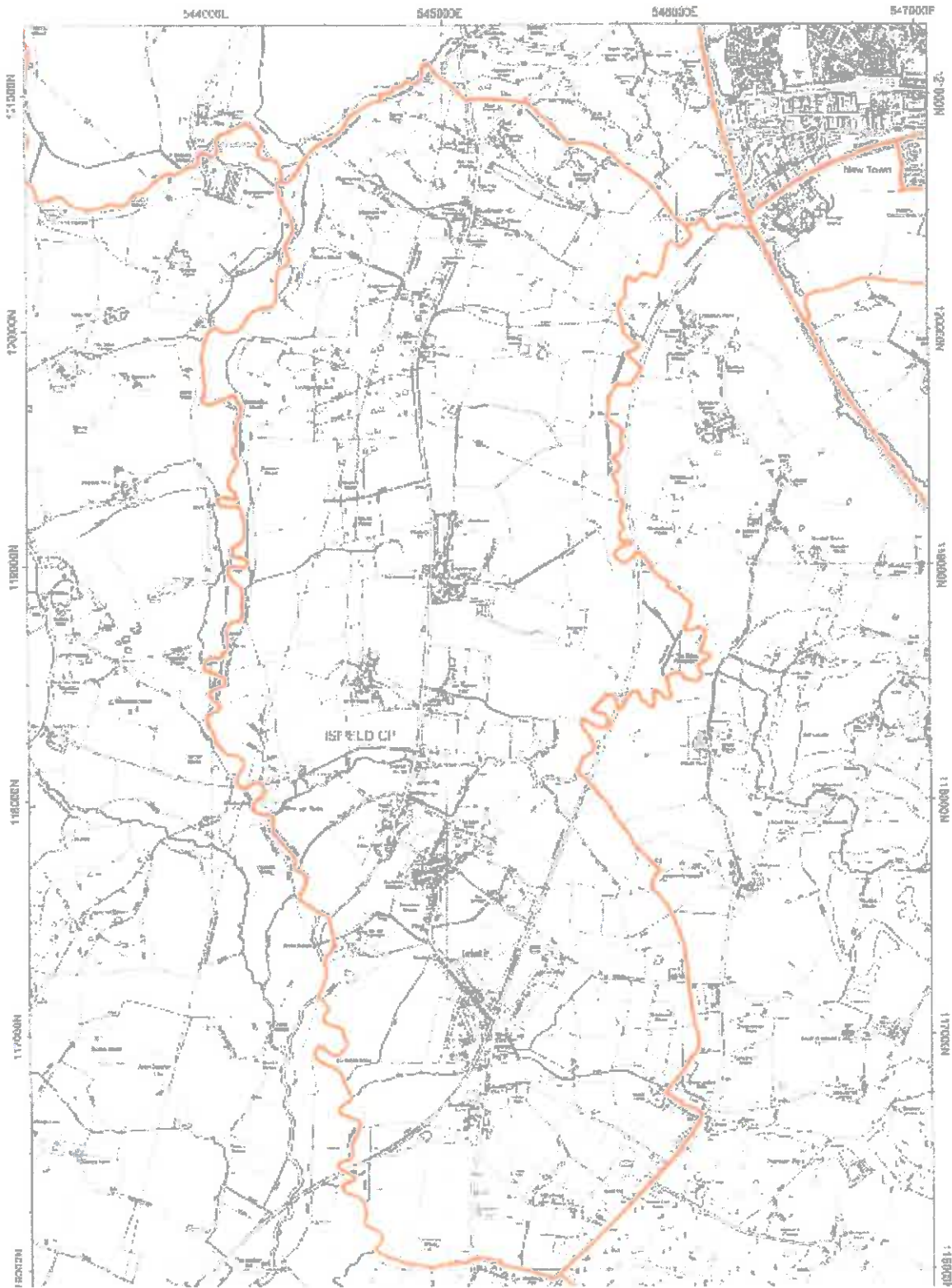
Appendix C – Frant/Rotherfield

WFGK - Eridge Rotherfield



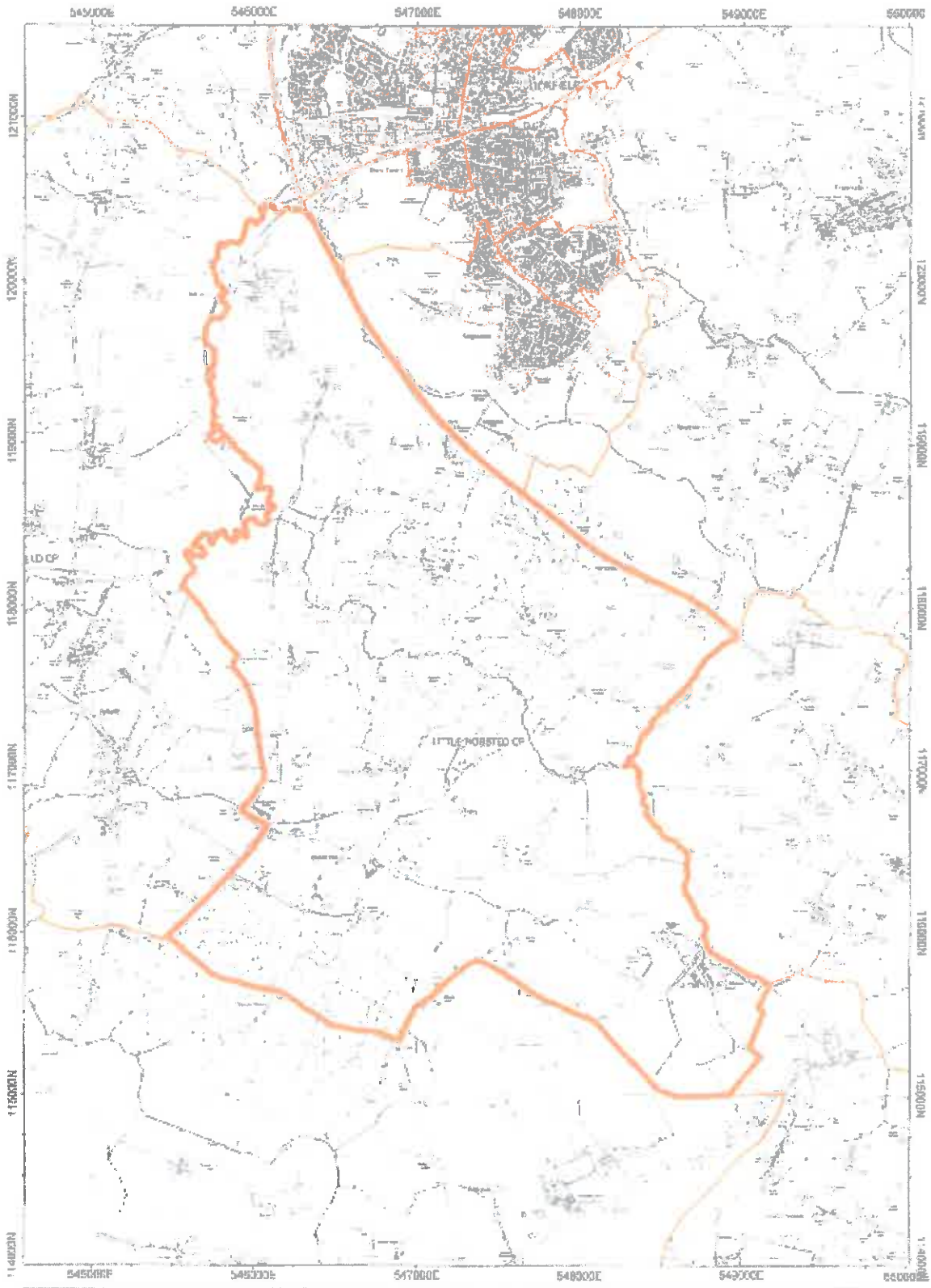
Appendix D – Isfield Parish

WMBF - Isfield



Appendix E – Little Horsted Parish

WUSH - Little Horsted



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Annual Statutory meeting of Full Council

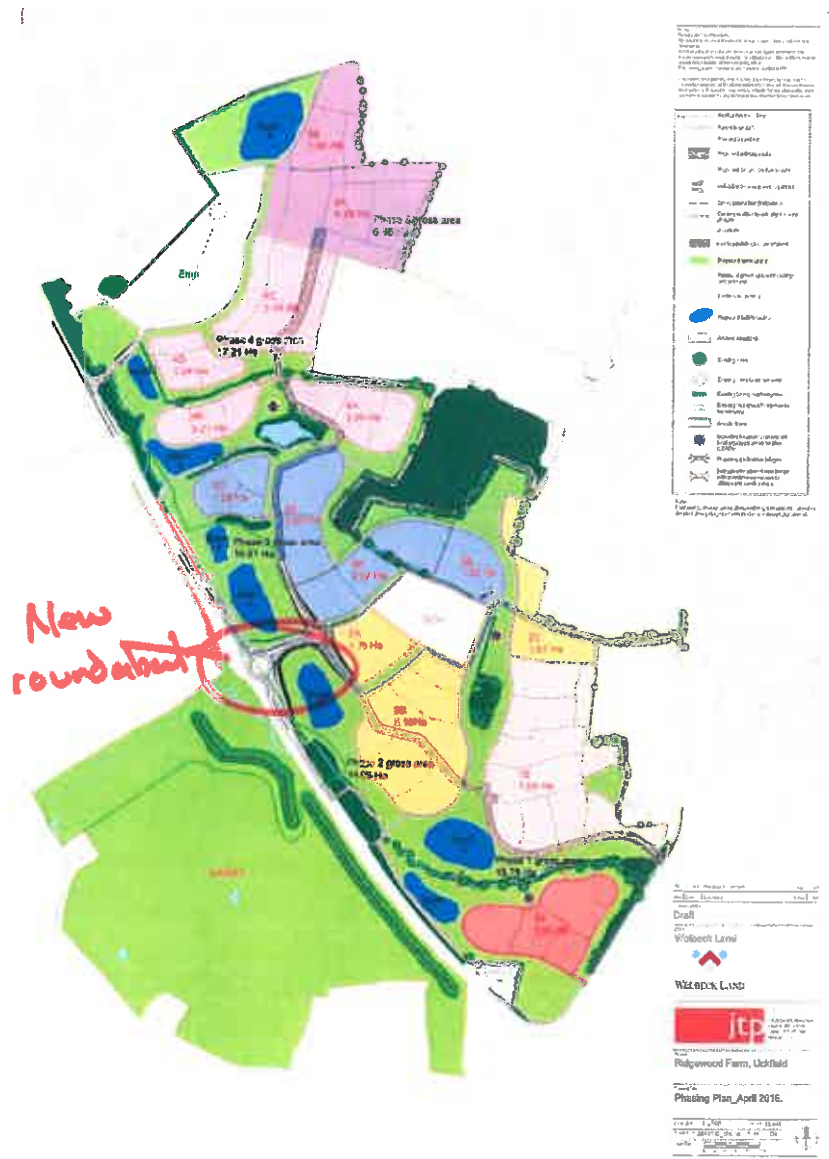
Tuesday 8th May 2018

Agenda Item 19.0

TO CONSIDER THE PROPOSED NAME OF THE NEW DOUBLE ROUNDABOUT ADJOINING THE RIDGEWOOD FARM DEVELOPMENT

1.0 Summary

1.1 Members will be aware that as part of the highway plan linked to the full Ridgewood Farm development, there is a proposal to create a double roundabout between Little Horsted roundabout and Copwood roundabout on the A22. These new highway alterations will be introduced during phase 2 of the Ridgewood Farm development (so after Phases 1A and 1B are complete).



- 1.2 Welbeck's Strategic Land department are currently progressing the detailed design of this double roundabout which will be the access point for the remaining 750 dwellings. This double roundabout will provide access into the development directly from the A22.
- 1.3 Welbeck have been asked by East Sussex County Council if there is a specific name for the new roundabout. At present, Welbeck are proposing something straightforward such as 'Ridgewood Roundabout.'
- 1.4 Uckfield Town Council has been asked for its views on the naming of the roundabout and whether this suggestion is appropriate for the area.

2.0 Recommendations

- 2.1 Members are asked to:
 - (i) note the contents of the above report;
 - (ii) advise the Town Clerk if the Town Council wishes to comment on the proposed name of the roundabout.

Contact Officer: Holly Goring

Appendices: Appendix A (Map presenting the double roundabout)



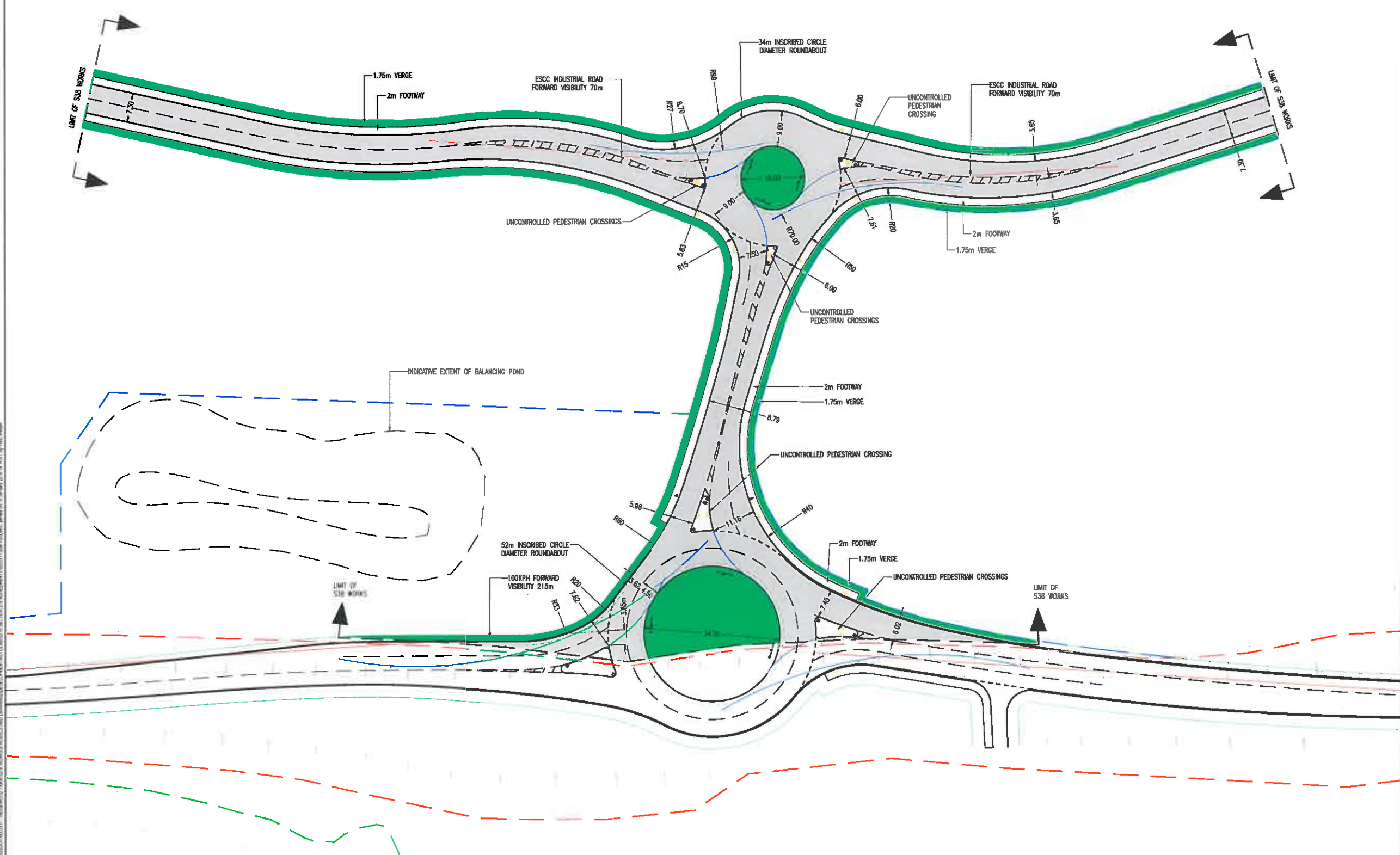
DO NOT SCALE

NOTES

- 1. DO NOT SCALE FROM DRAWING
- 2. ALL ROAD SIGNS AND MARKINGS TO BE IN ACCORDANCE WITH THE TSRGD 2016 AND AMENDMENTS

KEY:

- APPLICATION SITE BOUNDARY
- EXISTING HIGHWAY/ S278 BOUNDARY
- S38 BOUNDARY
- PROPOSED CARRIAGEWAY
- PROPOSED FOOTWAY
- PROPOSED GRASS VERGE
- PROPOSED TACTILE PAVING
- PROPOSED SIGN POST
- PROPOSED BOLLARD



REV	DATE	BY	DESCRIPTION	CHK	APP
B	15/01/18	WF	GEOMETRY AMENDED TO SUIT ESCC COMMENTS	SC	SC
A	28/11/17	WF	FIRST ISSUE	SC	SC

DRAWING STATUS: **S2 - FOR INFORMATION**

wsp

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CLIENT: **WELBECK LAND**

ARCHITECT:

PROJECT: **J1 HIGHWAY WORKS, RIDGEWOOD FARM**

TITLE: **S38 WORKS GENERAL ARRANGEMENT**

SCALE @ A1:	1:500	CHECKED:	SC	APPROVED:	SC
PROJECT NO:	70033311	DESIGNED BY:	WF	DRAWN BY:	MC
DRAWING NO:	70033311-S38-100	DATE:	January 18	REV:	B

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