



# UCKFIELD TOWN COUNCIL

Council Offices, Civic Centre  
Uckfield, East Sussex, TN22 1AE

Tel: (01825) 762774 Fax: (01825) 765757

e-mail: [townclerk@uckfieldtc.gov.uk](mailto:townclerk@uckfieldtc.gov.uk)

[www.uckfieldtc.gov.uk](http://www.uckfieldtc.gov.uk)

**Town Clerk – Holly Goring**

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A Meeting of the **Environment and Leisure Committee** to be held on  
**Monday 13<sup>th</sup> November 2017 at 7.00pm**  
in  
**The Council Chamber, Civic Centre**

## AGENDA

### **1.0. DECLARATIONS OF INTEREST**

Members and Officers are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda. Should any Member consider that they require a dispensation in relation to any prejudicial interest that they may have, they are asked to make a written application to the Clerk well in advance of the meeting.

Notice should be given at this part of the meeting of any intended declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent.

### **2.0. STATEMENTS FROM MEMBERS OF THE PUBLIC ON MATTERS ON THE AGENDA AT THE CHAIRMAN'S DISCRETION**

### **3.0. APOLOGIES FOR ABSENCE**

### **4.0. MINUTES**

#### **4.1. Minutes of the meeting of the Environment and Leisure Committee held on 2<sup>nd</sup> October 2017**

#### **4.2. Action list – For information only (Attached)**

#### **4.3. Project Monitoring List – For information only (Attached)**

### **5.0. FINANCE**

#### **5.1. To note bills paid**

#### **5.2. Income and Expenditure Financial Forecast (Attached)**

#### **5.3. 2018/2019 Draft Budgets and New Initiatives (Attached)**

**6.0. ADMINISTRATION**

- 6.1. Licence to create a gated access between Ridgewood Recreation Ground and the Uckfield Millennium Green Trust  
(Attached)

**7.0. ENVIRONMENT**

None

**8.0. LEISURE**

- 8.1. Allotment Competition  
(Attached)
- 8.2. Hughes Way Play Area Update  
(Attached)
- 8.3. Promotion of our Town's green spaces and encouraging good health and wellbeing  
(Attached)
- 8.4. Access from Victoria Pleasure Ground to St Philips Catholic Primary School Survey  
(Attached)

**9.0. REPORTS FROM WORKING GROUPS AND TO AGREE TERMS OF REFERENCE**

- 9.1. Road Safety (Attached)
- 9.2. Speed Indication Device (SID)

**10.0. REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE ORGANISATIONS**

- 10.1. Uckfield Railway Line Parishes (nothing to report at this time)
- 10.2. West Park LNR and Hempstead Meadows LNR – Supporters Group (Attached)
- 10.3. Uckfield and District Twinning (nothing to report at this time)
- 10.4. Age Concern (Attached)
- 10.5. Luxford Centre Management Committee (nothing to report at this time)
- 10.6. Active Uckfield Group (Attached)
- 10.7. Wealden Bus Alliance (Attached)

**11.0 CHAIRMANS ANNOUNCEMENTS**



**Holly Goring**  
**Town Clerk**  
7<sup>th</sup> November 2017

## **Meeting of the Environment & Leisure Committee**

**13<sup>th</sup> November 2017**

### **Agenda Item 5.3.**

#### **Draft Budget New Initiatives 2018/2019**

##### **1.0. Summary**

- 1.1. The report details new initiative's put forward by Members for consideration as part of the 2018/2019 Committee budgets.

##### **2.0. New Initiative's for Consideration**

- 2.1. The following suggestions have been put forward for the Committee to consider as part of the 2018/2019 budgets: -
- a) There is currently a lack of cover from inclement weather at Victoria Pleasure Ground (other than when the changing rooms are open). I would like the Committee to consider a canopy/awning attached to the pavilion, perhaps over the toilet facilities, or something grander.
  - b) I would like consideration to be given to a single corporate litter bin for all Uckfield Town Council locations, especially bins that are most successful in keeping out wildlife to prevent the unsightly distribution of the bin contents.

The Town Council currently has a total of 74 litter bins in its play parks and recreation grounds. There is currently a 'corporate' bin in most areas, which is made of green Durapol with a zinc coated steel liner and a lid with side openings for litter. There are some concrete uncovered bin's at HMLNR, New Barn, Elizabeth Gardens and Luxford Field. These are most suited to 'high' risk areas where they are frequently set light to as they do not cause destroy the bins.

The bin below made of glass fibre composite with a wooden front has been suggested at a cost of £310.00 per bin



Contact Officer: Christine Wheatley

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	Apr 17 Actuals £	May 17 Actuals £	Jun 17 Actuals £	Jul 17 Actuals £	Aug 17 Actuals £	Sep 17 Actuals £	Actuals to Date	Budget To Date	Oct 17 Budget £	Nov 17 Budget £	Dec 17 Budget £	Jan 18 Budget £	Feb 18 Budget £	Mar 18 Budget £	Total £	2017/2018 Budgets
<b>Income</b>																
<b>Income</b>																
Weald Hall Events	612	397	289	228	355	665	2,546	12,502	2,083	2,083	2,083	2,083	2,083	2,083	15,044	25,000
Allotments	123	124	16	23	35	0	321	0	0	5,000	0	0	0	0	5,321	5,000
Allotment Deposit	100	200	75	0	0	50	425	0	0	500	0	0	0	0	925	500
Playing Fields & Pitches, Sport Income	382	2,383	102	64	196	157	3,284	2,500	0	0	5,000	0	0	0	8,284	7,500
Playing Fields & Pitches, Event Income	436	166	1	172	3,549	394	4,718	4,400	0	0	0	0	0	0	4,718	4,400
WDC - West Park Culverts Agreement	210	0	0	0	0	0	210	0	0	0	0	0	0	0	210	0
Cemetery - Interments	1,784	337	3,337	1,596	2,491	9,718	19,263	9,476	1,579	1,579	1,579	1,579	1,579	1,579	28,737	18,950
Cemetery - Memorials	102	353	101	302	1,187	504	2,549	1,702	283	283	283	283	283	283	4,247	3,400
Cemetery - Sundry income	40	160	40	0	0	80	320	176	29	29	29	29	29	29	494	350
Cemetery Maintenance Charge	372	0	186	0	186	186	930	1,402	233	233	233	233	233	233	2,328	2,800
Env. Sundry Income	46	0	0	52	0	0	98	0	0	0	100	0	0	0	198	0
Litter/bus station	0	320	0	0	0	320	640	640	0	320	0	0	320	0	1,280	100
Roundabout income	0	873	0	0	0	0	873	875	0	0	0	0	0	0	873	1,280
Road Safety donations	0	0	0	200	0	0	200	0	0	0	0	0	0	0	200	875
<b>Total Income</b>	<b>4,207</b>	<b>5,313</b>	<b>4,147</b>	<b>2,637</b>	<b>7,999</b>	<b>12,074</b>	<b>36,377</b>	<b>33,673</b>	<b>4,207</b>	<b>10,027</b>	<b>9,307</b>	<b>4,207</b>	<b>4,527</b>	<b>4,207</b>	<b>72,859</b>	<b>70,155</b>
<b>Weald On the Field Grant</b>															<b>1,936</b>	
<b>Expenditure</b>																
<b>Expenditure</b>																
Clothing - Corp/Prot, Outdoor staff	41	0	0	100	0	59	200	700	0	0	0	0	0	0	200	700
Olives Meadow Upgrade S.Lights	0	16,650	0	0	0	0	16,650	0	0	0	0	0	0	0	16,650	0
Renew/Update Interp Boards	0	235	0	0	0	0	235	0	0	0	0	0	0	0	235	0
Street Lights, Supply & Maintenance	8,867	0	0	0	0	0	8,867	0	0	0	0	0	0	9,000	17,867	9,000
Street Light Repairs	0	0	1,442	0	0	0	1,442	1,442	0	0	1,758	0	0	0	3,200	3,200
Bus Shelters	0	0	0	0	0	0	0	0	0	0	0	0	60	0	60	60
Allotments	359	6	220	0	0	0	585	998	167	167	167	167	167	167	1,587	2,000
Playing Fields and Pitches	69	191	7,425	0	544	970	9,199	9,000	0	0	9,000	0	0	0	18,199	18,000
Play areas rolling programmes	2,000	550	7,465	(250)	0	0	9,765	0	0	0	0	0	0	0	9,765	0
Play Areas	127	126	602	132	0	4	991	1,252	208	208	208	208	208	208	2,239	2,500
Cemetery, rates	98	100	100	100	100	100	598	558	92	92	92	92	92	92	1,150	1,110
Grave digging	0	320	0	320	0	1,280	1,920	2,498	417	417	417	417	417	417	4,422	5,000
Cemetery, litter	293	40	293	0	0	0	626	502	83	83	83	83	83	83	1,124	1,000
Cemetery Sundries	0	74	42	0	0	62	178	0	0	0	0	0	0	0	178	0
Cemetery Maintenance	0	0	0	0	0	0	0	0	200	0	0	0	0	0	200	200
General Equipment Repairs	184	0	133	152	195	0	664	1,552	258	258	258	258	258	258	2,212	3,100
New Equipment	386	37	0	111	0	944	1,478	0	0	3,000	0	0	0	0	4,478	3,000
Grounds Maintenance Contract	52	3,629	907	0	0	0	4,588	9,998	1,667	1,667	1,667	1,667	1,667	1,667	14,590	20,000
Grounds Maintenance general	102	132	688	144	197	193	1,456	1,102	183	183	183	183	183	183	2,554	2,200
Hire of Equipment	0	0	0	0	0	0	0	0	0	0	100	0	0	0	100	100
LNRS & Sites of Interest - Ranger	2,165	2,108	2,172	2,168	2,168	2,165	12,946	13,075	2,180	2,180	2,180	2,180	2,180	2,180	26,026	26,155
LNRS & Sites of Interest - Working budget	253	66	0	111	60	59	549	1,748	292	292	292	292	292	292	2,301	3,500
Transit	69	73	240	121	0	73	576	14,083	180	180	180	180	180	180	1,656	2,163
Ford Ranger	57	56	0	52	325	58	548	652	108	108	108	108	108	108	1,196	1,300
Tractor maintenance & running costs	42	1,053	46	88	0	89	1,318	750	125	125	125	125	125	125	2,068	1,500
Movano Vehicle	75	75	118	71	75	102	516	1,083	180	180	180	180	180	180	1,596	2,163
Fencing	0	0	74	0	0	26	100	0	0	0	1,000	0	0	0	1,100	1,000
Trees	0	0	0	460	0	110	570	2,250	375	375	375	375	375	375	2,820	4,500
Graffiti Removal	0	0	0	0	0	0	0	0	0	0	0	0	0	100	100	100
Litter Bins	0	0	0	0	0	613	613	0	0	0	520	0	0	0	1,133	520
Litter Collection, Open spaces	939	40	971	0	0	118	2,068	2,078	317	317	317	317	317	317	3,970	3,980
Horticulture	0	0	130	0	0	0	130	300	0	0	0	0	0	0	130	300
Weald Hall Events	1,002	1,929	0	0	0	287	3,218	7,500	1,250	1,250	1,250	1,250	1,250	1,250	10,718	15,000
Festival Tent	0	0	0	0	0	0	0	50	0	0	0	0	0	0	0	50
Corp Dev - Signage outside areas	0	103	0	0	0	0	103	0	250	0	0	0	0	0	353	250
Roundabouts exp	0	0	0	0	0	0	0	0	50	0	0	0	0	0	50	100
Groundsmen - Salaries	5,813	6,583	6,548	6,548	6,548	6,235	38,275	39,873	6,645	6,645	6,645	6,645	6,645	6,645	78,145	79,743
Groundsmen - National Insurance	444	528	528	528	528	528	3,084	3,278	546	546	546	546	546	546	6,360	6,554

	Apr 17 Actuals £	May 17 Actuals £	Jun 17 Actuals £	Jul 17 Actuals £	Aug 17 Actuals £	Sep 17 Actuals £	Actuals to Date	Budget To Date	Oct 17 Budget £	Nov 17 Budget £	Dec 17 Budget £	Jan 18 Budget £	Feb 18 Budget £	Mar 18 Budget £	Total £	2017/2018 Budgets
Groundsmen - Pension	1,141	1,116	1,104	1,093	1,093	1,084	6,631	8,615	1,435	1,435	1,435	1,435	1,435	1,435	15,241	17,225
Town Security/CCTV	52	55	56	55	56	56	330	2,002	333	333	333	333	333	333	2,328	4,000
Road Safety Week	0	10	1,310	0	0	0	1,320	1,750	0	0	0	0	0	0	1,320	1,750
Floral Displays	0	0	1,864	462	462	462	3,250	4,000	0	0	0	0	0	0	3,250	4,000
Repair & Replacement street furniture	0	42	0	0	0	0	42	0	0	0	0	0	0	0	42	0
Cleaning Materials	0	0	0	0	0	0	0	50	0	0	50	0	0	0	50	100
Civic Hospitality	0	0	0	0	0	0	0	300	0	0	0	0	0	0	0	300
<b>Total Purchases</b>	<b>24,630</b>	<b>35,927</b>	<b>34,478</b>	<b>12,566</b>	<b>12,351</b>	<b>15,677</b>	<b>135,629</b>	<b>133,039</b>	<b>17,541</b>	<b>20,041</b>	<b>29,469</b>	<b>17,041</b>	<b>17,101</b>	<b>26,141</b>	<b>262,963</b>	<b>247,423</b>
<b>New Initiatives</b>																
Speed Reduction	0	400	0	0	0	0	400	400	0	4,600	0	0	0	0	5,000	5,000
Resurface Osborn Hall Car Park	0	0	0	0	0	0	0	0	0	0	0	0	0	7,000	7,000	7,000
West Park Car Park White Lines	0	0	0	415	0	0	415	1,000	0	0	0	0	0	0	415	1,000
Weald on the Field & Revival	0	0	250	3,344	1,294	296	5,184	1,500	1,500	0	0	0	0	0	6,684	3,000
Litter Policy Bins	0	0	0	0	0	0	0	0	0	0	0	0	0	3,000	3,000	3,000
<b>Total New Initiatives</b>	<b>0</b>	<b>400</b>	<b>250</b>	<b>3,759</b>	<b>1,294</b>	<b>296</b>	<b>5,999</b>	<b>2,900</b>	<b>1,500</b>	<b>4,600</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>22,099</b>	<b>19,000</b>

\*\* Earmarked Reserves

\* £9,000 From Earmarked Reserves

Environment Leisure Committee

Committee	Nominal Code		2017/2018 Budget	2017/2018 Predicted Outturn	2018/2019 Budget	Notes
		<b>CULTURAL, ENVIRONMENTAL, REGULATORY AND PLANNING SERVICES</b>				
		<b>Cultural and Related Services</b>				
		Recreation and Sport - Leisure and Recreation Grounds				
E & L	5,120	Playing Fields and Pitches	18,000		19,000	
E & L	5176	Play Equipment Repairs/Maintenance	2,500		2,600	
E & L	5203	Grounds Maintenance - Contract	20,000		16,000	
E & L	5204	Grounds Maintenance - General	2,200		2,225	Includes £625 for maintenance to rain harvest system
E & L	5201 & 5205	General Equipment Repairs and Hire	3,200		2,100	Hire £100 - General equipment repairs £2,000
E & L	5325	Skatepark Area	0		0	
E & L	5202	New Equipment	3,000		2,000	
E & L		Vehicle Running Costs				
E & L	5269	* Transit	2,163		2,200	
E & L	5279	* Movano	2,163		2,200	
E & L	5275	*Tractor	1,500		2,000	Two new tyres required
E & L	5271	* Ford Ranger	1,300		2,200	
		<b>TOTAL</b>	<b>56,026</b>		<b>52,525</b>	
		Income				
E & L	4110	* Sport Income	-7,500		-8,000	
E & L	4120	* Event Income	-4,400		-4,600	
		<b>TOTAL</b>	<b>-11,900</b>		<b>-12,600</b>	
		<b>Net Expenditure</b>	<b>44,126</b>		<b>39,925</b>	
		Public Open Spaces, Planting and Allotments				
E & L	5100	Allotments	2,000		2,030	1.5% increase
E & L	5231.5038	Hempstead Meadows and West Park LNRs + sites of conservation interest	3,500		3,500	
E & L	5295. 5296	Litter Bins and Collection	4,500		4,500	£3,950 collection/sacks - £550 bins
E&L	5375	Repair & replacement of street furniture	0		2,000	
E & L	5305	UTC Promotional Tent	50		50	
E & L	5330	Corporate Signage	250		250	
E & L	5058	Protective Clothing	700		700	
E & L	5280	Fencing	1,000		1,000	
E & L	5299	Horticulture - Bedding	300		300	
E & L	5285	Tree Works	4,500		4,500	
E & L	5377	Cleaning Materials	100		100	
		<b>TOTAL</b>	<b>16,900</b>		<b>18,930</b>	-
		Income				
E & L	4100. 4101	* Allotments	-5,500		-5,700	Includes £50 deposits 1.5% increase
		* Environment Sundry Income	-100		-100	Scrap metal etc.
E & L		West Park Culvert Maintenance Agreement with WDC	0		-210	
		<b>TOTAL</b>	<b>-5,600</b>		<b>-6,010</b>	
		<b>Net Expenditure</b>	<b>11,300</b>		<b>12,920</b>	
		Culture and Heritage				
E & L	5394	Twinning Hospitality	300		300	
E & L	5300	Civic Centre Events	15,000		40,900	
		Performing Rights Society			2,000	
		<b>TOTAL</b>	<b>15,300</b>		<b>43,200</b>	
E & L	4050	Income	-25,000		-66,000	
		<b>Net Expenditure</b>	<b>-9,700</b>		<b>-22,800</b>	



Committee	Nominal Code		2017/2018 Budget	2017/2018 Predicted Outturn	2018/2019 Budget	Notes
		<b>Planning and Development Services</b>				
		Economic Development				
E & L	5370	Town Security CCTV	4,000		4,000	Unsure of new system costs
E & L	5373	Floral Displays Town Centre Baskets & Troughs	4,000		4,000	Baskets, Planters, Boots/Shoe Zone
		<b>TOTAL</b>	<b>8,000</b>		<b>8,000</b>	
E & L	4350	Income - Roundabout	-875		-450	
		<b>Net Expenditure</b>	<b>7,125</b>		<b>7,550</b>	
		<b>Environmental and Regulatory Services</b>				
E & L	5180-5186	Cemetery Services				
		* Grave Digging	5,000		5,075	1.5% increase
		* Rates/Water	1,110		1,240	£1070 Rates £170 Water
		*Litter	1,000		1,250	
		* Maintenance	200		200	
		<b>TOTAL</b>	<b>7,310</b>		<b>7,765</b>	
		Income				
E & L	4180-4183	* Cemetery	-25,500		-30,000	1.5% increase
		<b>Net Expenditure</b>	<b>-18,190</b>		<b>-22,235</b>	
		<b>HIGHWAYS AND TRANSPORT SERVICES</b>				
		Highways and Transportation				
		Street Lights - Supply, Maintenance and Repairs				
E & L	5080	* Supply & Maintenance	9,000		9,000	
E & L	5081	* Repairs	3,200		3,200	
E & L	5082	* New Lights	0		0	
E & L	5372	Road Safety Week	1,750		1,768	1% increase
E & L	5086.5053.	Bus Shelters	60		60	
E&L	5350	Roundabout Expenditure	100		100	
		<b>TOTAL</b>	<b>14,110</b>		<b>14,128</b>	
		Income				
E & L	4370	* Road Safety Week	0		0	
E & L	42954240	* Delegated Functions	-1,280		-1,280	Litter Bus Station
		<b>TOTAL</b>	<b>-1,280</b>		<b>-1,280</b>	
		<b>Net Expenditure</b>	<b>12,830</b>		<b>12,848</b>	
		Other Buildings and Services to the Public				
E & L	5294	Graffiti Removal	100		100	
		<b>TOTAL</b>	<b>100</b>		<b>100</b>	
E & L	5360 - 5362	Salaries Groundsmen/Ranger	129,677		132,640	
		<b>TOTAL</b>	<b>129,677</b>		<b>132,640</b>	
		<b>TOTAL REVENUE EXPENDITURE</b>	<b>247,423</b>		<b>277,288</b>	
		<b>TOTAL INCOME</b>	<b>-70,155</b>		<b>-116,340</b>	
		<b>TOTAL</b>	<b>177,268</b>		<b>160,948</b>	



Committee	Nominal Code		2017/2018 Budget	2017/2018 Predicted Outturn	2018/2019 Budget	Notes
		<b>Long Term Earmarked Reserve Projects</b>				
		Play area	50,000		50,000	
		Cemetery Wall	9,300		0	
		Old Timbers Lane	3,000		1,500	
		CCTV replacement programme	2,000		0	
		Resurfacing Orsbom Hall car park	7,000		7,000	Year 2 of 2 year project
		<b>Total Long Term Earmarked Projects</b>	<b>71,300</b>		<b>58,500</b>	
		<b>TOTAL</b>				
		<b>New Initiatives 2017/2018</b>				
		White lining West Park pavilion car park	1,000		0	
		Weald on the Field & Revival Events etc.	3,000		3,030	1% increase - Move to revenue
		Litter Policy Bins	3,000		0	
		Speed Reduction Sign	5,000		0	
		<b>TOTAL</b>	<b>12,000</b>		<b>3,030</b>	
		<b>New Initiatives 2018/2019</b>				
		HMLNR & WPLNR			500	As per constitution £250 each group
		3 x Adult Sets Goal Posts			2,000	
		New Cricket Mower			3,000	£6000 new Mower 2 Year Project
		Vehicle Replacement			1,000	Long term project
		Upgrading path to Millennium Green and around Ridgewood Recreation Ground			2,300	
		<b>TOTAL</b>			<b>8,800</b>	

<b><u>TOTAL 2018/2019</u></b>				
<b>Total Revenue Expenditure</b>	<b>247,423</b>			<b>280,318</b>
<b>Total Long Term Earmarked Reserve Projects</b>	<b>71,300</b>			<b>58,500</b>
<b>Total New Initiatives</b>	<b>12,000</b>			<b>8,800</b>
<b>Total Budget Expenditure</b>	<b>330,723</b>			<b>347,618</b>
<b>Total Income</b>	<b>-70,155</b>			<b>-116,340</b>
<b>Net Expenditure</b>	<b>260,568</b>			<b>231,278</b>

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## **Meeting of the Environment & Leisure Committee**

**13<sup>th</sup> November 2017**

### **Agenda Item 6. 1.**

#### **Licence to Create a Gated Access Between Ridgewood Recreation Ground and the Uckfield Millennium Green Trust**

##### **1.0. Summary**

- 1.1. The report gives details of a Licence between the Uckfield Millennium Green Trust and Uckfield Town Council regarding an unauthorised access between the two boundaries.

##### **2.0. Background**

- 2.1. Members will recall at the Environment & Leisure meeting on the 21<sup>st</sup> August 2017, a report was discussed regarding an unauthorised access from Ridgewood Recreation Ground to the Millennium Green.
- 2.2. The proposal from the Trust was to allow the unauthorised access to become permanent by means of a Licence between the Trust and Uckfield Town Council. They also suggested three types of gates and adjacent fencing that would be acceptable to them.
- 2.3. The Trust also highlighted the poor state of the boundary fence which is the responsibility of the Town Council.
- 2.4. At the Committee Meeting Members resolved: -
  - a) to enter into a Licence agreement between Uckfield Town Council and the Uckfield Millennium Green Trust regarding the unauthorised access from Ridgewood Recreation Ground to the Uckfield Millennium Green, and provide a gate and adjacent fencing to the Trusts specification;
  - b) a wooden kiss gate being the preferred option;
  - c) to obtain quotes for re-instating the existing boundary fence for consideration at the 2018/2019 budget meeting.

##### **3.0. Licence**

- 3.1. The Millennium Green Trust has agreed to enter into a formal Licence agreement at the point shown on the plan and subject to the one-off payment of £1.00. (Attached)

##### **4.0. Fencing**

- 4.1. Quotations for fencing the boundary and a kiss gate have been obtained and are included as a new initiative in the 2018/2019 budgets.

##### **5.0. Recommendation**

- 5.1. Members are asked to note the report and agree the Licence conditions between the Town Council and Uckfield Millennium Green Trust

Contact Officer: Christine Wheatley

## LICENCE TO CREATE A GATED ACCESS BETWEEN THE RIDGEWOOD RECREATION GROUND AND THE UCKFIELD MILLENNIUM GREEN

This LICENCE is made this ..... day of..... BETWEEN

1. Uckfield Millennium Green Trust ("the Owner") and
2. Uckfield Town Council of Civic Centre, Uckfield, East Sussex TN22 1AE ("the Licensee")

NOW IT IS AGREED as follows: -

**1. Grant**

The Owner grant to the Licensee permission to enter on the piece of land **at the point where the Millennium Green land adjoins Ridgewood Recreation Ground** shown red on the plan annexed to this agreement ("the Land") to use the Land as an access point only to the Millennium Green but not so as to exclude the Owner.

**2. Payment**

In consideration of the grant of this licence, the Licensee must pay to the Owner the sum of £1 (One Pound).

**3. Access**

The Licensee agrees that, at their expense to erect a stile or gate to a mutually agreed design and to ensure that this is in good order at all time.

**4. Nuisance**

The Licensee must not do anything on the land which may cause a nuisance, damage, disturbance, inconvenience, discomfort or annoyance to the Owner or any occupant of nearby premises.

**5. Accident Liability**

The Owner is not liable for any accident, loss or damage suffered by the Licensee using the Land.

**6. Indemnity**

The Licensee must indemnify the Owner against all actions, proceedings or claims by any third party arising from misuse of the Land.

**7. Determination**

This Licence is to continue until terminated by one month's notice in writing by either party to the other.

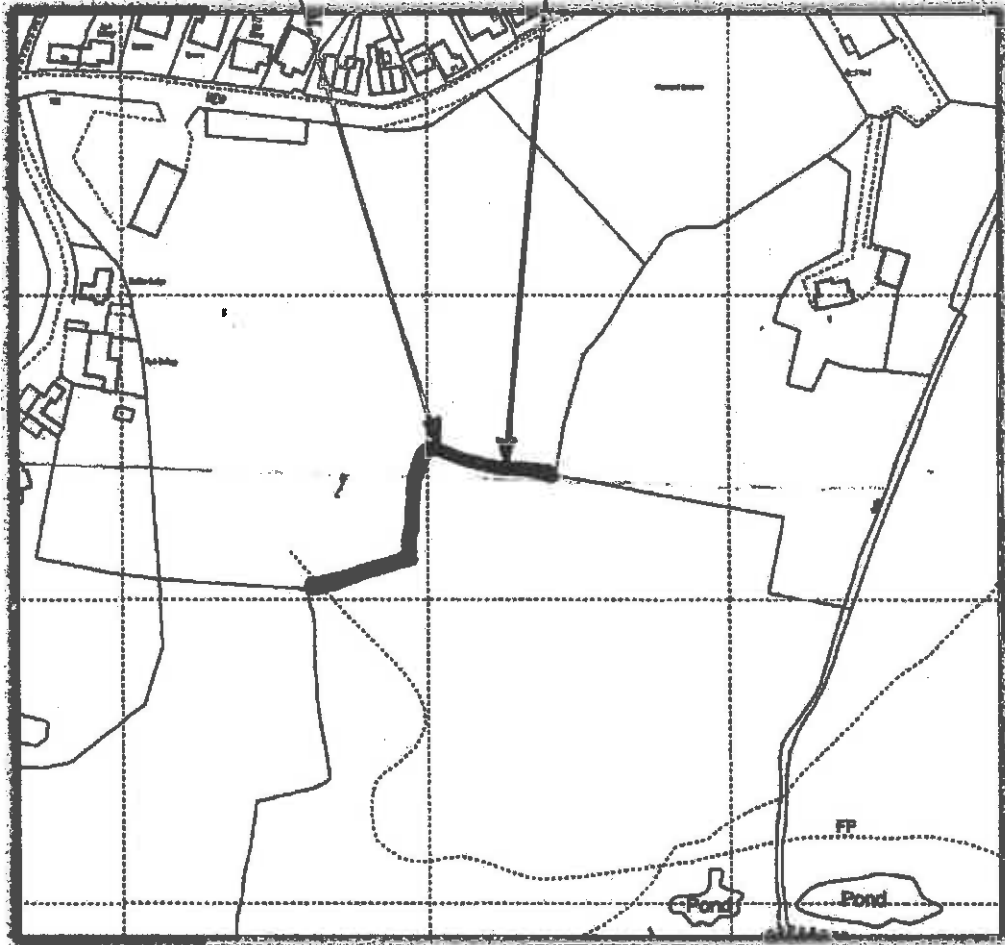
**8. Relationship**

Nothing contained in this Licence is to create the relationship of landlord and tenant.

## Map of area

Proposed licenced entrance

Boundary fence



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## **Meeting of the Environment & Leisure Committee**

**13<sup>th</sup> November 2017**

### **Agenda Item 8. 1.**

#### **Allotment Competition**

##### **1.0. Summary**

- 1.1. The report details possible new suggestions for an Allotment Competition.

##### **2.0. Background**

- 2.1. For some considerable years the Town Council has run an allotment competition which has been judged by an independent horticulture expert. The date of the visit is not advertised.
- 2.2. A date, normally towards the end of July the judge together with a Councillor visits all allotment sites and then awards prizes to:
- a) Best allotment on each site
  - b) Best overall winner of all the sites
- 2.3. It has in the past been suggested that judging should follow a different format and the last competition was held in 2015, pending suggestions arising from the 2017 Allotment Conference.
- 2.4. Despite this topic being discussed at the Conference to date no new initiatives have been forthcoming.

##### **3.0. Future Competitions**

- 3.1. The following are suggestions that could be considered should the Committee wish to continue with a competition: -
- a) The competition be widely advertised to enable allotment holders to bring out the best of their plot.  
The advert could include a closing date, email entry for those interested and date of judging;
  - b) Best kept allotment on each site;
  - c) Children's Competition – could be judged on tallest sunflower, largest courgette, best scarecrow etc. as long as the allotment plot section is clearly marked in advance of the competition;
  - d) Most creative allotment – could be judged on imaginative and creative use of allotment space alongside the use of sustainable and innovative growing techniques.
- 3.2. It has also been suggested that a local Garden Centre sponsors the competition and be approached for competition prizes.

##### **4.0. Recommendation**

- 4.1. Members are asked to consider the above report and advise the Clerk accordingly.

Contact Officer: Christine Wheatley



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## **Meeting of the Environment & Leisure Committee**

**13<sup>th</sup> November 2017**

### **Agenda Item 8.2**

#### **Hughes Way Play Area Update**

##### **1.0. Summary**

- 1.1. The report details the current situation regarding the upgrade of the Hughes Way Play Area.

##### **2.0. Background**

- 2.1. Members will recall that HAGS-SMP had been appointed to upgrade the play area at Hughes Way.
- 2.2. We are still waiting for a delivery and installation date from HAGS-SMP. An on-site meeting with the contractors has been held to discuss the management of the installation. This included hours of work, site access and parking. It may be necessary to remove and widen the double gated access to the play area during construction and permission has been granted from the estate management company to do this if required. Any vegetation removed next to the double gates would be reinstated after completion.
- 2.3. Letters have been delivered to properties in the vicinity of the play area to advise them of the delay, and we have advised residents that we will provide them with at least two weeks notice of the start date, once we have a start date.
- 2.4. It has been agreed to rotate and slightly move further into the play area the 'Clamber Stack' item of equipment to avoid the large tree stump (see attached drawing).
- 2.5. Contact was also made with the local planning authority some weeks ago to check that the designs and height of the equipment fell under permitted development. It has been confirmed that the project would qualify under part 12, Schedule 2 of the Town and Country Planning General Permitted Development Order 2015, as amended. Precedents would suggest play equipment can be regarded as Part 12 qualifying works. It was also confirmed that none of the equipment exceeded 4 metres in height, and the 200cubic metre limitation would not be transgressed by the works. Therefore no planning application is required.

##### **3.0. Recommendations**

- 3.1. Members are asked to note the above report.

Contact Officer:

Christine Wheatley



## Meeting of the Environment & Leisure Committee

Monday 13<sup>th</sup> November 2017

### **Agenda Item 8.3**

#### **PROMOTION OF OUR TOWN'S GREEN SPACES AND ENCOURAGING GOOD HEALTH AND WELLBEING**

##### **1.0. Summary**

- 1.1. Uckfield Town Council agreed a number of priorities for delivery in 2017-18 within its annual plan. Two of these priorities focused on encouraging good health and wellbeing and promoting the town's green spaces:

*(2) Support initiatives within the town to encourage good health and wellbeing amongst our residents, and an increased awareness of health conditions;*

*(11) Promote the town's green spaces and, allotments to encourage greater leisure and recreation.*

- 1.2. Uckfield is very fortunate to have a number of beautiful green open spaces. These are used by dog walkers, sport organisations, event organisers, in addition to children using the play areas or families/workers having picnics in the summer months. Our Grounds staff, Brighter Uckfield and local individuals help to maintain these spaces and ensure they remain attractive. But how well are they known and do people realise that these spaces provide a fantastic opportunity to enjoy the fresh air, natural surroundings and get active close to their own doorstep.
- 1.3. This report puts forward an action plan of activities to celebrate the town's spaces and encourage improvements in health and wellbeing. Members are asked to consider these initiatives and confirm if they are happy to work in partnership with Wealden District Council and proceed on the delivery of these.

##### **2.0. Background**

- 2.1. Wealden District Council has recognised the ongoing pressures on the NHS and government organisations, and produced a three year 'Health and Wellbeing' strategy (2017-20) which aims to encourage people to look after their health and that of their family. They also recognise that good health is vital to the sustainability and wellbeing of an area, and good health and wellbeing will be important for the future of Wealden District's population and workforce.

- 2.2. The strategy refers to statistics for this area:

- *Wealden has an older age profile compared to England. There is a large proportion of people aged 60 plus (31%) in Wealden compared to the England average. The over 65 age group is estimated to have the most significant increase in population by 2026. Health requirements tend to increase with age.*
- *"The proportion of adults classified as overweight or obese in Wealden (64%) is not significantly different to England (63%)."*

- *"Regarding physical activity, around 60% of Wealden adult residents are already active (undertaking moderate intensity activity 150 minutes per week) therefore we need to encourage those who are not. Residents who are least active in Wealden are those aged 55 and over"*
- *"In Wealden, 26% of Year 6 children are overweight or obese, which despite being lower than the national figure, is of great concern as the number of health problems related to obesity increases as age increases"*
- *"There are 7,052 patients aged 17 years and over on diabetes registers. Prevalence of diabetes is significantly higher than East Sussex in Hailsham, Polegate, Willingdon, Hellingly and Pevensey & Westham"*

2.3 Their strategy also links to Sport England's focus areas which include physical wellbeing, mental wellbeing, individual development, social and community development and economic development. Public Health England's 'Everybody active, every day' sets highlighted that 1 in 4 women and 1 in 5 men in England were classed as physically inactive.

2.4 Physical activity is good for mental wellbeing and helps to protect people against dementia. Depression is increasing in all age groups. People who are inactive have three times the rate of moderate to severe depression of active people. Being active is central to our mental health. In 2016 Public Health England stated that people who live in the areas within our cities and towns that have more green or blue space have better mental health.

2.5 Any initiatives to encourage physical activity would also support Public Health England's 'One You' campaign which focuses on the fact that 40% of adults aged 40-60 in England alone do not manage 10 continuous minutes of walking each month, meaning they miss out on a whole host of health benefits.

A brisk 10 minute walk every day can make a difference to your health. Each 10 minute burst of exercise is known as an "Active 10".

Brisk walking is simply walking faster than usual, at a pace that gets your heart pumping.

It's the easy way to improve health and wellbeing. No gym memberships, no Lycra. Just 10 minutes and you!

2.6 Wealden District Council's 'Health and Wellbeing' strategy was adopted by their Cabinet on 6<sup>th</sup> September 2017 and officers are now looking to introduce initiatives which will help to meet their aims and objectives.

2.7 Working closely with Wealden District Council, it was quickly realised that the aims and objectives of their strategy link very closely with the Town Council's priorities. It was therefore hoped that the two authorities could work together to introduce a number of initiatives.

### 3.0 Initiatives

3.1 Specific initiatives around open space have been identified that could be delivered through the district and town council working together.

3.2 An action plan has been created in appendix A, which sets out the proposed initiatives that could be introduced. These include mapping green/open spaces, promoting the benefits of exercise and walking opportunities and promotion of Uckfield's open spaces for health and exercise.

**4.0 Recommendation**

4.1 Members are asked to note the contents of the report, add any ideas or initiatives they have and advise the Clerk if they are happy to proceed.

Contact Officer: Holly Goring

## APPENDIX A – ACTION PLAN

ACTIVITY	DESCRIPTION	MILESTONES	LEAD DEPARTMENTS
Taking part in a pilot to map green/open spaces	Participate in Wealden District Council's pilot programme to map the green assets of Uckfield Town	(i) Uckfield Town Council identifies the location of all open spaces for public use within Uckfield;	UTC Office
		(ii) Uckfield features as a pilot and works with Wealden District Council to arrange for these green spaces to be mapped using GIS software;	WDC
		(iii) Arrange for maps to be produced and printed up for circulation at key events and within the town.	UTC Office/ WDC
Mapping footpaths and walkways	Explore the potential of mapping the key twittens, alleys and footpaths within the town	(i) Make contact with parish/town councils involved in producing twitten maps such as Patcham, Withdean & Hollingbury and Worthing;	UTC Office
		(ii) Identify the key twittens, alleys and footpaths within the town through liaison with residents, the library, Town Council records and Ramblers Association;	UTC Office
		(iii) Work with Wealden District Council to create a map of the key twittens, alleys and footpaths;	WDC
		(iv) Arrange for maps to be produced and printed up for circulation at key events and within the town.	UTC Office/ WDC



ACTIVITY	DESCRIPTION	MILESTONES	LEAD DEPARTMENTS
Promoting the benefits of walking and exercise	Working with Wealden District Council to promote the benefits of walking and opportunities to exercise in and around Uckfield	(i) Liaise with the Healthy Walks programme co-ordinator to help increase promotion of these walks;	UTC Office/ WDC
		(ii) Promote the benefits of walking and local walking opportunities at the Doctors surgeries and other venues within the town;	UTC Office/ WDC
		(iii) Improve and increase linkages between Uckfield Town Council's website and Healthy Wealden's website to promote walking routes available in and around the town;	UTC Grounds staff
		(iv) Measure the distance of key open spaces including Victoria Pleasure Ground/New Barn, Ridgewood Recreation Ground to promote the distances people around these open spaces;	UTC Office/ WDC
		(v) Explore with wider partners the potential to have nature led walks such as the RSPB	UTC Office/ WDC

ACTIVITY		DESCRIPTION	MILESTONES	LEAD DEPARTMENTS
Improving facilities		Improve the facilities available to encourage walking and exercise	(i) Consider adding small markers or posts around key open spaces such as Victoria Pleasure Ground and Ridgewood Recreation Ground to inform walkers of the distance they have travelled;	UTC Office/ WDC
			(ii) Undertake improvements to key footways to provide a more robust surface upon which to walk/ run;	UTC
			(iii) Explore digital opportunities and markers – where smartphone apps pick up small digital points or codes to assist walkers to map their journey;	UTC Office/ WDC
			(iv) Explore links with wider partners and funding opportunities to deliver the above.	UTC Office/ WDC
Introducing initiatives to encourage physical activity		Explore the introduction of initiatives such as Parkrun or orienteering to encourage physical activity amongst all age groups	(i) Liaise with local organisations such as Uckfield Runners and Active Uckfield to understand if there is the appetite to set up a Parkrun initiative;	UTC Office/ WDC
			(ii) Identify a suitable route within the Uckfield area which would meet the requirements of the Parkrun initiative	
			(iii) – potentially linking open spaces; Explore available funding opportunities to support the set-up of this initiative or similar;	
			(iv) Liaise with the relevant volunteers to set up the principles of this initiative.	

ACTIVITY	DESCRIPTION	MILESTONES	LEAD DEPARTMENTS
Promoting our spaces and facilities	Increase promotion of the green open spaces and facilities within Uckfield Town	<p>(i) Organise a range of walks and tours of key sites within Uckfield; history walks and ranger walks which feature key buildings within the town and attractive sites of nature;</p> <p>(ii) Undertake a campaign on social media which assists in promoting the maps created and the walking routes and facilities available within Uckfield and free for all to access;</p> <p>(iii) Extract key walks from 'Uckfield – an ideal residential centre' issued by the Chamber of Commerce in the 1950s/1960s as a historical campaign – looking back on Uckfield and celebrating our attractive countryside</p>	UTC Office

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## Meeting of the Environment & Leisure Committee

Monday 13<sup>th</sup> November 2017

### Agenda Item 8.4

#### **Access from Victoria Pleasure Ground to St Philips Catholic Primary School Survey**

##### **1.0. Summary**

- 1.1. The report details survey results taken from users of the access from Victoria Pleasure Ground to St Philips Catholic Primary School and comments received regarding the access.

##### **2.0. Background**

- 2.1. In November 2013 the Diocese of Arundel and Brighton put forward a proposal for the creation of a temporary pedestrian access to the school from Victoria Pleasure ground during the construction of the convent site.

- 2.2. The Committee agreed:

**EL.036.11.13** *Following further discussion regarding the condition of Old Timbers Lane it was **RESOLVED** that as a term to granting an access license the developer is to provide in writing his willingness to up-grade and resurface Old Timbers Lane including the top section to Victoria Pleasure Ground.*

*Should pedestrian access be granted this would only be temporary permission.*

A licence was granted. The parties to the licence were the Town Council, the Governors of the school and the Diocese.

- 2.3. In March 2017, St Philips Catholic Primary School enquired: -

*"whether the Town Council will consider allowing the footpath link from St Philips to VPG to remain on a permanent basis. Our request is based upon maintaining the safest access route to school for our pupils".*

- 2.4. Members discussed the request and were advised on the current policy of not allowing accesses to be created onto Town Council land. Some members felt that the current situation was much safer for children. The new road through the development has yet to be completed and some felt that it was too soon to grant permanent permission for the footpath and time should be given to monitor how the system worked. It was also questioned as to how many people walked from the Forge Rise area to the school. It was suggested that a survey be carried out to establish user locations. The following was then agreed:

**EL.53.03.17** *Members noted the report and **RESOLVED** that we extend the current permission for a further six months providing the gates are locked and secured out of school hours. A survey is also to be undertaken to establish user locations.*

- 2.5. The School were advised of the above resolution and they questioned if they would have to pay their own legal costs for the extension. They were advised that they would and to date no further correspondence has been received from them.

##### **3.0. Comments**

- 3.1. The following comments regarding the access have been received:

*"We do feel that the access via Victoria Pleasure Ground to St Philips has not minimised the use of the top section of old timbers lane by parents and children on foot, it has increased it. Parents walking with children at an extremely busy time of day up and around a blind bend to access the pleasure ground entrance rather than down and around on the footpath into the school is very unsafe. We have on several occasions seen cars exiting the car park have to break suddenly to avoid on coming pedestrians and other cars. A mirror on that bend would help reduce the risk but not eliminate it. Parking at Victoria Pleasure Ground reduces congestion for the school but do not feel it is factual to say that it is reducing risk for the students. Due to near misses we have witnessed on the road and in the car park during the busy periods of use in the morning and afternoon."*

*"We as residents of College Place, Uckfield, TN22 5FE, concur with the wishes of St Philips Catholic Primary School that the gate from the Victoria Pleasure Ground should remain open for the pedestrian access to St. Philips Catholic Primary School. We support this request from the school as we feel that to allow children to walk on their own (or with their parents) down Old Timbers Lane could prove dangerous especially on the corner that leads from the Victoria Pleasure Ground car park to College Place.*

*We as residents of College Place are also concerned that some parents will use College Place Road to drop off their children which could cause additional problems, despite the signage on our road the contrary.*

*We believe that it would be helpful if one of your officers and our local councillor could meet us on site to discuss the matter further."*

- 3.2. Since receiving the above comments a mirror has been erected on the bend at the top of Old Timbers Lane to assist visibility.

#### **4.0. Survey Results**

- 4.1. A short survey was undertaken in Victoria Pleasure Ground near to the footpath, of parents taking or collecting their children from St. Philips Primary School. Surveys were undertaken on two occasions and were gathered by staff from Sussex Support and Uckfield Town Council.
- 4.2. A total of 42 responses were collected in that short timeframe and questions asked with regard to the distance relatives had travelled, their method of travel and for what length of time they would typically park outside the school when dropping off or collecting.
- 4.3. Respondents had travelled from a variety of locations, including areas of Uckfield town, neighbouring villages and even as far as Lewes or Crawley (*some being work locations, that of family members or the family home*).

Location from where they had travelled from:	
Outside of Uckfield	33.3%
Ridgewood/South of the town	19.0%
Residential areas near to and opposite the school	16.7%
Town Centre	11.9%
Manor Park	9.5%
Rocks Park	7.1%
Ringles Cross	2.4%

Figure 1: Location respondents had travelled from that day

- 4.4 Respondents were asked approximately what distance they had travelled to reach the school. Over seventy percent of respondents had only travelled between 0-2 miles to reach the school that day (see figure 2 below), followed by 14.6% who had travelled 3 -5 miles.

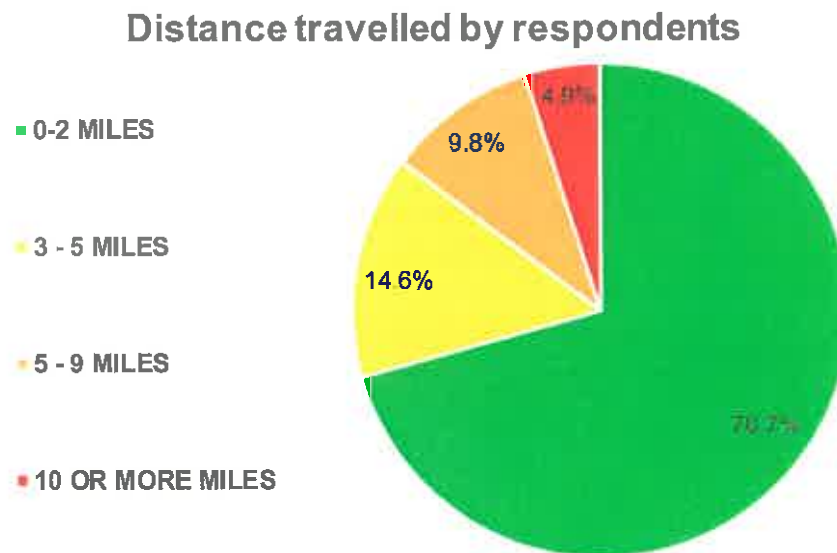


Figure 2: Distance travelled by respondents

- 4.5 Members were interested to know how people travelled to the school. When reviewing the data received, over seventy percent of respondents drove a car or van to the school to pick up or drop off their child (see figure 3 below), followed by a quarter of respondents (24.4%) who travelled on foot.

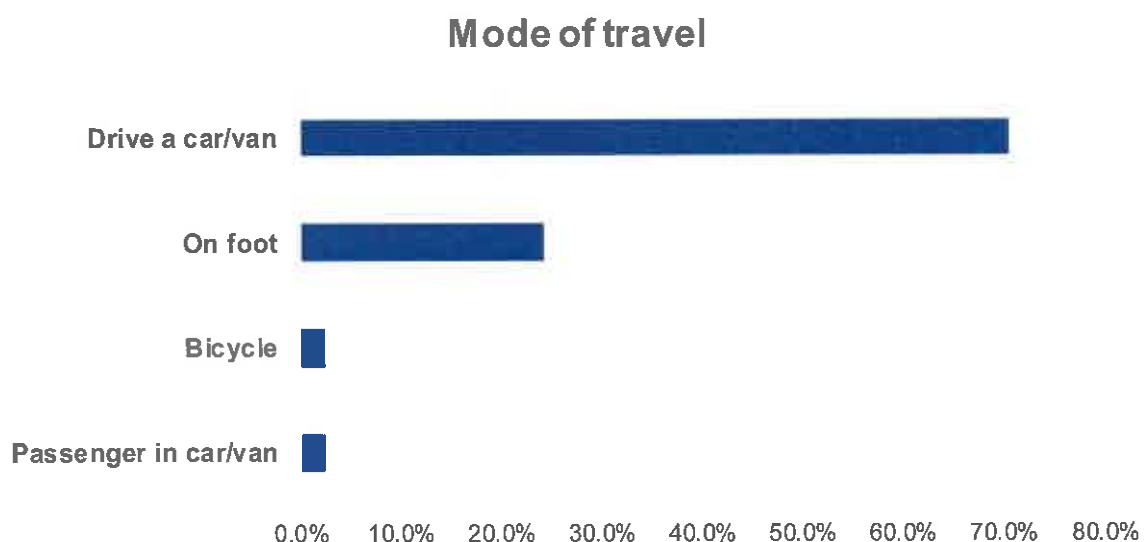


Figure 3: Mode of travel



- 4.6 Not all respondents marked exactly where they parked but of the 28 who responded, 79% usually parked in the car park of Victoria Pleasure Ground on the eastern side. The remainder would park outside the front of the school or up alongside the school.
- 4.7 Respondents were asked what length of time they usually parked outside the school for. Over half of the respondents who answered this question parked outside the school for 0-10 minutes. A quarter of respondents parked outside for between 11 and 20 minutes (see figure 4).

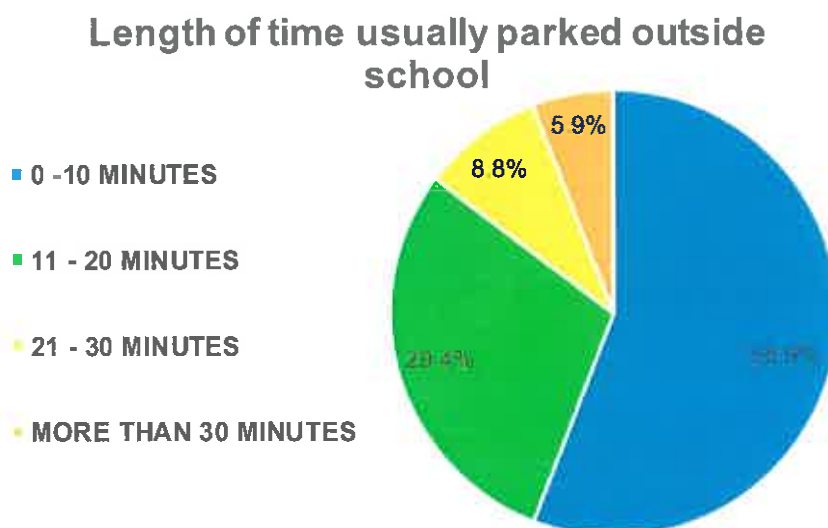


Figure 4: Length of time parked outside

- 4.8 Respondents were given the opportunity to make any additional comments. These are listed below:

#### ADDITIONAL COMMENTS

WE DON'T WANT THE GATE TO CLOSE - VERY SAFE ACCESS TO USE WITH VERY YOUNG CHILDREN.

I THINK THAT THIS ACCESS IS SAFER FOR THE CHILDREN AS MORE PEOPLE WILL PARK AT SCHOOL RATHER THAN USE PARK MAKING IT MORE CONGESTED.

I USE THE WALKWAY REGULARLY - VERY HANDY

SO PLEASED TO WALK TO SCHOOL. HOPE ACCESS TO PLEASURE GROUND CAR PARK IS NOT CLOSED.

HANDY FOR SCHOOL AND THE PLAY PARK AFTER SCHOOL

VERY BUSY - TIME LIMIT IN MCDONALDS AND HALFORDS, PINPOINTED WHEN CAR PARK STARTED TO GET BUSIER

PLEASE KEEP OPEN

PLEASE STAY OPEN

NORMALLY WALK BUT HAVE A BAD BACK

ACCESS FROM CAR PARK ESSENTIAL

HARD TO FIND PARKING SPACES. GETTING BUSIER.

PLEASE KEEP GATE OPEN!

IF THE GATE WAS REMOVED IT WOULD CAUSE TRAFFIC CHAOS OUTSIDE THE SCHOOL. THANK YOU.

ACCESS THROUGH TO VICTORIA PARK IS VITAL FOR SCHOOL CHILDREN. MINE USE THE PARK AND PLAYGROUND EACH DAY AND WITHOUT THE PATH LIFE WOULD BE MUCH MORE STRESSFUL VIA THE MAIN ROAD.

PICK GRANDCHILDREN UP ONCE A WEEK, CAR PARK DOES APPEAR TO BE GETTING BUSIER PLEASE KEEP OPEN

LIMITED PARKING - PROBABLY DUE TO PEOPLE IN THE NEW HOUSING DEVELOPMENT USING SPACES IN VICTORIA PLEASURE GROUND CAR PARK.

I DON'T THINK HOUSES WILL BE HAPPY USING THEIR HOUSING AREA, THE ROAD IS BUSY AND UNSAFE AS IS WALKING UP THE ROAD TO THE CAR PARK

GOOD ACCESS AND CAR PARK AS FEW CAR PARKING SPACES ELSEWHERE

NO PROBLEM

PLEASE MAKE THE TEMPORARY FOOTPATH ON A PERMANENT FEATURE

FOR SAFETY REASONS I THINK THE ACCESS SHOULD REMAIN IN PLACE

COUNCIL KIND ENOUGH TO LET US USE CAR PARK. SOMETIMES PARK OUTSIDE SCHOOL BUT VERY BUSY AND CAN CAUSE TRAFFIC CONGESTION

IF NO PARKING HERE, COLLECTING FROM SCHOOL WILL BE VERY VERY DIFFICULT

KEEP IT OPEN OR WOULD BE UNSAFE HAVING TO WALK DOWN THE OTHER WAY

IF THE GATE IS CLOSED OFF IT'S A LONG WALK ROUND TO THE CAR PARK TO AND FROM SCHOOL. THERE IS LIMITED PARKING BY CHURCH SO PARENTS NEED TO USE THE VICTORIA CAR PARK

PLEASE KEEP OPEN

PLEASE KEEP OPEN!

I FEEL THAT ACCESS TO SCHOOL IS VALUED BY PARENTS ETC. USE OF THE CAR PRK REDUCES POSSIBLE CONGESTION ON THE ALREADY BUSY MAIN ROAD.

IT IS A SAFE WAY TO COLLECT CHILDREN AND ENABLE THEM TO GO TP THE PARK AFTER SCHOOL

## **5.0 Recommendation**

- 5.1 Members are asked to consider the above feedback regarding footpath access from Victoria Pleasure Ground to St. Philips School and advise the Clerk accordingly.

Contact Officer: Christine Wheatley/Holly Goring

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## **Meeting of the Environmental & Leisure Committee**

**Monday 13<sup>th</sup> November 2017**

### **Agenda Item 9.1**

#### **Road Safety Day (2018) Working Group**

##### **1.0 Summary**

All the usual schools have been informed of the date for 2017, which is **Wednesday 20<sup>th</sup> June 2018**. Going forward from this year Network Rail and Sussex Police are unlikely to be taking part again. The group is exploring ways to give the event a wider focus around safety but keeping the core of the day still focussed on road safety. In this way it is hoped that new organisations can be found to add to our remaining regular participants

##### **2.0 Action Points**

- 2.1 Organisations that provide Cycling safety activities, e.g. ESCC and wider road safety, BRAKE, are being investigated. In addition there is an organisation that has worked with ESCC that runs events focussing on road safety. Suggestions and ideas are being sought from them, as well as the team at WDC who run the two weeks of half-day safety courses for years 5 and 6 pupils from all the middle schools in the District.
- 2.2 The poster theme for 2018 is likely to be based around raising the awareness of risks/dangers in crossing roads, walking near traffic and parked cars etc. The title is still to be finalised.
- 2.3 Work continues to confirm that all the regular participating organisations will be attending again next year.

#### **Road Safety Working Group**

Chair	Cllr. Ian Smith
Support	Cllr. Paul Sparks
Co-ordinator	Cllr. Paul Meakin

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## **Meeting of the Environment & Leisure Committee**

**Monday 13<sup>th</sup> November 2017**

### **Agenda Item 10.2**

#### **LOCAL NATURE RESERVE SUPPORTER GROUPS**

Although a meeting has not recently been held, information has been circulated to Supporter Group members by the Secretary to provide an update on the past year's achievements. It was thought Town Councillors may find this information useful:

**Walks** have taken place around the reserves identifying plants and animals with an average of 15 people attending and led by chair David Hall.

April 9th -	West Park birds and song
May 14th -	West Park birds and song
July 15th -	Hempstead Meadow with Mr Geoff Pollard (Countryside Ranger) and plant identification
July 30th -	West Park bug and birds
October 22nd -	West Park birds and fungi

A display was organised for the 'Big Day' during the Uckfield Festival in July and Geoff Pollard, the Countryside Ranger, organised a walk during Hempstead Meadows LNR Open Day.

**A photo competition** was organised and prizes were presented to the two winners on the walk on 22<sup>nd</sup> October 2017.

- Junior winner was Toby Cook (aged 12);
- Nature picture, and Senior winner was Mike Belford, Landscape picture.

**Facebook** has been a very useful communication tool with many members using it and new members joining the supporters. There are currently 74 members.

The **Ranger** has been working hard on the reserve and has received some help from volunteers within the supporters group with various tasks. The sheep have other volunteers that keep a watch on them!

Hopefully new sign boards will soon be in place on both reserves and much credit needs to go to David Hall and Cllr Paul Meakin for all the design work they have contributed for these (*the are due to arrive this week*).

Councillor D. French

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## **Meeting of the Environmental & Leisure Committee**

**Monday 13<sup>th</sup> November 2017**

### **Age UK East Sussex**

On Friday 13<sup>th</sup> October 2017 there was a meeting that combined the grand opening of the new Age UK East Sussex facility, Faraday House, in Eastbourne with their Annual General meeting. It was well attended by representatives of local charities, local Councils, business partners and the local MP.

#### **1. The opening of Faraday House**



Stephen Lloyd, MP for Eastbourne and Willingdon cut the ribbon that officially opened a unique social enterprise, Faraday House, where charities and businesses can thrive. Based at the former site of the East Sussex Disability Association, 1 Faraday Close, Eastbourne, BN22 9BH, Faraday House provides high quality, affordable and accessible business facilities to voluntary, community groups and business partners.

The centre consists of serviced offices to rent on a short or long-term basis, hot desk spaces for hire by the day, conference and meeting rooms for hire by the hour, a lovely garden and fundraising resources for hire too. It will be the main administrative office for Age UK East Sussex as they are moving from Lewes.

It is centrally located and benefits from good public transport links with a train station and bus stops nearby. Also, it is convenient for the A27 with free parking and additional free roadside parking.

#### **2. The Annual General meeting**

The meeting opened with a welcome by Baroness Cumberlege of Newick, the President of Age UK East Sussex. She commended all the staff and volunteers for all the hard work and contribution to the continuing success of the charity this year.

The Chair of the Trustees, Roger Howarth, then gave an introduction to the activities of the charity and stated;

Our vision is that East Sussex is a great place to grow older.

Our mission is to enhance the quality of later life for people in East Sussex by:

- Working with people in later life to identify and respond effectively to their expressed needs and aspirations.
- Representing people in later life.
- Promoting a positive image of later life.
- Being a sustainable charity and social enterprise.
- Working in partnership with other relevant organisations with complementary aims and values.

The Chief Executive, Steve Hare, then gave a comprehensive report on the activities and finances of the charity for the year 2016 to 2017.

A great deal of performance information was presented but the headlines for the year were;

- Beneficiaries **up 14%**
- Episodes of Care **up 12%**
- Charitable expenditure **up 37%**
- Social Enterprise (e.g. charity shops) income as % of total **up 3%**

For the year:-	Expenditure:	£2,194,980
	Income	£2,125,495
	Deficit	£69,485

The increase in charitable expenditure in the year (up 37%), has resulted in the year end deficit

For the full report, containing full details of all their activities, visit:

[www.ageuk.org.uk/.../age-uk-east-sussex-annual-reports](http://www.ageuk.org.uk/.../age-uk-east-sussex-annual-reports)

Looking forward he set out the plan for 2019

**Business plan aim for 2019:**

We will be a financially sustainable charity and social enterprise achieved through investment for growth and a focus on efficiencies in cost.

**Context: Our Four goals.**

1. We will understand our customer's needs and deliver the right services, products and outcomes to them.
2. We will identify and appraise opportunities for social enterprise and invest where these advance our charitable purpose and our strategic aim.
3. We will engage with the integration of Health and Social Care service locally and successfully realise opportunities for service provision and the representation of older people.
4. Our internal business systems and capacity will be fit for purpose, efficient and support excellent customer relationships and service.

Cllr. Paul Meakin - substitute for Cllr Jackie Love, Council representative.

*(Councillor Love wished to pass her thanks to Cllr Meakin for standing in at the last minute, she was unable to attend due to work commitments).*

## **Meeting of the Environment & Leisure Committee**

**Monday 13<sup>th</sup> November 2017**

### **Agenda Item 10.6**

#### **ACTIVE UCKFIELD – EGM – 12th October 2017**

An Extraordinary General Meeting (EGM) was held to discuss one item, namely 'The continuance or dissolution of Active Uckfield'. Invitations and questionnaires had previously been circulated to members and representatives of local sports clubs.

The general feedback received indicated that the majority of members believe in the concept of Active Uckfield. One stated that it wasn't needed for their club and others that they found it difficult getting their members involved.

Those present discussed the way forward, how to enthuse the clubs, encourage more involvement and to stage a successful event that would benefit all who attend.

It was decided to hold a presentation evening in February 2018 at Uckfield Civic Centre with a format to be decided at the group's next meeting in November.

Councillor D. French

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## **Meeting of the Environment & Leisure Committee**

**Monday 13<sup>th</sup> November 2017**

### **Agenda Item 10.7**

#### **MEETING OF WEALDLINK PARTNERSHIP FORUM: NORTH WEALDEN COMMUNITY TRANSPORT PARTNERSHIP LTD.**

A meeting was held on Wednesday 1<sup>st</sup> November 2017 at Withyham Parish Offices, Old Groombridge. Representatives were invited from all parishes in the area to receive updates on the services provided by the North Wealden Community Transport Partnership Ltd.

Members were informed that the introduction of EU regulations were at risk of changing the regulations that governed community transport within the UK. On 31<sup>st</sup> July 2017, the Head of Buses and Taxi's at the Department of Transport advised that all issuers of Community Transport permits should in future be set up as small bus companies. This was in response to a complaint that the transport sector were capable of tendering for contracts on an unfair basis. Attendees were informed that there were some 2,000 community transport operators in the UK, providing over 40 million passenger trips per year and many of these providers were picking up services which had ceased by local bus companies. These community transport providers also assisted a number of people in rural isolation to ensure they became mobile.

North Wealden Community Transport was formed out of an initiative of six parish councils in 2005, and was now supported by 14 parishes. None of their services were in competition with commercial operators and they were vetted by the Community Transport Association, and held a Quality Mark to prove they were fully compliant. A Parliament select committee was calling for written evidence from interested stakeholders, including users of community transport, community transport operators, commercial operators and their representative organisations, alongside local authorities.

The deadline for evidence had been extended to 7<sup>th</sup> November and although the deadline would have passed by the time Environment and Leisure Committee reviewed this report, the Town Clerk had offered to write a short response, highlighting the benefit of these services in light of recent cuts by commercial operators, and risk that such changes could have on local services.

Members were provided with updates on the services run by the North Wealden Community Transport Service Ltd across the area, which included the Saturday service between Forest Row and Heathfield; currently receiving financial support from four parishes (including Uckfield). Usage of the service was good and numbers were picking up as more became familiar with the route. A report would be presented to General Purposes Committee to advise on the service for 2018-19 and proposed costs of running the service.

Councillor Keith Everett

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