

UCKFIELD TOWN COUNCIL



Minutes of the meeting of the **Environment and Leisure Committee** held in the Council Chamber, Civic Centre on Monday 15th October 2018 at 7.00pm.

PRESENT:

Cllr. J. Beesley (Chairman)
Cllr. D. Ward
Cllr. K. Everett
Cllr. D Bennett

Cllr. I. Smith
Cllr. D. French
Cllr. S. Mayhew

IN ATTENDANCE:

Cllr. P.Meakin
2 Press, both recording.

Christine Wheatley – Assistant Town Clerk and Responsible Financial Officer
Minutes taken by Christine Wheatley

1.0. DECLARATIONS OF INTEREST

Members and officers were reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on the agenda. None were forthcoming.

2.0. STATEMENTS FROM MEMBERS OF THE PUBLIC ON MATTER ON THE AGENDA AT THE CHAIRMAN'S DISCRETION

Cllr. P Meakin wished to speak on item 7.1. Proposed Locations for Biodegradable Dog Bag Dispensers. Cllr. Meakin stated that he was an active dog walker and had had various discussions with members of the public regarding the scheme. The general observation was that people that do not pick up after their dog need education not dog bags.

There were other issues including: -

- 1) machines getting jammed;
- 2) running out of bags and staff having to replenish;
- 3) the anti-social behaviour aspect with bags being pulled out of the machine and left all over the place and who would pick these up.

Luxfords and Victoria Pleasure ground were the areas we should be targeting not WPLNR and HMLNR as supporters do already pick up.

3.0. APOLOGIES FOR ABSENCE

Cllrs. H. Firth and M. Dean.

4.0. MINUTES

- 4.1. Minutes of the meeting of the Environment and Leisure Committee held on the 3rd September 2018

EL017.10.18 It was **RESOLVED** that the minutes of the meeting of the Environment and Leisure Committee held on the 3rd September 2018 be taken as read, confirmed as a correct record and signed by the Chairman.

4.2. Action list

Members considered the Action List that had been previously circulated and agreed to remove the following items which had either been completed or appeared elsewhere on the agenda:

EL.44.12.16 - Battle's Over – A Nation's Tribute and WWI Beacons of Light 11th November 2018

EL.83.10.17 and EL.013.09.18 - Biodegradable Dog Bag Dispenser Scheme West Park LNR and Hempstead Meadows LNR – Supporters Group

EL.014.09.18- To consider a request regarding road safety wheelie bin stickers

4.3. Project Monitoring List – For information only

Members noted the Project Monitoring List.

5.0. FINANCE

5.1. To note bills paid

Members noted the bills paid.

5.2. Income and Expenditure Financial Forecast

Members noted the income and expenditure report.

5.3. To start considering new initiatives for the draft budget 2019/20

Members considered the previously circulated report and the previous suggestions put forward at Committee and the Business Planning meeting and agreed the following be included in the 2019/20 budgets

- Safety Surface Hempstead Lane Play Area £12,500
- Funds to promote use of single plastics £ 200
- Update street maps £ 2,000 - £3,000
- Upgrading of Luxford Field £50,000
(2/3-year project)
- Re-visiting grass cutting Full Council to discuss 22nd October
- Dog Bag Dispenser Scheme £1K for four years £1,000
(approved EL13.9.18)
- Health and wellbeing action plan – markers etc. TBC
- Adult equipment signs for two sites
- Includes QR code for mobile phone scanning £1,340
- West Park LNR Boardwalk – long term project £2,000

Historical plaques – It was agreed that a Working Group be set up to investigate the scheme, potential categories etc. This could then be included in the 2020/21 budgets. The cost of a blue plaque is approximately £400.00.

It was further agreed that the following remain in the Business Plan: -

- Permanent flashing speed signs
- Continue exploring the riverside walk
- Better signage for sports facilities at Victoria
- Footpath/cycle signs

5.4. Fees & Charges

Members discussed a previously circulated report regarding fees for open spaces, sport facilities, allotments and the cemetery.

EL.018.10.18 It was **RESOLVED** to increase the fees and charges by 1.5% for 2019/2020.

6.0. ADMINISTRATION

6.1. Minutes of the Strengthening Local Relationships Liaison Meeting of 25th July 2018.

Members noted the minutes.

6.2. To consider the adoption of a Drone Code

Members discussed the previously circulated report. The code would be displayed on Town Council noticed boards where appropriate and on the Council's website. The Editorial Panel are also to consider an article in The Voice.

EL.019.10.18 It was **RESOLVED** to adopt the Civil Aviation Authority (CAA) Drone Code.

6.3. Minutes of the Allotment Conference Meeting of 11th September 2018.

Members noted the minutes.

7.0. ENVIRONMENT

7.1. Proposed Locations for Biodegradable Dog Bag Dispensers

Members noted a previously circulated report on potential sites for the ten bins.

EL.020.10.18 It was **RESOLVED** that the dog bag dispensers should be located as follows: -

- Victoria Pleasure Ground
- New Barn Farm
- Harlands Farm Football Pitch area
- Ridgewood Recreation Ground
- Snatts Road Cemetery
- Luxford Field
- West Park Recreation Ground
- Hempstead Lane Recreation Ground
- West Park Local Nature Reserve
- Hempstead Meadow Local Nature Reserve

8.0. LEISURE

Nothing to report at this time.

9.0. REPORTS FROM WORKING GROUPS

9.1. Road Safety

Members noted the report and agreed to broaden and rename the event 'Children Stay Safe day.

9.2. Speed Indication Device (SID)

Members noted the report.

9.3. Battle Over – A Nation's Tribute

Nothing to report.

10.0. REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE ORGANISATIONS

- 10.1. Uckfield Railway Line Parishes
Members noted the report.
- 10.2. West Park LNR and Hempstead Meadows LNR – Supporters Group
Nothing to report.
- 10.3. Uckfield and District Twinning
Nothing to report.
- 10.4. Age Concern
Nothing to report.
- 10.5. Luxford Centre Management Committee
Members noted the report.
- 10.6. Active Uckfield Group
Members noted the report.
- 10.7. Wealden Bus Alliance
Nothing to report.

11.0 CHAIRMANS ANNOUNCEMENTS

The Chairman stated that he was saddened over the recent events at Selby Meadows.

12. CONFIDENTIAL BUSINESS

EL.021.10.18 It was **RESOLVED** that pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, because of the confidential nature of the business to be transacted it was advisable in the public interest that the public be temporarily excluded and they were instructed to withdraw.

- 12.1. To consider a report on the Civic Centre's Events and Marketing programmes.

Members noted the reports and were pleased to see a variety of shows being introduced. The Marketing and Communications member of staff was to be thanked for all their hard work.

The meeting finished at 7.54pm.