

# UCKFIELD TOWN COUNCIL



Minutes of the meeting of the **Environment and Leisure Committee** held in the Council Chamber, Civic Centre on Monday 21<sup>st</sup> August 2017 at 7.00pm.

## **PRESENT:**

Cllr. M. Dean (Chairman)  
Cllr. D. Ward  
Cllr. D. Bennett  
Cllr H. Firth

Cllr. D. French  
Cllr. K. Everett  
Cllr. S. Mayhew

## **IN ATTENDANCE:**

Cllrs. P. Meakin and P. Sparks  
2 Press (1 recorded the meeting)  
1 Member of the public

Christine Wheatley – Assistant Town Clerk and Responsible Financial Officer  
Minutes taken by Christine Wheatley

### **1.0. DECLARATIONS OF INTEREST**

Members and officers were reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on the agenda, but none were forthcoming.

### **2.0. STATEMENTS FROM MEMBERS OF THE PUBLIC ON MATTERS ON THE AGENDA AT THE CHAIRMAN'S DISCRETION**

None.

### **3.0. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. I. Smith

### **4.0. MINUTES**

#### **4.1. Minutes of the meeting of the Environment and Leisure Committee held on the 10<sup>th</sup> July 2017**

**EL 74.08.17** It was **RESOLVED** that the minutes of the meeting of the Environment and Leisure Committee held on the 10<sup>th</sup> July 2017 be taken as read, confirmed as a correct record and signed by the Chairman.

#### **4.2. Action list**

Members considered the action list which had been previously circulated and agreed to remove the following items which had either been completed or appeared elsewhere on the agenda: -

EL51.01.17 Hempstead Meadows Local Natures Reserve Footpath No 41.

EL66.05.17 Speed Indicator Device

EL68.05.17 Allotment Conference

EL73.07.17 Road Safety

- 4.3. Project Monitoring List – For information only  
Noted.

**5.0. FINANCE**

- 5.1. To note bills paid  
Members noted the bills paid.

- 5.2. Income and Expenditure Financial Forecast  
Members noted the Financial Forecast.

- 5.3. Fees & Charges  
Members noted a previously circulated report regarding fees and charges.

**EL 75.08.17** Following further discussion it was **RESOLVED** to increase all 2018/2019 fees and charges by 1.5%.

**6.0. ADMINISTRATION**

- 6.1. Articles of Association of College Place Residents Limited relating to Old Timbers Lane

Members discussed a previously circulated report which confirmed that a Management Company had been established in accordance with an Agreement between the Town Council and the developer of the old convent site in relation to the future maintenance of Old Timbers Lane.

**EL 76.08.17** Members noted the report and **RESOLVED** to approve the Articles of Association of College Place Residents Limited in accordance with the provisions of clause 4.3. of the Agreement dated 14<sup>th</sup> November 2014.

Clarification is also to be sought regarding the two way road system.

**7.0. ENVIRONMENT**

- 7.1. Uckfield Millennium Green boundary with Ridgewood Recreation Ground  
Members discussed a previously circulated report from the Millennium Green Trust regarding an unauthorised access from Ridgewood Recreation Ground into the Millennium Green.

**EL 77.08.17** Following further discussion it was **RESOLVED** to: -  
a) to enter into a Licence agreement between Uckfield Town Council and the Uckfield Millennium Green Trust regarding the unauthorised access from Ridgewood Recreation Ground to the Uckfield Millennium Green, and provide a gate and adjacent fencing to the Trusts specification;  
b) a wooden kiss gate being the preferred option;  
c) to obtain quotes for re-instating the existing boundary fence for consideration at the 2018/2019 budget meeting.

- 7.2. Lewes Road Twinning Sign

Members discussed a previously circulated report regarding the positioning of the twinning sign in Lewes Road.

**EL 78.08.17** Following further discussion it was **RESOLVED** that the twinning sign to be installed at location 'C'.

- 7.3. To consider undertaking a Dog Fouling Campaign

Members considered a previously circulated report on the possibility of undertaking a Dog Fouling Campaign.

**EL 79.08.17** Following further discussion it was **RESOLVED** to proceed with a low-cost Dog Fouling Campaign.

**8.0. LEISURE**

8.1. Hughes Way Play Area Update

Members noted the update report on the Hughes Way Play area.

**9.0. REPORTS FROM WORKING GROUPS AND TO AGREE TERMS OF REFERENCE**

9.1. Ridgewood Recreation Ground

Nothing to report.

9.2. Road Safety

Members noted the report.

9.3. Speed Indication Device

Members noted the report.

**10.0. REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE ORGANISATIONS**

10.1. Uckfield Railway Line Parishes

Noted.

10.2. Informal Wealden Line Steering Group

Nothing to report.

10.3. West Park LNR and Hempstead Meadows LNR – Supporters Group

Nothing to report.

10.4. Uckfield and District Twinning

Nothing to report.

10.5. Age Concern

Nothing to report.

10.6. Luxford Centre Management Committee

Nothing to report.

10.7. Uck Valley Flood Forum

Nothing to report.

10.8. Active Uckfield Group

Members noted the report.

10.9. Wealden Bus Alliance

Nothing to report.

10.10 Millennium Green Trust

Nothing to report.

**11.0 CHAIRMANS ANNOUNCEMENTS**

Nothing to report.

The meeting finished at 7.26pm.