

# UCKFIELD TOWN COUNCIL



Minutes of the meeting of the **Environment and Leisure Committee** held in the Council Chamber, Civic Centre on Monday 28<sup>th</sup> January 2019 at 7.00pm.

## **PRESENT:**

Cllr. J. Beesley (Chairman)  
Cllr. D. Ward  
Cllr. K. Everett  
Cllr. M. Dean

Cllr. I. Smith  
Cllr. D. French  
Cllr. S. Mayhew

## **IN ATTENDANCE:**

Cllrs. P.Meakin and C.Macve  
2 Press recording  
1 Member of the public

Christine Wheatley – Assistant Town Clerk and Responsible Financial Officer  
Minutes taken by Christine Wheatley

## **1.0. DECLARATIONS OF INTEREST**

Members and officers were reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on the agenda. The Chairman declared an interest in item 9.3. Battles Overs – A Nation's Tribute as a member of the Uckfield Performance Ensemble and stated that he would vacate the chair and would not take part in the item when being discussed.

## **2.0. STATEMENTS FROM MEMBERS OF THE PUBLIC ON MATTER ON THE AGENDA AT THE CHAIRMAN'S DISCRETION**

None

## **3.0. APOLOGIES FOR ABSENCE**

Cllrs. D. Bennett, Cllr. H. Firth.

## **4.0. MINUTES**

4.1. Minutes of the meeting of the Environment and Leisure Committee held on the 12<sup>th</sup> November 2018

**EL025.01.19** It was **RESOLVED** that the minutes of the meeting of the Environment and Leisure Committee held on the 12<sup>th</sup> November 2018 be taken as read, confirmed as a correct record and signed by the Chairman.

## 4.2. Action list

Members considered the Action List that had been previously circulated and agreed to remove the following items which had either been completed or appeared elsewhere on the agenda:

EL.023.11.18 - Draft Budgets

EL.024.11.18 - Civic Centre Events and Marketing Programme

- 4.3. Project Monitoring List – For information only  
Members noted the Project Monitoring List.

## 5.0. FINANCE

- 5.1. To note bills paid  
Members noted the bills paid.
- 5.2. Income and Expenditure Financial Forecast  
Members noted the income and expenditure report.

## 6.0. ADMINISTRATION

- 6.1. Minutes of the Strengthening Local Relationships Liaison (SLR) Meeting of January 14<sup>th</sup> January 2019  
Members noted the minutes of the SLR meeting on the 14<sup>th</sup> July 2018. Items for consideration at the next meeting on the 1<sup>st</sup> July are to be submitted to the clerk to enable the committee to decide if they should be included on the agenda.
- 6.2. Byelaws for the Town Council's Local Nature Reserves (LNRs)  
Members noted the report and the comments made by DEFRA regarding the need to review the current draft byelaws. DEFRA has stated that if there are no issues regarding certain byelaws they should be reviewed and and/or removed and gave firearms, pollution of waterways and golf as examples.

**EL026.01.19** It was RESOLVED that the Supporter Groups for both reserves be consulted with a view to shorten the byelaws in accordance with DEFRA's comments and report back to the Environment & Leisure committee.

## 7.0. ENVIRONMENT

- 7.1. Tikspac Dog Bag Dispenser Scheme – To approve advertising  
Members noted the report and considered the various advertising options.

**EL027.01.19** It was **RESOLVED** to agree the collage picture for the scenic image and the dog bag advert for the roof top space as detailed in the report.

- 7.2. Request to purchase land adjacent to 10 Wilson Grove, West Park, Uckfield  
Members noted the report and the request to purchase land adjacent to 10 Wilson Grove, West Park. Consideration was given to the request in accordance with the Councils Asset Management Plan and the appendix, Procedure for Disposing of Surplus Freehold Assets. Members discussed various options including the possible utilisation of the land to provide additional parking in the future to accommodate sport users. Whilst considering this request members also discussed a 'pending' request to purchase land adjacent to 14 Egles Grove, Uckfield.

**EL028.01.19** After further consideration it was **RESOLVED** not to accede to requests to purchase land adjacent to 10 Wilson Grove, and 14 Egles Grove, Uckfield.

## 8.0. LEISURE

Nothing to report at this time.

## 9.0. REPORTS FROM WORKING GROUPS

- 9.1. Road Safety

Members noted the report.

9.2. Speed Indication Device (SID)

Members noted the report.

9.3. Battle Over – A Nation's Tribute

The Chairman again declared his interest in this item and the Vice Chairman took over the meeting.

Members noted the report and wished to give a vote of thanks to everyone involved in the event especially Cllr. Ward for all her hard work.

**EL029.01.19** It was RESOLVED to give donations to the following:

£50.00 - The Uckfield Bonfire and Carnival Society;

£50.00 - Uckfield Performance Ensemble;

£50.00 - The Ringmer division of St John Ambulance

and

£100.00- Help for Heroes on behalf of Extreme Hire of Hailsham

The Vice Chairman handed the meeting back to the Chairman.

**10.0. REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE ORGANISATIONS**

10.1. Uckfield Railway Line Parishes

Members noted the reports for both meetings.

10.2. West Park LNR and Hempstead Meadows LNR – Supporters Group

Nothing to report.

10.3. Uckfield and District Twinning

Nothing to report.

10.4. Age Concern

Members noted the report.

10.5. Luxford Centre Management Committee

Members noted the report.

10.6. Active Uckfield Group

Members noted the report and the merge with Wealden District Council for the Activity Day on the 10<sup>th</sup> August.

10.7. Wealden Bus Alliance

Nothing to report.

**11.0 CHAIRMANS ANNOUNCEMENTS**

Nothing to report.

**12. CONFIDENTIAL BUSINESS**

**EL.030.01.19** It was **RESOLVED** that pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, because of the confidential nature of the business to be transacted it was advisable in the public interest that the public be temporarily excluded and they were instructed to withdraw.

12.1. To consider a report on the Civic Centre's Events and Marketing programmes.

Members noted the reports and asked that a Civic Centre Working Group be called as soon as possible.

A further breakdown of the Google Analytic report for both websites was requested to determine which localities were looking at our websites.

Members agreed that the email newsletter was very good and informative.

12.2. Bird in Eye Allotment boundary fence

Members considered a previously circulated report and noted the contents.

**EL.030.01.19** It was **RESOLVED** to give notice to remove all items, failure to do so would result in the Town Council removing the items and recharging costs.

The meeting finished at 7.58pm