



UCKFIELD TOWN COUNCIL

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Town Clerk – Holly Goring

A Meeting of the **Environment and Leisure Committee** to be held on
Tuesday 27th August 2019 at 7.00pm
in
The Council Chamber, Civic Centre

AGENDA

1.0. DECLARATIONS OF INTEREST

Members and Officers are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda. Should any Member consider that they require a dispensation in relation to any prejudicial interest that they may have, they are asked to make a written application to the Clerk well in advance of the meeting.

Notice should be given at this part of the meeting of any intended declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent.

2.0. STATEMENTS FROM MEMBERS OF THE PUBLIC ON MATTERS ON THE AGENDA AT THE CHAIRMAN'S DISCRETION

3.0. APOLOGIES FOR ABSENCE

4.0. MINUTES

- 4.1. Minutes of the meeting of the Environment and Leisure Committee held on 15th July 2019
- 4.2. Action list – For information only
(Attached)
- 4.3. Project Monitoring List – for information only
(Attached)

5.0. FINANCE

- 5.1. To note bills paid
- 5.2. To note the income and expenditure report
(Attached)

6.0. ADMINISTRATION

- 6.1. Children's Funeral Fund for England
(Attached)

7.0. ENVIRONMENT

- 7.1 To consider a request to remove the recycling bring site in Foresters Hall Car Park (Attached)

8.0. LEISURE

- 8.1. To consider items for the Allotment Conference on 11th September at 7.00pm in the Weald Hall, Civic Centre
- 8.2 To consider appointing a Town Council representative to the Outside Body - All Weather Pitch Operational Group (organised by Uckfield College) (to follow)

9.0. REPORTS FROM WORKING GROUPS

- 9.1. Children Stay Safe Day - nothing to report at this time
- 9.2. Speed Indication Device (SID) Working Group (Attached)
- 9.3 Climate Change Working Group – nothing to report as new group being established

10.0. REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE ORGANISATIONS

- 10.1. Active Uckfield (nothing to report)
- 10.2 Age Concern (AGM only) (nothing to report at this time)
- 10.3 West Park LNR and Hempstead Meadows LNR – Supporters Group (nothing to report at this time)
- 10.4 Luxford Centre Management Committee (nothing to report at this time)
- 10.5 Uckfield and District Twinning Association (Attached)
- 10.6 Uckfield Parkrun Board (nothing to report at this time)
- 10.7 Uckfield Plastic Free Working Group (to follow)
- 10.8 Uckfield Railway Line Parishes Committee (Attached)
- 10.9 Uckfield Youth Club Board (Attached)
- 10.10 Wealden Bus Alliance/Weald Link (nothing to report at this time)

11.0 CHAIRMANS ANNOUNCEMENTS

12.0 CONFIDENTIAL BUSINESS

To consider whether to **RESOLVE** to exclude the press and public (pursuant to the Public Bodies (Admission to Meetings) Act 1960) during consideration of the following confidential business to be conducted: -

- 12.1 To consider a report on the Marketing programme (Attached)



Town Clerk
20th August 2019

UCKFIELD TOWN COUNCIL

ACTION LIST - FOR INFORMATION ONLY

Environment and Leisure Committee

Please note no resolutions can be made from the action list and is for information only.

Resolution No.	Details	Date Raised	Action By	Date Complete
<u>EL.42.03.16</u>	<p><u>West Park LNR and Hempstead Meadows LNR</u> It was RESOLVED to accept the following recommendations: Authorise the preparation of appropriate implementation plans and programme of events at minimal costs which are to be submitted. It was further hoped that the launch of these groups would include “Uckfield – the Future” group.</p>	29.03.16	CW	Due to the length of time that has passed, it is proposed that this action now be removed. NFA
<u>EL.24.07.16</u>	<p><u>West Park LNR and Hempstead Meadows LNR – Supporters Group</u> Members noted the supporters group report and RESOLVED to agree: b) that after the planned AGM meetings the £1,600 donated to HMLR held by the council in earmarked reserves be transferred to the accounts of the new supporters group.</p>	11.07.16	CW	The transfer of funds has been made. NFA.
<u>EL.28.09.16</u>	<p><u>To consider revised byelaws for the Town Council’s Local Nature Reserves (LNRs)</u> Members reviewed the amendments to the byelaws which still require Natural England and DEFRA’s approval. It was RESOLVED to accept the revised byelaws.</p>	05.09.16	CW	DEFRA responded to DRAFT byelaws 17.5.18 – A further process to be completed and still in discussions with DEFRA. Still waiting confirmation from DEFRA
<u>EL.26.01.19</u>	<p>It was RESOLVED that the Supporter Groups for both reserves be consulted with a view to shorten the byelaws in accordance with DEFRA’s comments and report back to the Environment & Leisure committee.</p>	28.01.19		Meeting held with Supporter Groups – amended version sent to DEFRA – waiting for response

Resolution No.	Details	Date Raised	Action By	Date Complete
	<u>Harlands Farm Pond</u> The Ranger is to be asked for ideas to captivate children's interest whilst at the pond.	18.4.17	CW	Passed to Ranger 19.4.17 Nothing planned at this moment in time
	Harlands Farm Pond, VCT and Sussex Wildlife Trust are to be contacted to establish if they can assist with ideas etc. regarding children involvement in the pond.	30.4.18	CW	Email sent but no response.
<u>EL 85.10.17</u>	<u>Request to rent allotment land to the rear of 155 Framfield Road</u> Following further discussion, it was RESOLVED that the new owner be asked to remove the fence back to their boundary in accordance with clause 4 of the license agreement. A license agreement could then be granted for the use of the land for garden use only, to grown vegetables etc, and that this land remains unfenced at all times.	02.10.17	CW	Issues regarding land, referred to Solicitors – ongoing. 29.1.18 Land issue resolved waiting for resident to move shed and fence. Still with Solicitors. Agenda item 28.01.19.
<u>EL.30.01.19</u>	<u>Bird in Eye Allotment boundary fence rear of 155 Framfield Road</u> It was RESOLVED to give notice to remove all items, failure to do so would result in the Town Council removing the items and recharging costs.	28.01.19		4/2/19 Letter sent to Solicitors 15/4/19 Solicitors advised if no response happy for us to proceed and re-charge costs. Resident has since been in touch with the Town Council and liaised with Assistant Town Clerk. Work is in progress to remove all items, and new shed has been erected behind boundary line.
<u>EL037.04.19</u>	<u>Street Lighting Replacements</u> It was RESOLVED to agree to the implementation of the new columns and the removal of the light in London Road. The new columns are to match existing columns in height.	23.04.19	CW	Contact with ESCC has been made and order placed for replacement street lights. A letter has been sent to residents of Keld Avenue. In progress.

Resolution No.	Details	Date Raised	Action By	Date Complete
<u>EL07.06.19</u>	<u>Historical plaques</u> It was RESOLVED in order to try and move the scheme forward, that this be advertised to the wider audience	03.06.19	TA	To be actioned.
<u>EL09.06.19</u>	<u>Town Council's involvement in commemorating VE Day 75</u> It was RESOLVED that: (a) the Town Council takes part in the commemoration and celebrations; (b) that a working group be set up to organise the event; (c) that the Committee decide how much to set aside for the event at the 2020/21 budget setting meeting.	03.06.19	ALL	In progress.
	<u>Speed Indication Device (SID)</u> Members discussed the merit of the scheme and asked that all residents' associations be contacted to establish if they wish to become involved.	03.06.19	CW	Church Coombe Residents Association has been in contact with Working Group. NFA for E&L Committee.
<u>EL.14.07.19</u>	<u>7.2 To consider a 'Bagged Dog Poo' sticker scheme</u> It was RESOLVED that we place details regarding the scheme on Facebook and The Voice to gain initial public response. Further costings for stickers are to be sought. The Committee will discuss the item further when this information has been collated.	15.07.19	TA/HG	To be actioned.
	<u>Report from Working Group – Children Stay Safe Day</u> It was suggested that the following be investigated before a decision is made on next year's event: - attendance by First Responders or St. John's Ambulance - put out feelers to see who would be available with different skill sets - members of PTA's to be asked if they wished to sit on the group Further information to be obtained regarding Wealden DC's event to establish if there could be a joint venture.	15.07.19	WG	In progress

**UCKFIELD TOWN COUNCIL
PROJECT MONITORING FORM**

Committee	Environment & Leisure		
Project Name	New Cricket Mower	Project Number	46
Resolution Number	Funds	Date	Commentary
<u>FC.86.01.18</u>	£3,000		2 Year Project

Committee	Environment & Leisure		
Project Name	Safety Surface Hempstead Lane	Project Number	50
Resolution Number	Funds	Date	Commentary
<u>FC93.01.19</u>	£12,500		Agreed as part of E&L budgets under new initiatives
		08/07/19	Currently exploring the best safety surface material to apply to this area and liaising with other parish/town councils to see what is most effective.

Environment and Leisure Financial Forecast as at 31st July 2019

	Apr 19 Actuals £	May 19 Actuals £	Jun 19 Actuals £	Jul 19 Actuals £	Actuals to Date	Budgets to Date	Aug 19 Revised Budget £	Sep 19 Revised Budget £	Oct 19 Revised Budget £	Nov 19 Revised Budget £	Dec 19 Revised Budget £	Jan 20 Revised Budget £	Feb 20 Revised Budget £	Mar 20 Revised Budget £	Total £	2019/2020 Budgets
Income																
Contribution to Town Centre Security	183	0	0	575	758	650	0	0	0	0	0	0	0	0	758	650
Weald Hall Events	1,266	546	1,220	841	3,873	11,900	2,975	2,975	2,975	2,975	2,975	2,975	2,975	2,975	27,673	35,700
Allotments	17	81	174	0	272	1,564	392	392	392	392	392	392	392	392	3,408	4,700
Allotment Deposit	0	200	350	0	550	300	0	0	0	0	0	0	0	0	550	300
Playing Fields & Pitches, Sport Income	330	1,647	162	73	2,212	2,500	0	1,000	0	0	7,000	0	0	0	10,212	10,500
Playing Fields & Pitches, Event Income	496	114	289	3,562	4,461	4,505	195	0	0	0	0	0	0	0	4,656	4,700
WDC - West Park Culverts Agreement	0	0	360	0	360	350	0	0	0	0	0	0	0	0	360	350
Cemetery - Interments	2,149	2,782	508	2,182	7,621	7,982	1,996	1,996	1,996	1,996	1,996	1,996	1,996	1,996	23,589	23,950
Cemetery - Memorials	495	159	620	155	1,429	1,836	458	458	458	458	458	458	458	458	5,093	5,500
Cemetery - Sundry income	0	84	0	0	84	146	38	38	38	38	38	38	38	38	388	450
Cemetery Maintenance Charge	380	286	95	190	951	864	217	217	217	217	217	217	217	217	2,687	2,600
Env. Sundry Income	126	0	0	0	126	100	0	0	0	0	0	0	0	0	126	100
Litter/bus station	0	0	331	0	331	320	0	320	0	0	320	0	0	320	1,291	1,280
Roundabout income	864	0	0	0	864	440	0	0	0	0	0	0	0	0	864	440
Total Income	6,306	5,899	4,109	7,578	23,892	33,457	6,271	7,396	6,076	6,076	13,396	6,076	6,076	6,396	81,655	91,220
Weald on the Field Income	0	100	0	2,500												2,600
Purchases																
Clothing - Corp/Prot, Outdoor staff	0	30	37	53	120	67	0	0	183	0	250	0	0	0	553	500
Weald on the Field & Revival	492	724	874	3,492	5,582	3,000	0	0	0	0	0	0	0	0	5,582	3,000
Street Lights, Supply & Maintenance	0	50	0	0	50	50	0	0	0	0	0	0	8,950	0	9,000	9,000
Street Light Repairs	0	0	0	0	0	0	0	0	2,000	0	0	1,200	0	0	3,200	3,200
Bus Shelters	0	0	0	0	0	0	0	0	0	0	100	0	0	0	100	100
Allotments	723	(874)	50	123	22	664	167	167	167	167	167	167	167	167	1,358	2,000
Playing Fields and Pitches	248	6,507	314	62	7,131	7,125	1,500	1,500	2,000	2,000	0	0	1,875	0	16,006	16,000
Play Areas	215	567	735	616	2,133	2,175	0	250	0	250	0	250	0	75	2,958	3,000
Cemetery, rates	127	124	124	124	499	449	113	113	113	113	113	113	113	0	1,290	1,240
Grave digging	0	0	0	1,600	1,600	1,691	423	423	423	423	423	423	423	423	4,984	5,075
Cemetery, litter	167	117	142	158	584	536	133	133	133	133	133	133	133	133	1,648	1,600
Cemetery Maintenance	0	100	0	0	100	136	33	33	33	33	33	33	33	33	364	400
General Equipment Repairs	6	7	19	220	252	664	167	167	167	167	167	167	167	167	1,588	2,000
New Equipment	20	127	536	0	683	0	0	1,500	0	0	0	0	0	0	2,183	1,500
Grounds Maintenance Contract	1,888	1,888	1,888	(189)	5,475	7,714	1,929	1,928	1,929	0	0	0	0	0	11,261	13,500
Grounds Maintenance general	1	119	284	141	545	564	142	142	142	142	142	142	142	142	1,681	1,700
Hire of Equipment	0	0	0	0	0	0	0	0	0	0	100	0	0	0	100	100
LNRS & Sites of Interest - Ranger	2,383	2,379	2,379	2,379	9,520	9,827	2,456	2,456	2,456	2,456	2,456	2,456	2,456	2,456	29,168	29,475
LNRS & Sites of Interest - Working budget	3	165	0	4	172	836	208	208	208	208	208	208	208	208	1,836	2,500
Transit	0	0	154	0	154	664	167	167	167	167	167	167	167	167	1,490	2,000
Ford Ranger	85	66	67	88	306	664	167	167	167	167	167	167	167	167	1,642	2,000
Tractor maintenance & running costs	0	48	0	50	98	536	133	133	133	133	133	133	133	133	1,162	1,600
Movano Vehicle	119	89	87	84	379	736	183	183	183	183	183	183	183	183	1,843	2,200
Fencing	0	205	0	0	205	336	83	83	83	83	83	83	83	83	869	1,000
Trees	700	0	0	0	700	500	0	0	0	500	500	500	500	500	3,200	3,000
Graffiti Removal	0	0	0	0	0	0	0	0	0	0	0	0	50	0	50	50
Litter Bins	0	0	781	0	781	900	0	0	0	0	0	0	0	0	781	900
Litter Collection, Open spaces	247	261	321	247	1,076	1,536	383	383	383	383	383	383	383	383	4,140	4,600
Horticulture	0	0	150	0	150	150	0	0	150	0	0	0	0	0	300	300
Weald Hall Events	0	0	1,250	128	1,378	3,500	1,000	4,000	1,500	3,500	9,500	1,500	1,500	1,500	25,378	27,500
Corp Dev - Signage outside areas	0	0	0	0	0	0	250	0	0	0	0	0	0	0	250	250
Roundabouts exp	0	0	0	0	0	0	0	0	50	0	0	0	0	0	50	100
Groundsmen - Salaries	5,626	6,668	7,131	7,131	26,556	25,636	6,409	6,409	6,409	6,409	6,409	6,409	6,409	6,409	77,828	76,908
Groundsmen - National Insurance	479	523	587	587	2,176	1,987	497	497	497	497	497	497	497	497	6,152	5,963
Groundsmen - Pension	711	955	1,036	1,036	3,738	5,797	1,448	1,448	1,448	1,448	1,448	1,448	1,448	1,448	15,322	17,381
Town Security/CCTV	1,171	71	71	70	1,383	1,000	250	250	250	250	250	250	250	250	3,383	3,000
Road Safety Week	9	545	571	0	1,125	1,600	0	0	0	0	0	0	0	0	1,125	1,600
Floral Displays	0	0	1,724	450	2,174	2,400	400	400	300	0	0	0	0	0	3,274	3,500
Repair & Replacement street furniture	0	919	0	0	919	920	0	0	0	0	1,080	0	0	0	1,999	2,000
Cleaning Materials	0	0	0	0	0	0	0	60	0	0	0	60	0	0	120	120
Performing Rights	0	0	0	0	0	0	0	0	0	0	1,300	0	0	0	1,300	1,300

Environment and Leisure Financial Forecast as at 31st July 2019

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Event Advertising Marketing	510	733	144	270	1,657	1,336	333	333	333	333	333	333	333	333	4,321	4,000
HMLNR & WPLNR	0	0	0	0	0	0	500	0	0	0	0	0	0	0	500	500
Total Purchases	15,930	23,113	21,456	18,924	79,423	85,696	19,474	23,533	22,007	20,145	26,725	17,405	24,895	17,732	251,339	257,662
New Initiatives																
Safety Surface Hempstead Lane Play Area	0	0	0	0	0	0	0	0	12,500	0	0	0	0	0	12,500	12,500
To Promote Single Plastcs	200	0	0	0	200	200	0	0	0	0	0	0	0	0	200	200
Dog Bag Dispenser Advertising	1,000	0	0	0	1,000	1,000	0	0	0	0	0	0	0	0	1,000	1,000
Adult Equipment Signs Hempstead/Ridgewood	0	1,340	0	0	1,340	1,340	0	0	0	0	0	0	0	0	1,340	1,340
West Park LNR Boardwalk	0	0	0	0	0	0	0	0	0	0	0	0	0	2,000	2,000	2,000
Additional Grass Cutting ESCC	6,500	0	0	0	6,500	6,500	0	0	0	0	0	0	0	0	6,500	6,500
Total New Initiatives	7,700	1,340	0	0	9,040	9,040	0	0	12,500	0	0	0	0	2,000	23,540	23,540

Meeting of the Environment & Leisure Committee

Tuesday 27th August 2019

Agenda Item 6.1

Children's Funeral Fund for England

1.0. Summary

- 1.1. The report details a new government Regulation introduced as from the 23rd July 2019 known as The Social Fund (Children's Funeral Fund for England) Regulations 2019

2.0. The Scheme

- 2.1. The objective of the Children's Funeral Fund (CFF) is to provide practical support to bereaved parents with the fees arising from their child's burial or cremation.

- 2.2. To be eligible for the CFF Fund the following must apply:

- A child must be under 18 at the time of death or stillborn after the 24th week of pregnancy, and the burial or cremation must take place in England;
- The Fund will be available regardless of a family's income, and will also offer £300 towards the price of a coffin.

3.0. How it works

- 3.1. The Fund has been developed on the basis that, wherever possible, providers will apply to the scheme for reimbursement, making provision free for bereaved families at the point of need. The scheme is not means-tested and all parents who want to make use of it will be able to do so.

Burial authorities and cremation authorities and funeral directors will be able to apply to the CFF. All providers of burial and cremation services - local authority, private, and faith-based providers - will be eligible for CFF provision, as defined in the scheme.

Parents who choose not to use a funeral director will be able to submit a claim directly for the expenses a funeral director would normally handle.

4.0. Current charges

- 4.1. The Town Council's current charge for the Exclusive Right of Burial for a grave plot is £730.00 (double for a non-parishioner) and a reduced rate for children up to 12 years of age.

- Child between 1 and 12 years of age £241.00
- Babies under 1 year (parishioners only) NIL

- 4.2. The CFF considers a child to be under 18 and the committee may wish to amend its current charges to reflect this.

- 4.3. All other fees would remain the same, the difference being that the Town Council would have to apply direct to the CFF for payment rather than the current format of invoicing the funeral director.

5.0. Recommendation

- 5.1. Members are asked to:

- a) note the report;
- b) agree if a reduction of the purchase of the Exclusive Right of Burial is to be made for children under the age of 18.

Contact Officer: Holly Goring

Meeting of the Environment & Leisure Committee

Tuesday 27th August 2019

Agenda Item 7.1

TO CONSIDER A REQUEST TO REMOVE THE RECYCLING BRING SITE IN FORESTERS HALL CAR PARK

1.0. Summary

- 1.1. The report asks members to consider whether the current recycling bring site located within Foresters Hall Car Park could be removed.
- 1.2. The recycling bring site located in Foresters Hall Car Park is provided by Wealden District Council under their waste and recycling contract which is now with Biffa.
- 1.3. Uckfield Town Council is carrying out some work to the car park at Foresters Hall to patch potholes, reconfigure the area to create more parking spaces, and provide better access for those using the hall, at the front of the building. In the planning of these works, the Estates and Facilities Manager made contact with Wealden District Council to see if the recycling bring site could be moved or re-located to another side of the hall, to assist with the changes within the car park.
- 1.4. The recycling bring site currently takes up two parking spaces:



- 1.5. Wealden District Council advised that they are currently reviewing the use of their recycling bring sites and have found that many are producing far less material than they used to, because of the household waste collection, collecting recycling materials at the kerbside. They therefore suggested removing the bring site altogether. They would also remove the fencing that currently sits around the recycling bring site and repair the surface where the post holes are.
- 1.6. Wealden District Council have advised that any residents who currently use this facility could use their recycling bin at their own property, or the alternative recycling bring site at the Highlands Inn, Tesco or Luxfords car park.
- 1.7. Wealden District Council noted that they are currently collecting less than half the amount of recycling material from the facility at Foresters Hall, compared with the figures recorded in 2013. This reduction correlates with the introduction of the improved kerbside recycling service in 2013, and when they started to collect glass bottles and jars directly from each household. They are also finding that more of the

material now being disposed of through these sites originates from commercial sources.

- 1.8. Uckfield Town Council was previously contacted by Wealden District Council in May 2018 when they carried out a review of the recycling bring sites as part of the development of their new waste contract. At the time, Uckfield had eight recycling bring sites – Bellbrook Business Park, Foresters Hall Car Park, Highlands Inn Car Park, Luxfords Car Park, Regency Close, Tesco's car park, Victoria Pleasure Ground Car Park and West Park Recreation Ground Car Park. The main sites in Uckfield with higher usage are considered to be Highlands Inn Car Park, Luxfords Car Park and Tesco Car Park. At the time, members wished for all the bring sites to stay.
 - 1.9. This specific enquiry raised with the District Council has now provided an opportunity to re-review the recycling bring site at Foresters Hall Car Park.
- 2.0. Recommendation**
- 2.1. Members are asked to consider the report and advise the Clerk accordingly.

Contact Officer: Mark Francis

Meeting of the Environment & Leisure Committee

Tuesday 27th August 2019

Agenda Item 8.2

TO CONSIDER APPOINTING A TOWN COUNCIL REPRESENTATIVE TO THE OUTSIDE BODY – ALL WEATHER PITCH OPERATIONAL GROUP (ORGANISED BY UCKFIELD COLLEGE)

1.0. Summary

- 1.1. Uckfield College hold a meeting at least three times a year called the All Weather Pitch Operational Advisory Group (Summer, Winter and Spring). All meetings take place at 3.00pm at Uckfield College.
- 1.2. The purpose of the group is to review operator's feedback of usage and future bookings of the All Weather Pitch, maintenance programmes, local development plans of the football and rugby clubs, and for local resident representatives to raise any community issues. Attendees also receive a financial update on the accounts for the All Weather Pitch.
- 1.3. Former Town Councillor, Ian Smith used to attend the meetings as a representative of Uckfield Town Council in an 'invitee in advisory role only' position. This report seeks to ask members of the Environment & Leisure Committee whether they wish to appoint a new representative to the group.

2.0. Background on the All Weather Pitch

- 2.1. An All Weather Pitch was built on the grounds of Uckfield College back in 2013/14. Uckfield Town Council provided a capital grant contribution of £135,000 towards the facility. Other groups, organisations and individuals also pledged grants and funding towards the scheme including the Football Foundation, Uckfield College, Freedom Leisure, alongside other grant funding schemes and donations from smaller Uckfield groups. The capital grant funding from Uckfield Town Council was paid in tranches during the construction process to Uckfield College who were managing the project with East Sussex County Council.

3.0. Constitution of the Operational Group

- 3.1. A copy of the constitution is attached in appendix A of this report. The group was set up to foster and promote the provision and development of sporting and recreational opportunities within Uckfield and the surrounding area through the all-weather synthetic floodlit turf pitch.
- 3.2. One representative is invited to attend from each organisation:
 - (i) ESCC;
 - (ii) Operator;
 - (iii) Uckfield Town Council (invited in advisory role only);
 - (iv) Representative from local community;
 - (v) Grasshoppers – representing Grasshoppers and Uckfield Town Football Club;
 - (vi) Uckfield Rugby Club;
 - (vii) Sussex FA

Two representatives are required from (one as Chairperson, one as Treasurer):

 - (viii) Uckfield College
- 3.3. The Town Council has no responsibility for the maintenance or upkeep of the All Weather Pitch but as a key partner agency involved in contributing to the installation, is invited to attend these meetings.

4.0 Recommendation

4.1 Members are asked to advise the Clerk accordingly.

Contact Officer: Holly Goring

Appendices: Appendix A – Constitution of the All Weather Pitch Operational Group

Meeting of the Environment and Leisure Committee

Tuesday 27th August 2019

Agenda Item 9.2

REPORTS FROM WORKING GROUPS SPEED INDICATION DEVICE (SID) WORKING GROUP

I have been in contact with Churchcoombe Residents' Association and they would be happy to provide volunteers as long as some of the sites were located on their estate.

Therefore, I have been in touch with the Road Safety Officer at County Highways and he has agreed to a couple of locations and is making a further visit shortly.

In addition to these volunteers, I have received interest from three local residents and also Cllr. Gary Johnson would like to be involved.

The SID equipment is currently in locked storage at Uckfield College so will not be available until the start of the new term.

We can then arrange a training session for the volunteers but we also need someone to organise and co-ordinate this group for it to be effective and the hope is that one of the volunteers is prepared to take on that role

Councillor P. Sparks

Meeting of the Environment and Leisure Committee

Tuesday 27th August 2019

Agenda Item 10.5

REPRESENTATIVES ON OUTSIDE BODIES: UCKFIELD AND DISTRICT TWINNING ASSOCIATION

The Uckfield and District Twinning Association were honoured to welcome visitors and their families from Uckfield's French Twin Town of Arques la Bataille on the weekend of 13th and 14th July 2019. This was perfectly timed with the Uckfield Festival in full swing and a great number of activities and celebration within the town.

Visitors from Arques la Bataille stayed with host families in Uckfield, and visited the many attractions in and around the town. On the Saturday, our guests were welcomed by our Town Crier with a message in French and English, before being given a tour around Bridge Cottage. They then travelled up to see the Kite flying on Luxford Field, before enjoying a large buffet hosted by the Town Mayor in the Civic Centre.

Saturday evening they visited the Uckfield Festival Proms Night at the Uckfield Rugby Club and enjoyed the festivities. It was a lovely weekend and opportunity to invite them to our summer activities.

Councillor S. Mayhew

Meeting of the Environment and Leisure Committee

Tuesday 27th August 2019

Agenda Item 10.7

REPRESENTATIVES ON OUTSIDE BODIES: PLASTIC FREE WORKING GROUP

The Uckfield Plastic Free Working Group have set up sub groups focusing specifically on social media, youth, ideas and campaigns team.

The working group are developing a website and also have a Facebook page up and running. The Facebook account can be found at <https://www.facebook.com/plasticfreeuckfield/>

They have also joined national campaigns like Surfers Against Sewage (SAS) and the Refill campaign.

The working group launched the Uckfield's refill campaign in the Civic Centre on 19th June 2019 where many attended and it was also picked up by BBC South East. At last count, there were 16 businesses signed up to the refill scheme in Uckfield which is great progress in such a short time.

This group is young and work in progress however it seems to be moving fast and strong.

I will report with more details after our next meeting.

Councillor B. Cox

Meeting of the Environment and Leisure Committee

Tuesday 27th August 2019

Agenda Item 10.8

REPRESENTATIVES ON OUTSIDE BODIES: UCKFIELD RAILWAY LINE PARISHES COMMITTEE

The meeting was advised on the content of a stakeholder forum held in June at which members from the Three Bridges Railway Operating Centre updated attendees on the process of dealing with planned and unplanned disruptions to services in order to keep passengers informed. This led to extensive discussion during which members were advised that the Uckfield line is a 'Golden route' requiring key focus so watch this space.

The replacement of Councillor Garry Wall as the representative for the first tier councils on The Transport for the South East's Transport Forum will be elected shortly.

The meeting was concerned that the additional car park at Buxted had now been shut off resulting from a lease dispute between GTR and Network Rail.

Members generally felt the current service had improved although there was still concerns on the Crowborough turnarounds without prior warning.

The possible benefits from the Passenger Benefit Fund for our line were discussed at length and the Chair would arrange to submit applications prior to the deadline.

Councillor C. Macve

Meeting of the Environment and Leisure Committee

Tuesday 27th August 2019

Agenda Item 10.9

REPRESENTATIVES ON OUTSIDE BODIES: UCKFIELD YOUTH CLUB BOARD – 18th JULY 2019

A meeting of the Committee overseeing the Youth Club took place on 18th July 2019. Representatives were in attendance from Tesco, Uckfield College, Uckfield Town Council, East Sussex Youth Services, Uckfield Volunteer Centre, and the Youth Workers/Volunteers.

Update on Youth Club activity since last meeting

It was expressed by the youth club that numbers are up (85+ a week). The needs of the young people using the club (food and activities) are becoming clear and easy to manage. The rules and safety guidelines will be reviewed and updated shortly. Overall the feedback was good and the club is going in the right direction. I have personally helped run sessions with the club and have found that the club is both stimulating but also helpful for the young people using it.

Outcome of Lions Meeting

Uckfield & District Lion's have offered money to help with the funding of year two and possible expansion as well as help with equipment.

Financial Report

Sussex Police have donated £500 for equipment. Holy Cross Church has given £2,000 and the Youth Club is making a very small profit each week from the tuck shop. The Youth Club are also looking at ways to do fundraising (such as through the Carnival and other ideas too). Overall the financial situation is healthy going in to the second year.

Planning ahead – Year 2

There was talk about what night it would run from and also what year groups it would be open too. The committee felt that it would be best to stick with the group already using the club and keep to the Thursday night, with hopes to integrate the new year 7s in the new year 2020. There was also talks of activities that we could do both in and out of the club as well as staffing size.

Location

There was talk about where to host the club in the future (should the Youth Centre not be available to use). The Committee put together a team to look at other places that can be used and also look at shared space to rent.

Overall I found the meeting useful. The Youth Club seems to be doing what it was set up to do but also it looks healthy. This is just an outline of what happened at the meeting and I'm happy to talk more to members face to face about the meeting.

Councillor B. Cox