

UCKFIELD TOWN COUNCIL



Minutes of the meeting of the **General Purposes Committee** held in the Council Chamber, Civic Centre on Monday 20th May 2019 at 7.00pm

PRESENT:

Cllr. C. Macve (Chair)	Cllr. H. Firth
Cllr. D. Ward (Vice-Chair)	Cllr. A. Smith
Cllr. J. Edwards	Cllr. P. Sparks

IN ATTENDANCE:

Two members of the press (recorded the meeting)
Councillor D. French

Holly Goring – Town Clerk

Minutes taken by Holly Goring

1.0 DECLARATIONS OF INTERESTS

Members and officers were reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on the agenda.

Councillor J. Edwards declared a personal interest in agenda 12.2 under confidential business as the Uckfield Town Council representative on the Ridgewood Village Hall Committee.

2.0 STATEMENTS FROM MEMBERS OF THE PUBLIC ON MATTERS ON THE AGENDA AT THE CHAIRMAN'S DISCRETION

No statements were received.

3.0 APOLOGIES FOR ABSENCE

Apologies were received from Councillors B. Cox, J. Love and C. Snelgrove.

4.0 MINUTES

4.1 Minutes of the meetings of the General Purposes Committee held on the 1st April 2019

GP03.05.19 It was **RESOLVED** that the minutes of the meeting of the General Purposes Committee on the 1st April 2019 be taken as read, confirmed as a correct record and signed by the Chairman.

4.2 Action list

Members considered the action list in detail and agreed to remove the following items which had either been completed or appeared elsewhere on the agenda:-

GP47.04.19 – To write off small under and over payments on the Town Council's accounts

4.3 Project list
Members noted the updated project list.

5.0 FINANCIAL MATTERS

5.1 To note bills paid
Members noted the bills paid.

5.2 To note income and expenditure
Members noted the income and expenditure reports.

5.3. Bad Debts
Members noted the current bad debts recorded.

5.4 To note the end of year statement for Community Infrastructure Levy funding for 2018/19
Members reviewed the funding that the Town Council had received in 2018/19 through developer contributions (Community Infrastructure Levy funding) and were reminded that the Town Council had agreed to use these funds for street light repairs and upgrades.

Members subsequently noted the report and income received.

6.0 BUILDINGS

6.1 To note the current position with the Council's buildings
One member wished to advise that some of the surface at Foresters Hall Car Park was crumbling and needed repair. The Town Clerk advised that she would inform the Facilities Manager to carry out an assessment of its current condition.

Positive feedback had been received in relation to the recent resurfacing at Osborn Hall Car Park and local residents were pleased with the result.

Members noted the report.

7.0 POLICY

No reports for consideration.

8.0 ADMINISTRATION

8.1 To receive a report on Health and Safety within the Council
Members noted the report.

8.2 To receive Members' audit reports
Members noted the audit reports.

9.0 REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE ORGANISATIONS

9.1 To consider reports from:-
(i) Citizens Advice Bureau
Members noted the report.

(ii) Ridgewood Village Hall Management Committee
Nothing to report at this time.

- (iii) Uckfield and District Preservation Society
Nothing to report at this time.
- (iv) Uckfield Volunteer Centre
Nothing to report at this time.
- (v) Wealden District Association of Local Councils – Management Committee
Nothing to report at this time.
- (vi) Wealden District Association of Local Councils – Planning Panel
Members noted the report.
- (vii) Wealden Works
Nothing to report at this time.

10.0 CHAIRMAN'S ANNOUNCEMENTS

New Chairman, Councillor C. Macve wished to thank members for electing him to stand as Chair for General Purposes Committee and in this prestigious position.

11.0 TOWN CLERK'S ANNOUNCEMENTS

None.

12.0 CONFIDENTIAL BUSINESS

GP04.05.19

It was **RESOLVED** that pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, because of the confidential nature of the business to be transacted it was advisable in the public interest that the public be temporarily excluded and they were instructed to withdraw.

12.1 Action list (confidential business)

Members considered the action list in detail and agreed to remove the following items which had either been completed or appeared elsewhere on the agenda:-

GP 18.08.18 – To review the proposed management programme for repayment of bad debts

Members discussed the need to consider security at other Town Council buildings.

Members subsequently noted the report.

12.2 To explore early considerations into the lease agreement for Ridgewood Village Hall

Clarification was given by the Chairman to advise that the Ridgewood Village Hall extension planning application had not been outline permission but a full application and associated building regulations.

Members advised the Town Clerk of points for consideration, to be raised with both the Town Council's solicitors and insurance company.

GP05.05.19

Members **RESOLVED** in principle, to an extension of the lease agreement, and proposed to extend the lease agreement for Ridgewood Village Hall to 25 years. The Town Clerk was tasked with exploring a number of finer points with regard to

the extension with the Town Council's solicitors and insurance company, prior to the next meeting.

12.3 To review the second round of the tender process for the Year 4 Maintenance Programme

Members considered the update provided.

GP06.05.19 Members **RESOLVED** to request that works proceed as scheduled to the wall at Snatts Road Cemetery, and for further investigations to be carried out on costs associated with the remaining works identified in the Year 4 Maintenance Programme.

12.4 To consider an update on Luxfords Restaurant

Members considered the update provided.

The meeting closed at 8.29pm.