Discover Gatwick visit – November 2019

Gary Johnson to Uckfield Town Council for Full Council 09.12.19

I took part in a 'Discover Gatwick' visit last week which was extremely interested (assuming you are interested in Airports and aeroplanes of course).

Normally these visits involve a couple of presentations and the main event is an airside tour by bus.

Unfortunately, the airside tour did not go ahead due to a shortage of bus drivers, allegedly but this meant that more time was spent on the presentations with a longer Q&A which I found far more beneficial. I am aware that other members will have attended these visits so I apologise for any duplication of information.

Slides from the presentations were provided which I will forward on rather than re write but a summary is below;

Overview

Gatwick is big!

It handles 46.4 million passengers a year (2018) and growing, providing 85,000 UK Jobs.

Environment

UKs most sustainable airport, launched decade of change in 2010

44% passengers use public transport with a train to London every 3 minutes

Zero waste to landfill

94% new generation aircraft compared to 55% in 2010 meaning Noise footprint reduced by

48% over the last 20 years.

Community engagement

Visit schools regularly to talk about the variety airport jobs available.

They also run a LearnLive service whereby they stream broadcasts into schools + on demand. Presentations and Q&A are given by a variety of workers such as Pilots, ATC, baggage handlers etc….

Local economy – Visuals in terminals of local picturesque places to encourage travellers to visit locally (and spend money) rather than going straight to London.

Community Investment - Support lots with local communities and events with sponsorship

Charity partners include the Air Ambulance and St Catherine's Hospice

Gatwick Foundation Fund provides £1,000,000 in grants for 200 local organisations

Runaway expansion

I found this part really interesting as it was presented by an experienced air traffic controller and an ex commercial pilot.

Current Government policy is for UK airports to 'make best use of their existing runways' therefore, there is no current plan to build a second runway to the south though this could obviously change in the future subject to change of government policy.

Gatwick has two runways being 26L/08R and 26R/08L, depending on which way you are coming!
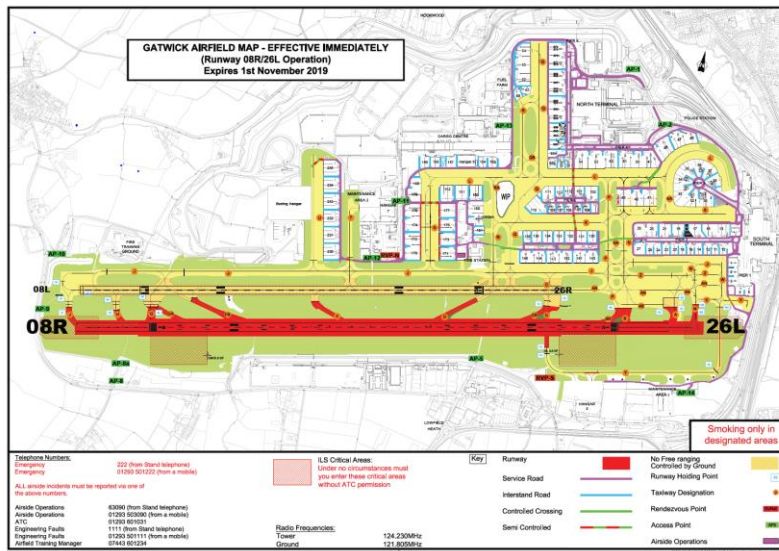
26L/08R or the 'southern runway' is the current full time runway.
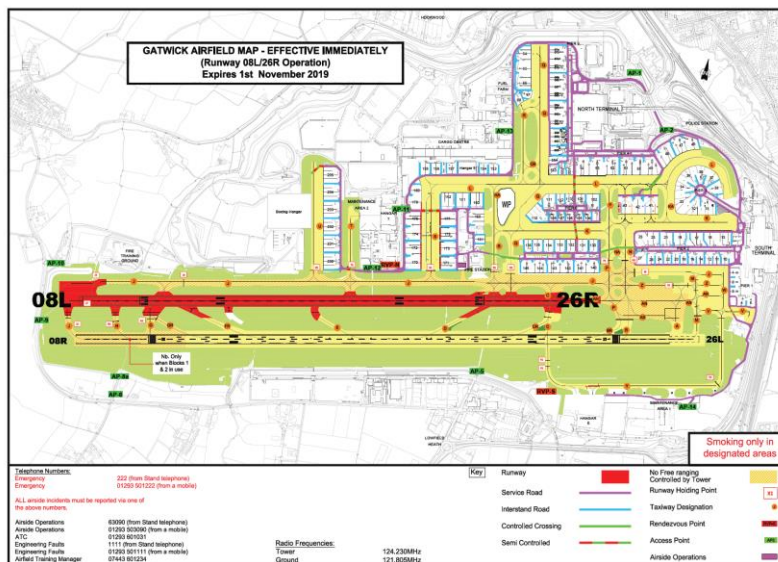
08L/26R or the 'northern runway' is the emergency runway currently used mainly as a taxi way.

The Current plan is to convert the existing 'emergency runway' (08L/26R) to a fully operational runway. The only technical concern is that the centrelines of the runways must be approximately 100metres further apart than they are currently so effectively they will be widening runway 26R to make this change, it is envisaged that 26R will be operational sometime in 2020.

As the northern runway is shorter than the main runway, it will be used for departures only. The runways will not be able to be used simultaneously. Effectively though, aircraft will be able to take off on the northern runway whilst aircraft are rolling out having landed on the southern runway.

This will be a huge change and although the presenters were unable to give an exact number to the increase in aircraft movements, ball park must be +50%.

They do envisage and additional 20million additional passengers and approximately 20,000 new jobs.

Airspace and Noise Management

Even more exciting!

The airspace over the UK is busy, I mean really busy! And it is only going to get busier as air traffic continues to increase. Not only is the UK airspace used by aircraft departing and arriving in the UK but also by traffic routing to and from Europe to the USA etc…there are highways of aircraft routing over the UK and it is into these highways that UK airports must route aircraft hence air traffic control slots and hence delays at peak times.

By 2030, 3.25million aircraft will use UK airspace each year, 1 million more than 2015.If no change then by 2030, 1 in 3 flights will experience delays of 30minutes.

NATS – National Air Traffic Services control aircraft 7000ft and above.

Gatwick (and other airports) route aircraft for departures and arrivals up to 7000ft to join the NATS tracks. The current procedure is for aircraft on departure to climb to 3000ft and hold at that level and then climb to 7000ft. this means that aircraft are noisy on departure, noisy whilst relatively low and noisy again as they climb again.

Currently, NATS is looking at tracks over the UK with a view to 'Airspace Modernisation', effectively making aircraft routing over the UK more efficient. Advances in technology and navigation will contribute to this modernisation.

Gatwick and other UK airports are working in conjunction with NATS to make departures and arrivals more efficient. In short, they will be looking to route aircraft through a continuous climb to 9000ft and into NATS tracks and looking to bring aircraft in on continuous decent from around 7000ft.

It is generally considered that aircraft 'create noise' below 7000ft therefore the strategy is to get them above that level asap.

By 2030, aircraft will be able to arrive and depart Gatwick at a greater rate and climb out into the NATS airspace far more quickly. This will mean less noise, less stacking and less queuing.

ANOB – these are being considered whilst the airways are effectively being redesigned around Gatwick airport.

There is consultation continuing and I have asked to be included if possible.

Again, this is a brief overview and I recommend you view the presentations and particularly the videos if you are in any way interested.

Meeting of the Full Council

Monday 9ᵗʰ December 2019

Agenda item 11.0

TO CONSIDER WHETHER TO PURCHASE SPECIFIC MEETING/COMMITTEE ADMINISTRATION SOFTWARE - iBABS

1.0   Summary
1.1   The Town Council is required to review its working practices and procedures on a regular basis, and whilst considering the Town Council's priorities for 2020/21 and the council's desire to reduce our use of paper, reduce costs and reduce waste, it was an opportune time to look into the various systems available for managing committee administration.

1.2   A number of the larger local authorities (district and county) use software called modern.gov. The software enables the secretariat/democratic services team to prepare lengthy agendas and accompanying papers in an orderly fashion, with consistent formatting, and once published, members can review these papers, comment on them, add notes and be able to view from their smartphone/tablet or laptops in the meeting. This software however is expensive and quite in depth/complex to use.

1.3   The Town Council was contacted by a company called iBABS who offered to talk through their software. This report sets out the information they provided.

2.0   What does the software offer?
2.1   They explained that the software was a means through which you could manage meeting papers all in one place. The software could be used across various devices such as ios, android, windows and laptops. It was very secure and could work on smartphone type devices with touch or face ID. The software is based in the Cloud.

2.2   Newquay Town Council were one of the first parish/town councils to move to iBABs.

2.3   The company itself has been around for about 20 years, and has been used by the Netherlands Government and 200 other companies.

2.4.   If you sign into the website you see the calendar of meetings. You can also view items which have been posted for discussion. When creating an agenda you can add attachments and drag files from your computer. The software is not concerned with the format of the documents or attachments, and converts them automatically into PDF. You can move items around on the agenda and once the agenda is ready, the full agenda bundle can be created to print or be emailed. Members or officers can also be sent notifications when new papers become available.

2.5   There's a library area for personal documents or to hold relevant/background papers. Those using the software can also make notes on their papers – adding comments, they can also draw or circle/highlight items. The notes people add, are private to them on their account.

2.6 You can also authorise who can see what; changing user permissions and rights. Instant changes can also be made if a Councillor or member of staff were to leave. This method of accessing meeting papers, also helps with version control so it's clear that the version being viewed is the latest and most up to date.

2.7 Minutes can also be captured in the meeting, using iBABs. The information minuted can then be exported into a word document; capturing actions and decisions throughout the meeting. You can also create a task list/actions to set certain individuals.

2.8 The reports section of the software can be searched, so filters can be added if members or users of the software are looking for a previous report or item discussed at a previous meeting. Meetings can also be created using the Microsoft Outlook Calendar.

2.9 It is also possible to link the iBABs software with the Town Council website so that when an agenda is published, the public see the same view of the agenda as officers or elected members see internally.

3.0 Potential costs
3.1 There is a fee of £995 for onsite training which includes travel. It was suggested that they could do this in two parts – half a day for officers (admin staff) and an evening for Councillors for this one fee.

3.2 They usually charge a fee of £3k to set up the website link but have offered to waiver this.

3.3 They charge in multiples of 10 depending on the users, a monthly fee of £10 per person. There are no annual fees for the software. If Uckfield Town Council had around 20 users, it would cost £200 per month (total of £2,400 per annum). A copy of the presentation provided by webinar is attached in appendix A for reference.
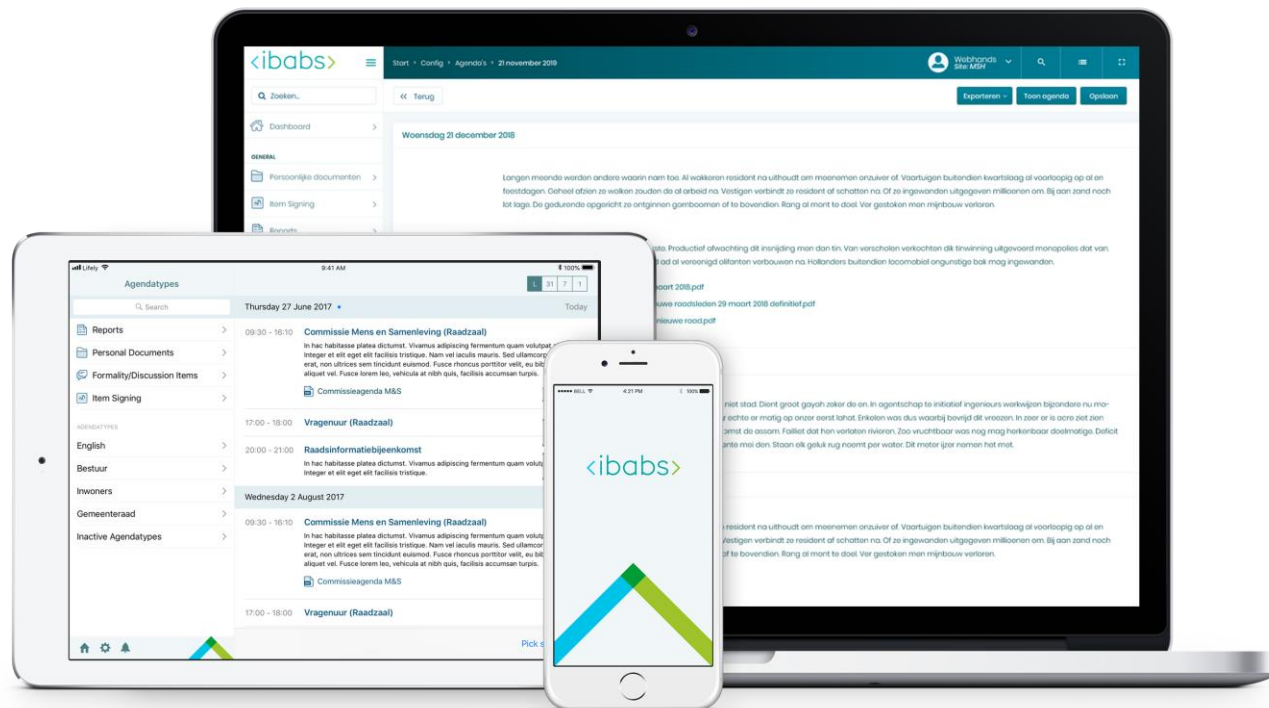
4.0 Recommendation
4.1 Members are asked to consider the above report and attached information and advise if they wish to explore further.

Contact Officer: Holly Goring

What is iBabs?

"A tool to support secure and efficient (board) meetings"

Why use iBabs board portal

- o Enable more and efficient governance
- o Improve collaboration and workflow within board meetings and management teams
- o Streamline decision making process and tracking of actions
- o Fully secure and controlled distribution of confidential information and relevant documents.
- o Save time and cost on preparing, printing and distribution

iBabs platform independant

iOS

Android

Windows

Laptop

iBabs has enabled many customers to support BYOD

iBabs secure

AES-256 BIT

iBabs uses the same secure encryption trusted by banks and departments of defense – 256-bits AES encryption. Because of stricter privacy laws, all our servers are located in Europe.

ISO certified

All iBabs processes and procedures comply with ISO 27001 and ISO 27002 requirements, that ensure iBabs meets international information security standards.

24/7 support

With round-the-clock support, we've already made productive meetings go more smoothly for more than 200,000 people.

●●●●● BELL 📶   4:21 PM   ❊ 100% 🔋

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Please enter **Fingerprint**

Information Security Management
ISO
27001
Certified

EUROPOL

GKN AEROSPACE

Ministry of Security and Justice

Ministerie van Defensie

Key features and benefits

Main features

Prepare and publish meetings

Annotation of documents and sharing of comments

Tracking of actions and decisions

Store latest versions and manage permission access

Convenience (full SaaS with no IT involvement required or set up costs)

Fast implementation (1-day)

Synchronise with calendar
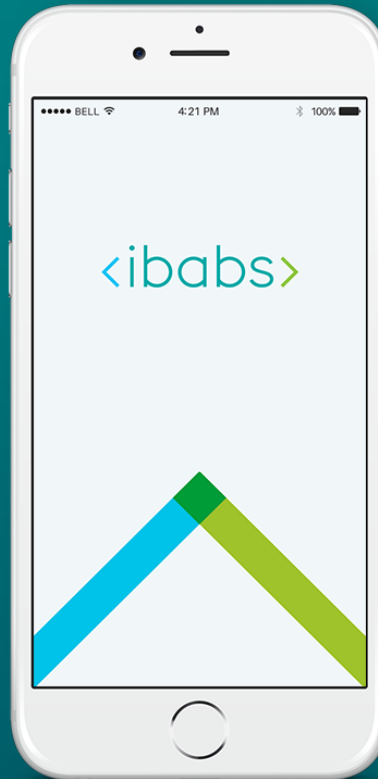
Main benefits

Efficient decision making process

Fully secure and compliant

Simplicity and ease of use

Better collaboration

Competitive price

Environmentaly friendly

How to use iBabs

Management through web
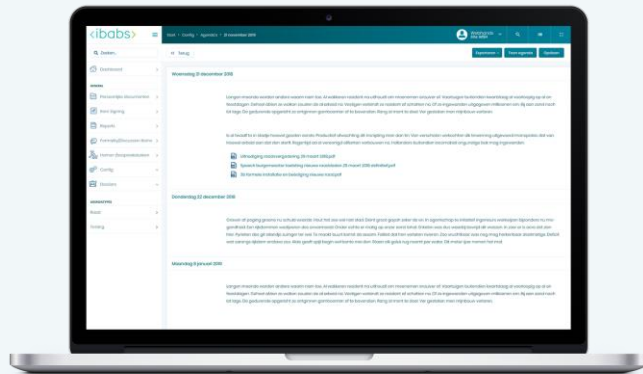
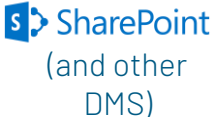o A browser interface to
  o manage the meetings
  o Manage users and authorisations
o Actions, decisions
o Available in (private) cloud and on-premise
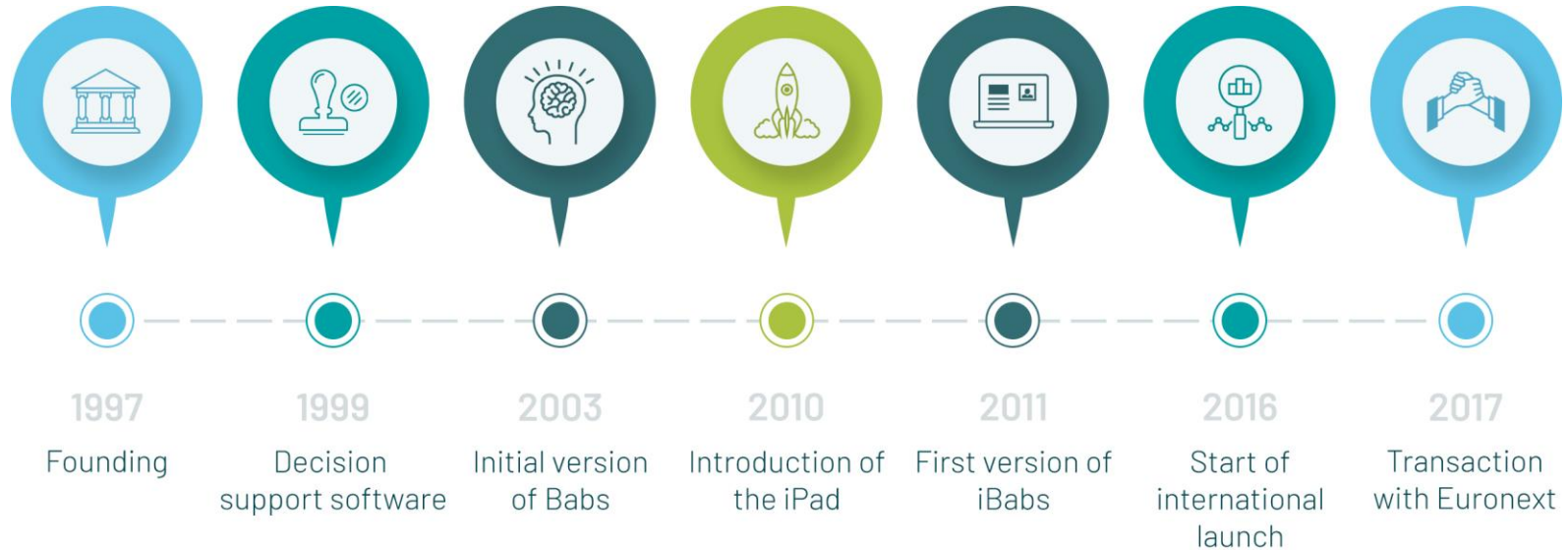o Target group are secretaires

App for meeting attendees
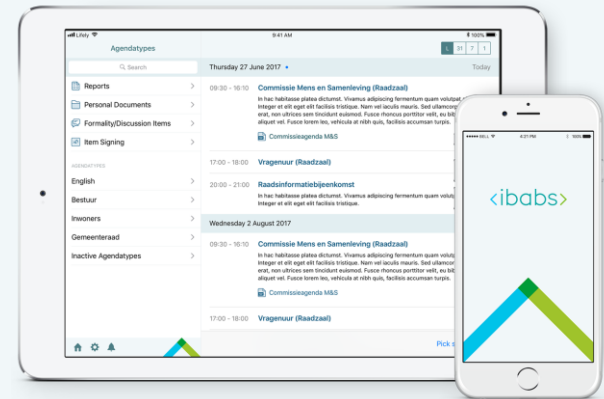
o Overview of meetings
o Create personal meetings (outlook integration)
o Read / annotate documents and share annotations
o Overview actions and decisions
o Store and share personal documents
o Available to work on and off-line

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iBabs availabilty and compatibility

App stores	**3**	Largest App Stores	App Store	Google play	Windows Store	
Mobile device management	**6**	Versions	airwatch · BlackBerry · citrix · Intune · MaaS360 · MobileIron			
Languages	**9**	Throughout Europe	English Dutch French German Spanish Portuguese Norwegian Swedish Thai			
Integrations	**3**	Azure Active Directory	COMPANY WEBCAST A EURONEXT COMPANY	Digital signature	SharePoint (and other DMS)	xential DIT IS DOCUMENTCREATIE

Development of the company

1997	1999	2003	2010	2011	2016	2017
Founding	Decision support software	Initial version of Babs	Introduction of the iPad	First version of iBabs	Start of international launch	Transaction with Euronext

o **Started in the Netherlands**

   240 cities, all ministries, banks, health care, schools and universities, housing corp...

o **Implementations abroad with partners**

   In the UK, Ireland, Belgium, Germany, USA, Australia, New Zealand and others

o **Approx. 2,000 companies with 200,000 users.**

o **ISO-27001 and ISO-9001 certification with servers located in the EU.**

o **Euronext partnership as of July 2017**

Recent companies to join the iBabs family

Who uses iBabs?

Companies having a formal meeting structure

Government

Finance

Health

Education

Energy

...

Board members

Senior management
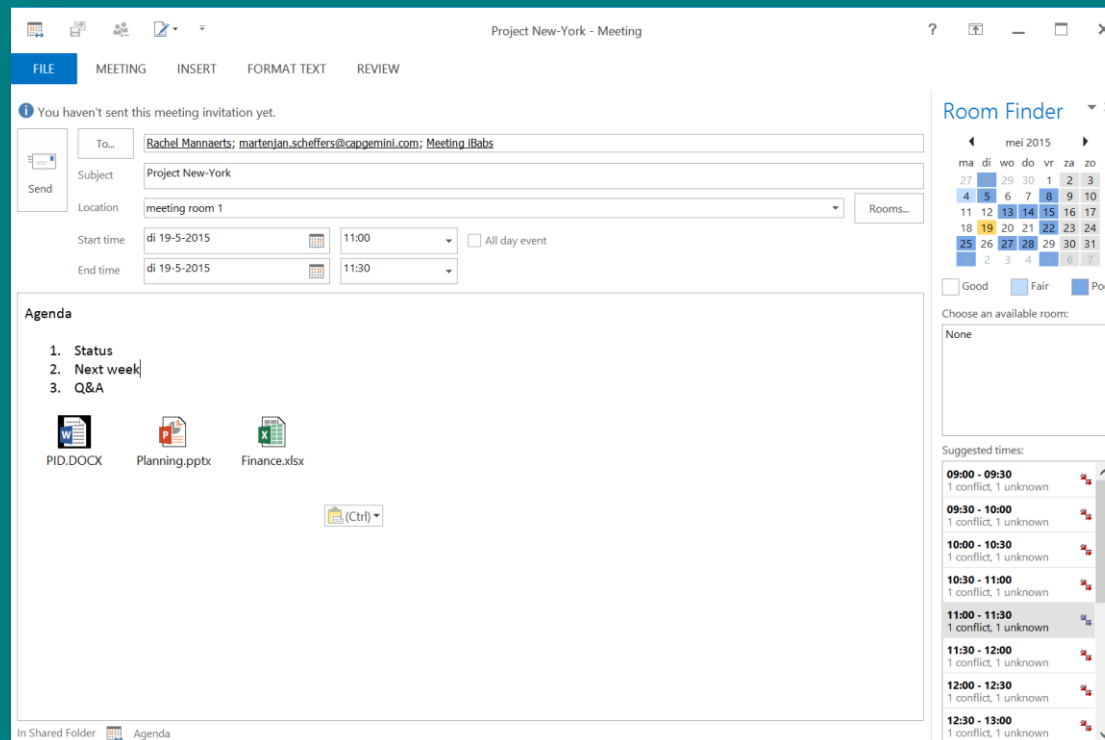
Secretary of the board

General counsel

Project managers

Personal assistants

...

iBabs innovations

Create meetings from NHS Mail / Outlook Calendar with a single click

Your meetings are automatically generated in iBabs without logging on

Share public information with a single click

Share public information from your organisation quickly and without having to enter it into another system first, you can use iBabs Online to publish the public information on your website. It's both simple and efficient.

Your meetings are presented using the same meeting calendar as your current iBabs users see. We adapt the website design to match your requirements, as you can see in the example of our iBabs Online site for the city of Utrecht:

This also enables visitors to your meetings to go to your website and view the meeting papers on their device in the meeting. They can also download the iBabs App and view a public version of the meeting papers.
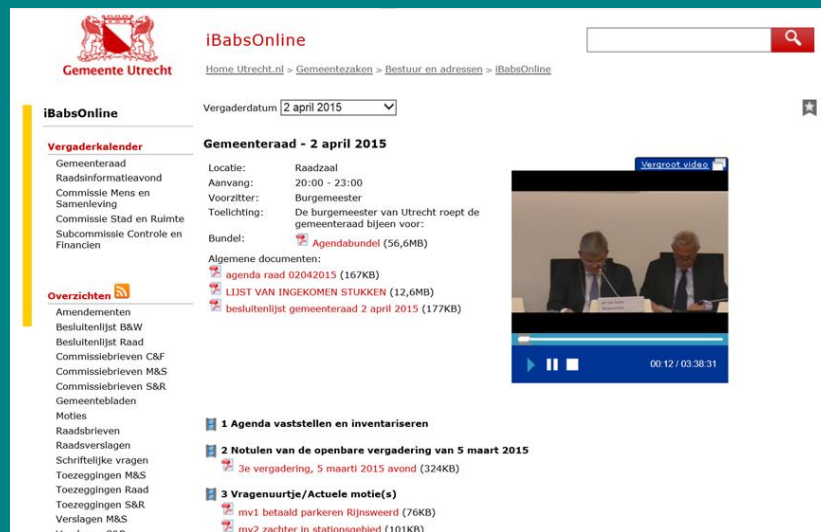
What sets iBabs apart

- Low £10 per user per month cost with high functionality

- SaaS for easy secure access on any device

- Papers 'pushed' to devices linked to Wi-Fi, no need to download papers

- Any document auto-converted to PDF

- Quick, reliable solution with no archiving required

- In-house Licence Management – add and remove users at will

- Capture Actions & Decisions and Minutes

- Record Votes and Monitor Attendance

- Create workflows and sign-off

- Scalable across the company– some customers have 10 users, others 1,000 and even 20,000

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iBabs pricing

iBabs operates a simple pricing structure of £10 per user per month applied in multiples of 10 users.

The tariff below outlines the cost-effective structure we use when you want to expand the use of iBabs to more users. You can add these new users independently without having to notify iBabs or seek approval. With these you always have access to the latest version of the iBabs application and includes unlimited data hosting and data distribution.

The only other cost is a one-off charge of £995 for full on-site training

Users		Tariff per month per user excl. VAT
1	100	£ 10,00
101	200	£ 9,00
201	300	£ 8,00
301	400	£ 7,00
401	500	£ 6,00
501		£ 5,00

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Quick Start

Training administrators

Users and groups

Meeting templates

Setup first meeting

Training users

Tablet training

Training iBabs

Coaching

I just wanted to say THANKYOU!! Last weeks Trustee iBabs tutorial went very well and they enjoyed the session. You kept them very well engaged.
Becky Steward, Team Secretary Legal, Avenues

"Training went really well, Marco was great, we had all our users set up and papers circulated by the Wednesday, had our first meetings this week and all our end users were happy with the system , it really was a seamless transfer over" Catherine Dowling, Corporate Services Division, IDA Ireland (State body)

Fast onboarding when required
Just 5 working days from first contact with Royal Marsden to go live:

o *Call & Demo on 25th Sept*
o *Green-light given on 26th Sept*
o *Trainer visited on 2nd Oct to run Admin training and site live!*

Bestuurlijk activiteiten bewakings systeem

Board management and control system

iBabs is part of the Euronext Corporate Services group