



UCKFIELD TOWN COUNCIL

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Town Clerk – Holly Goring

Meeting of the **Environment and Leisure Committee** to be held on
Monday 7th September 2020 at 7.00pm

in
REMOTE MEETING (VIA ZOOM)

AGENDA

Under The Openness of Local Government Bodies Regulations 2014, members of the public are able to film or record during a committee meeting.

1.0. DECLARATIONS OF INTEREST

Members and Officers are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda. Should any Member consider that they require a dispensation in relation to any prejudicial interest that they may have, they are asked to make a written application to the Clerk well in advance of the meeting.

Notice should be given at this part of the meeting of any intended declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent.

2.0. STATEMENTS FROM MEMBERS OF THE PUBLIC ON MATTERS ON THE AGENDA AT THE CHAIRMAN'S DISCRETION

3.0. APOLOGIES FOR ABSENCE

4.0. MINUTES

- 4.1. Minutes of the meeting of the Environment and Leisure Committee held on 27th July 2020 (Attached)
- 4.2. Action list – For information only (Attached)
- 4.3. Project Monitoring List – for information only (Attached)

5.0. FINANCE

- 5.1. To note bills paid
- 5.2. There are no income and expenditure reports until accounts are completed for 2019/20

6.0 ADMINISTRATION

(nothing to report at this time)

7.0. ENVIRONMENT

7.1 To note the current position of the Town Council's Estates
(Attached)

7.2 To consider – DEFRA consultation on their 'Tree Strategy'
(Attached)

7.3 To consider - Sharing boxes idea from local resident
(Attached)

7.4 To consider – Wealden DC's consultation on the extension of their Public Space Protection Order for Dog Fouling
(Attached)

8.0. LEISURE

(nothing to report at this time)

9.0. REPORTS FROM WORKING GROUPS

9.1 Climate Change Working Group
(nothing to report at this time)

9.2 2020 VE Anniversary Working Group
(activities placed on hold until autumn 2020)

10.0. REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE ORGANISATIONS

10.1. Active Uckfield
(nothing to report at this time)

10.2 Age Concern
(nothing to report at this time)

10.3 West Park LNR and Hempstead Meadows LNR – Supporters Group
(nothing to report at this time)

10.4 Luxford Centre Management Committee
(nothing to report at this time)

10.5 Uckfield and District Twinning Association
(nothing to report at this time)

10.6 Uckfield Parkrun Board
(nothing to report at this time)

10.7 Uckfield Plastic Free Working Group
(nothing to report at this time)

10.8 Uckfield Railway Line Parishes Committee
(nothing to report at this time)

10.9 Uckfield Youth Club Board
(nothing to report at this time)

10.10 Wealden Bus Alliance/Weald Link
(nothing to report at this time)

10.11 All Weather Pitch Operational Group
(nothing to report at this time)

11.0 CHAIRMANS ANNOUNCEMENTS

12.0 CONFIDENTIAL BUSINESS

To consider whether to **RESOLVE** to exclude the press and public (pursuant to the Public Bodies (Admission to Meetings) Act 1960) during consideration of the following confidential business to be conducted: -

- 12.1 To consider a report on the Marketing programme
(Attached)
- 12.2 Update on Victoria Pleasure Ground
(verbal)



Town Clerk

1st September 2020

UCKFIELD TOWN COUNCIL



Minutes of the meeting of the Environment and Leisure Committee held on
Monday 27th July 2020 at 7.00pm

REMOTE MEETING (VIA ZOOM)

PRESENT:

Cllr. J. Beesley (Chairman)	Cllr. D. French (Vice Chairman)
Cllr. B. Cox	Cllr. J. Edwards
Cllr. S. Mayhew	Cllr. G. Johnson
Cllr. A. Smith	Cllr. K. Bedwell
Cllr. D. Bennett	

IN ATTENDANCE:

One member of the press (recorded meeting)
One member of the public
Councillor C. Macve

Sarah D'Alessio – Assistant Town Clerk
Mark Francis - Estates & Facilities Manager
Rachel Newton – Senior Administrative Officer
Minutes taken by Rachel Newton

1.0. DECLARATIONS OF INTEREST

Members and officers were reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on the agenda. No declarations of interest were announced.

2.0. STATEMENTS FROM MEMBERS OF THE PUBLIC ON MATTERS ON THE AGENDA AT THE CHAIRMAN'S DISCRETION

One member of the public had submitted a question, via email, relating to the re-opening of playgrounds and the options put forward for consideration by the Town Council. She had asked why the local Town Council had sought to implement costly sanitising procedures and suggested other options such as signage to explain the importance of social distancing, the need to sanitise hands before and after use, to keep playground doors tied open to eliminate the main touch points and to inform users that, by using the equipment, they would do so on the understanding that the surfaces may not have been sanitised, and to carry out slightly increased cleaning insofar as budget allows and to limit the number of users on play equipment.

3.0. APOLOGIES FOR ABSENCE

None

4.0. MINUTES

- 4.1. Minutes of the meeting of the Environment and Leisure Committee held on the 15th June 2020

EL.07.07.20 It was **RESOLVED** that the minutes of the meeting of the Environment and Leisure Committee held on the 15th June 2020 be taken as read, confirmed as a correct record and signed by the Chairman.

- 4.2. Action list

Members noted the action list and Councillor J. Beesley raised items that no longer required action:

EL85.10.17 Request to rent allotment land to the rear of 155 Framfield Road. This land had been reinstated.

Members agreed to remove this item from the list.

EL50.02.20 To consider a number of street light repairs. Due to Covid-19 and difficulties getting parts, there were delays but work had now commenced. Members agreed to remove this item from the list.

EL53.02.20 To consider the opportunities of the Our Parks Initiative. The actions had been superceded by discussions to be raised later in the meeting. Members agreed to remove this item from the list.

Members agreed to remove all above items and subsequently noted the action list.

- 4.3. Project Monitoring List – For information only

Members noted the report.

5.0. FINANCE

- 5.1. To note bills paid

Members noted the bills paid.

- 5.2. To note the income and expenditure report

There would be no income and expenditure reports until accounts are completed for 2019/20.

6.0. ADMINISTRATION

- 6.1. To consider suggestions put forward for a memorial in West Park Nature Reserve

Members were asked to note the report and consider the suggestions put forward and advise the clerk accordingly.

Councillor D. French liked the idea of a rustic looking bench and a tree, but was unsure if a plaque would be obvious enough. Another Councillor suggested that family and the Groundsmen would have known Geoff best and so it would be good to ask them if they had any suggestions. The Estates and Facilities Manager said that he had spoken to Geoff's brother who had mentioned a bench, so it might be a nice idea to place a bench in the location where Geoff was last having his lunch. People walking their dogs and passers-by would be reminded and remember him that way.

Councillor J. Beesley proposed for the Estates and Facilities Manager to talk to fellow Groundsmen and make a decision from thereon.

EL.08.07.20 Members **RESOLVED** to:

- (i) note the report; and;
- (ii) agreed for the Estates and Facilities Manager to liaise with the Groundsmen and make a decision from thereon for the best ideas for a memorial.

7.0. ENVIRONMENT

7.1 To consider the current position of the Town Council's Estates

The Estates and Facilities Manager spoke about the recent shortage of football pitches since lots of groups had increasing numbers of players and there were not enough pitches. The Estates and Facilities Manager had been trying to arrange two adult sized pitches at Harlands Fields and the replacement of goal posts.

One member expressed an interest in improving the facilities at Ridgewood Recreation ground for sports and recreation. The Estates and Facilities Manager said that a similar request was made in previous years for Ridgewood but this was turned down as it was too expensive at that time. The Chairman suggested the idea that local developers might be able to provide surplus top soil to lay the ground for the pitches. Another Councillor suggested that it might be a good idea to look at the cost for levelling the area and maybe consider the size of pitch as well, as it did not have to be a full size pitch just for youngsters or for training purposes.

EL.09.07.20 Members **RESOLVED** to:

- (i) note the report and;
- (ii) agree for the Estates and Facilities Manager to explore the various options available in terms of increasing the Town Council's sports grounds.

7.2 To consider land adjacent to Bird in Eye allotments

Members were happy to note the report and advised the clerk accordingly. Two options put forward by the town council to consider:

Option 1:

(A) To ensure fairness for all residents in houses along Framfield Road bordering Uckfield Town Council land adjacent to Bird in Eye allotments, for UTC to review the previous decision to grant the resident at 151 Framfield Road an agreement to use land bordering the property at 153 Framfield Road;

(B) UTC take action to restore the boundary and remove the fence from UTC allotment land bordering the property at 157 Framfield Road;

(C) In future, any access garden licences should only be granted to a resident where their garden directly borders allotment land.

Option 2:

A – To serve six months' notice on all current licences from 151-157 Framfield Road, to remove all items and re-instate their garden borders. This area of land could be consequently converted to one allotment plot and let at the current allotment rate.

Councillor. K. Bedwell considered 'Option 2' to be fair to residents and to start from scratch. Councillor. S. Mayhew remarked on the fact that the residents at 157 Framfield Road were asked to remove their shed in 2004 but this had not been enforced.

Councillor. D. Bennett asked to be removed from this discussion and made a declaration of personal interest in this topic, although he did raise an issue that might be of interest for consideration in the future, that one of the central properties (in each group of four properties) that backed on to UTC allotment land had right of access, but that he was not sure if this would be included in other residents' property Deeds.

The Estates and Facilities Manager commented that the matter had previously taken a great deal of staff resource to maintain and administer these licences.

Councillor. J. Edwards suggested that 'Option 2' might be a good plan but with a longer notice period due to the growing season. Councillor. S. Mayhew suggested 'Option 2' but with twelve months notice instead of six months, which would be a uniform date for everyone rather than on a case-by-case basis.

Proposal for 'Option 2' was given by Councillor, K. Bedwell and this was seconded by Councillor. G. Johnson.

EL10.07.20 Members **RESOLVED** to:

- (i) note the report, and;
- (ii) agree 'option 2' but for all residents to be served twelve months' notice on all current licences from 151-157 Framfield Road, to remove all items and re-instate their garden borders.

- 7.3 To consider installing electric charging points at the council buildings
Members noted the report and were asked to advise the clerk - if they wished to consider moving forward with the installation of electric charging points for general public usage.

The Estates and Facilities Manager recommended the following: out of office use only if one charging point was to be placed at the Civic Centre; Victoria Pleasure Ground – Sussex Support Services were hoping to get a hybrid minibus in the future so might be a good option there; Foresters Hall might be worth considering out of hours too; West Park car park would be too far out of the way and with a risk of potential vandalism so was not recommended.

Councillor. K. Bedwell mentioned that with a thousand new houses and potentially more, Ridgewood Village Hall should be considered. Councillor. A. Smith suggested it maybe worth speaking to one of the supermarkets to ask if they could have one in their car park, which was seconded by Councillor. J. Beesley. Councillor. D. French said that Luxford car park really did need a charging area and that we should maybe liaise with Wealden DC so that this would be successful twenty-four hours a day (for visitors rather than just local residents who might normally charge their cars at home).

The Estates and Facilities Manager highlighted the point that the charging points would be two to three times faster than those installed at home, depending on what car and battery was being used, so it would be for anyone who needs one really. Councillor. S. Mayhew and Councillor. J. Edwards agreed swapping West Park idea for Ridgewood Village Hall car park and asked if any points could be installed in the new Estate as well as Luxford car park. Councillor. C. Macve asked if we could run a charging point from the Hub.

Councillor, J. Beesley concluded that Wealden DC had been looking at their car parks and electric car parking points, so we should liaise with them, and proposed installation of electric car charging points to be installed at Ridgewood, Victoria Pleasure Ground, Foresters Hall and possibly the Civic Centre, and that we should also contact Wealden DC and ask them if they would help us to install points at Luxford car park. Members were all in favour of this.

EL.11.07.20 Members **RESOLVED** to:

- (i) note the report and;
- (ii) agree for the Estates and Facilities Manager to liaise with Wealden District Council to discuss proposals for installation of electric car parking points at various sites.

- 7.4 To consider a request to purchase land adjacent to 10 Wilson Grove, West Park
Councillor. S. Mayhew mentioned that a few people had asked in the past for land but proposed that we should say no at this time because it would open up the flood gates to other requests for council land. Councillor. K. Bedwell agreed that we should hang on to the land. This was proposed by Councillor. S. Mayhew and seconded by Councillor. K. Bedwell.
Members all agreed.

EL.12.07.20 Members **RESOLVED** to:

- (i) note the report and;
- (ii) agree not to sell or release council land at present and subsequently declined a request made by a resident to purchase land adjacent to 10 Wilson Grove, West Park, Uckfield.

8.0 LEISURE

- 8.1 To note the update on the 'Our Parks' Initiative
Members noted the report.

The Senior Administrative Officer advised there would be a Deed of Dedication to be endorsed at the next Full Council Meeting, and that in the meantime, UTC would liaise with 'Fields in Trust' to identify the exact area which would need to be protected on Harlands Farm playing fields. Councillor. J. Beesley proposed holding this over to the next Full Council meeting.

- 8.2 To review current procedures and options re-opening the Town Council's Play Areas

The Estates and Facilities Manager added that he had been liaising with Framfield Parish Council and there was potential that we could join forces and use the same company on the same day to reduce costs. The Estates and Facilities Manager had also said there was potential for other parish councils to join depending on what decision was made.

Councillor. S. Mayhew had raised a good point that we could be having to do this for a prolonged period, Councillor. J. Edwards agreed that we would have to clean the play area and argued that it has been difficult for local government to give clear and consistent advice when people have been flouting advice from central government in any event and some have been using the play areas. Councillor. D. Bennett proposed the option of using a company for a minimum of three months and for the council to seek part-funding from local parish councils who would maybe want to share the cost, along with recommendation to encourage personal responsibility with signage. This was seconded by

Councillor. D. French. Councillor. S. Mayhew had also raised the concern that this was still a new venture and that we would still have to make sure they did the job properly and asked if we can look at how they are actually do this.

EL.13.07.20 Members **RESOLVED to:**

- (i) note the report, and;
- (ii) agree for UTC to arrange with the company to do the work with an initial short term contract and for signage to be used to increase awareness for users to take personal responsibility with hand sanitisers and to limit numbers entering the play parks.

9.0 REPORTS FROM WORKING GROUPS

9.1 Climate Change Working Group

Nothing to report at this time

9.2 2020 VE Anniversary Working Group

(activities placed on hold until autumn 2020)

10.0 REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE ORGANISATIONS

10.1 Active Uckfield

Nothing to report at this time.

10.2 Age Concern

Nothing to report at this time.

10.3 West Park LNR and Hempstead Meadows LNR – Supporters Group

Nothing to report at this time.

10.4 Luxford Centre Management Committee

Nothing to report at this time.

10.5 Uckfield and District Twinning Association

Nothing to report at this time.

10.6 Uckfield Parkrun Board

Nothing to report at this time.

10.7 Uckfield Plastic Free Working Group

Nothing to report at this time.

10.8 Uckfield Railway Line Parishes Committee

Nothing to report at this time.

10.9 Uckfield Youth Club Board

Nothing to report at this time.

10.10 Wealden Bus Alliance/Weald Link

Nothing to report at this time.

10.11 All Weather Pitch Operational Group

Nothing to report at this time.

11.0 CHAIRMANS ANNOUNCEMENTS

The Chairman had nothing further to add.

12.0 CONFIDENTIAL BUSINESS

EL.14.07.20 It was **RESOLVED** that pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, because of the confidential nature of the business to be transacted it was advisable in the public interest that the public be temporarily excluded and they were instructed to withdraw.

12.1 To note a report on the Marketing programme.

Members discussed and subsequently noted the report.

Councillor. K. Bedwell mentioned that due to open air markets now being possible, that they could have an open air market at Ridgewood Hall to encourage stall holders and visitors to come back in on 13th September 2020 and to try to encourage any of the local businesses to make up for some of their loss of earnings over the summer period. Councillor. D. French said that she would be looking for volunteers to dress up as mascots. This would be organised and announced the week beforehand if it were to go ahead.

The meeting finished at 20.25pm

UCKFIELD TOWN COUNCIL

ACTION LIST - FOR INFORMATION ONLY

Environment and Leisure Committee

Please note no resolutions can be made from the action list and is for information only.

Resolution No.	Details	Date Raised	Action By	Date Complete
<u>EL.28.09.16</u>	<u>To consider revised byelaws for the Town Council's Local Nature Reserves (LNRs)</u> Members reviewed the amendments to the byelaws which still require Natural England and DEFRA's approval. It was RESOLVED to accept the revised byelaws.	05.09.16	HG	The Town Council has sealed and signed the byelaws. A public notice will be published soon to provide the public with an opportunity to view the byelaws, prior to their submission to the Secretary of State.
<u>EL.26.01.19</u>	It was RESOLVED that the Supporter Groups for both reserves be consulted with a view to shorten the byelaws in accordance with DEFRA's comments and report back to the Environment & Leisure committee.	28.01.19		
	<u>Harlands Farm Pond</u> The Ranger is to be asked for ideas to captivate children's interest whilst at the pond.	18.4.17	CW	These initiatives can be reviewed, by the new Ranger once they have started and settled in post.
	Harlands Farm Pond, VCT and Sussex Wildlife Trust are to be contacted to establish if they can assist with ideas etc. regarding children involvement in the pond.	30.4.18	CW	
<u>EL07.06.19</u>	<u>Historical plaques</u> It was RESOLVED in order to try and move the scheme forward, that this be advertised to the wider audience.	03.06.19	TA	At a previous meeting of Full Council, one member suggested involving Memories of Uckfield in this initiative, to help build up interest.

Resolution No.	Details	Date Raised	Action By	Date Complete
<u>EL09.06.19</u>	<p><u>Town Council's involvement in commemorating VE Day 75</u> It was RESOLVED that:</p> <p>(a) the Town Council takes part in the commemoration and celebrations;</p> <p>(b) that a working group be set up to organise the event;</p> <p>(c) that the Committee decide how much to set aside for the event at the 2020/21 budget setting meeting.</p>	03.06.19	WG	<p>The VE Day Afternoon Tea will be taking place on a smaller scale on 10th September 2020 in Luxfords Restaurant. Contact was made with all those who booked to see who wished to attend.</p> <p>The VE Day Cabaret evening unfortunately had to be cancelled due to Covid-19. NFA.</p>
<u>EL.14.07.19</u>	<p><u>7.2 To consider a 'Bagged Dog Poo' sticker scheme</u> It was RESOLVED that we place details regarding the scheme on Facebook and The Voice to gain initial public response. Further costings for stickers are to be sought. The Committee will discuss the item further when this information has been collated.</p>	15.07.19	TA/HG	To be actioned.
<u>EL26.10.19</u>	<p><u>7.2 – Review sheltered seating area in Ridgewood Play Area</u> It was RESOLVED to:</p> <p>(i) note the report; (ii) work with Sussex Police to run a campaign focused on encouraging the reporting of incidents of anti-social behaviour and crime;</p> <p>(iii) further investigate the statistics and evidence available and present this information to the next meeting of the Environment & Leisure Committee.</p>	07.10.19	HG	Work is currently being undertaken with Sussex Police to review the evidence in detail and closely monitor any reports of anti-social behaviour in Ridgewood Recreation Ground.
<u>EL27.10.19</u>	<p><u>7.3 Initially consider the costs of adding permanent CCTV cameras to Ridgewood Village Hall and Ridgewood Recreation Ground</u> Seven members voted in support and RESOLVED to further investigate the provision of CCTV in New Road (Ridgewood Village Hall and Ridgewood Recreation Ground) and open up this investigation to include other areas of the town.</p>	07.10.19	HG	Members agreed to NOT proceed with the installation of CCTV cameras in the open spaces of Uckfield, at this time, until such evidence or intelligence advises otherwise.

Resolution No.	Details	Date Raised	Action By	Date Complete
<u>EL28.10.19</u>	<u>7.4 Note the initial investigations into the addition of a gate/security on Ridgewood Village Hall Car Park</u> Members RESOLVED to further explore the costs associated with installing an entry system on the entrance to the Ridgewood Village Hall Car Park.	07.10.19	HG	This item is on hold until the works on the car park have taken place, and the impact of the new PCSOs and their work using local intelligence is visible.
<u>EL.42.01.20</u>	<u>6.1 To consider the renewal of the licence of Selby Meadow</u> Members RESOLVED to: (i) note the report; (ii) renew the licence agreement for Selby Meadow with the Newtown Action Group, for a term of 10 years, with a review undertaken every three years.	06.01.20	HG	The resolution has been reported to the Town Council's solicitors to prepare the necessary arrangements.
<u>EL.43.01.20</u>	<u>7.2 To receive an update on the ecological report on the Town Council's Land at Bellbrook</u> Members RESOLVED to: (i) note the report; (ii) investigate the costs involved of installing an otter holt at the base of the riverbank of Bellbrook open space; (iii) rename Bellbrook open space to 'Riverside Wood' to give it an identity.	06.01.20	MF/HG	Work is in progress to explore these matters. Town Council Solicitors have been asked to arrange an update with land registry.
<u>EL.49.02.20</u>	<u>6.1 To consider the future of the calendar competition</u> Members RESOLVED to: (i) note the report; (ii) Request office staff to investigate the suggested alternatives to the current competition for 2021.	17.02.20	TA/HG	Work in progress.
<u>EL.51.02.20</u>	<u>7.3 To consider the support the Town Council can provide to the Uckfield Community Fridge Campaign</u> Members RESOLVED to: (i) Note the report, and; (ii) request that staff organise a visit to the community fridge schemes in Forest Row and Brighton.	17.02.20	HG/Amy/Coral	Awaiting update from the steering group.
Resolution No.	Details	Date	Action	Date Complete

		Raised	By	
<u>EL.60.05.20</u>	<u>7.3 To consider a suggestion by Councillor D. French re: ancient trees to be felled at Mallards Drive</u> Members RESOLVED for all Councillors' suggestions be put forward to developers to cover costs of producing something from the wood which would be useful the community, using a local crafts person.	04.02.20	MF/RN	Suggestions put forward include: donation to Tree for Tree scheme, bench or seat for Harlands School, or remembrance/memorial bench and in meantime, request for Cllrs to come up with own ideas and/or put out to the public.
<u>EL.03.06.20</u>	<u>7.1 To note the current position of the Town Council's Estates</u> <u>The Town Council had been offered a gingko tree from a resident who knew Councillor C. Macve; an 8-foot tall non-native tree</u> Members agreed for the Estates and Facilities Manager to liaise with Councillor A. Smith for further guidance on the best area to place the ginkgo tree.	15.06.20	MF	The Estates and Facilities Manager has spoken with the resident who said she would be happier to hold on to the tree until the Autumn, as it would be better to plant before the frost sets in, and will contact the Town Council to remind us to plant it.
<u>EL.04.06.20</u>	<u>To consider where to use the budget from general reserves to cover the costs of repairs to the tractor</u> Another issue raised for concern was that the tractor required an air conditioning replacement. The budget set for this year was £1,500 and repairs had come in at £1,562.11 plus vat. The Estates and Facilities Manager suggested that we would prefer not to use the vehicle replacement budget earmarked reserves of £2,000 at this time of uncertainty. Members RESOLVED to note the report and agreed to split the cost between the revenue budget (£562.11) and general reserved (£1,000) to make repairs to the tractor.	15.06.20	MF	Works to the tractor are now complete. NFA.
Resolution No.	Details	Date Raised	Action By	Date Complete

<u>EL.08.07.20</u>	<u>6.1 To consider suggestions put forward for a memorial in West Park Nature Reserve</u> Members noted the report and agreed for the Estates and Facilities Manager to liaise with the Groundsmen and make a decision from thereon for the best ideas for a memorial.	27.07.20	HG/RN	The Estates and Facilities Manager will speak to the Head Groundsman.
<u>EL.09.07.20</u>	<u>7.1 – To consider the current position of the Town Council’s estates</u> The Estates and Facilities Manager spoke about the recent shortage of football pitches since lots of groups had increasing numbers of players and there were not enough pitches. He has been trying to arrange two adult sized pitches at Harlands Fields with goal posts replaced. Agree for the Estates and Facilities Manager to explore the various options available in terms of increasing the Town Council’s sports grounds.	27/07/20	MF	The Estates and Facilities Manager to look in to the various costs.
<u>EL.10.07.20</u>	<u>7.2 – To consider land adjacent to Bird in Eye allotments</u> Councillor D. Bennett asked to be removed from this discussion and made a declaration of interest. Members agreed to note the report and agreed ‘option 2’ but for all residents to be served twelve months’ notice on all current licences from 151-157 Framfield Road, to remove all items and re-instate their garden borders.	27/07/20	MF/RN	The Senior Administrative Officer will write to the residents of 151-157, Framfield Road at the end of September 2020 (end of growing season) to serve notice and to remove all items and re-instate their garden borders.
<u>EL.11.07.20</u>	<u>7.3 To consider installing electric charging points at the council buildings</u> Members noted the report and discussed various areas for charging points and agreed for the Estates and Facilities Manager to look in to liaising with Wealden DC and proposals for installation of electric car parking points at various sites.	27/07/20	MF	The Estates and Facilities Manager will provide an update in due course.
Resolution No.	Details	Date Raised	Action By	Date Complete

<p><u>EL.12.07/20</u></p>	<p><u>7.4 To consider a request to purchase land adjacent to 10 Wilson Grove, West Park</u> Members resolved to note the report and agreed not to sell or release council land at present and subsequently declined a request made by a resident to purchase land adjacent to 10 Wilson Grove, West Park, Uckfield.</p>	<p>27/07/20</p>	<p>RN</p>	<p>The resident has been informed of this decision. NFA.</p>
<p><u>EL.13.07.20</u></p>	<p><u>8.2 To review current procedures and options re-opening the Town Council's play areas</u> The Estates and Facilities Manager added that he had been liaising with Framfield Parish Council and there was potential that we could join forces and use the same company on the same day to reduce costs, and possibly other parish councils would join depending on the outcome. Members noted the report and agreed to arrange with the company to do the work with an initial short term contract and for signage to be used to increase awareness for users to take personal responsibility with hand sanitisers and limited numbers entering the play parks.</p>	<p>27/07/20</p>	<p>MF</p>	<p>The company have been asked to do the work for an initial three-months and Framfield have joined to save on costs. NFA.</p>

**UCKFIELD TOWN COUNCIL
PROJECT MONITORING FORM 2020-21**

Committee	Environment & Leisure		
Project Name	Tree for Tree Scheme	Project Number	52
Resolution Number	Funds	Date	Commentary
<u>FC92.01.20</u>	£2,500	27.04.20	Work to commence once Covid-19 restrictions have eased.

Committee	Environment & Leisure		
Project Name	Bench on London Road (by Southview Drive)	Project Number	53
Resolution Number	Funds	Date	Commentary
<u>FC92.01.20</u>	£1,000	27.04.20	Work to commence once Covid-19 restrictions have eased.

Committee	Environment & Leisure		
Project Name	Memorial Plaque/Art Project	Project Number	55
Resolution Number	Funds	Date	Commentary
<u>FC92.01.20</u>	£1,500	27.04.20	Work to commence once Covid-19 restrictions have eased.

Meeting of the Environment & Leisure Committee

Monday 7th September 2020

Agenda Item 7.1

TO NOTE THE CURRENT POSITION WITH THE COUNCIL'S ESTATES

1.0 Summary

1.1 This report sets out the current position with the Council's Estates.

Most play areas have been reopened following Sanitising, apart from Ridgewood and Luxfords as they are undergoing works.

Victoria Recreation Ground
Drainage completed.

Victoria Skatepark
Investigation required in dealing with drainage issues.

Hempstead Lane Play Area
Nothing to report.

Hempstead Meadows
Works due to take place on the gravel footpath byway by ESCC, following the flood damage in December 2019. Awaiting a date to be confirmed, the footpath will be closed for the duration of the works.

Rocks Park Play Area
Nothing to report.

West Park Recreation ground
Nothing to report.

Boothland Wood
Forest School is underway and going well, 2 visits each week by Harlands Primary School. On hold due to Covid-19 Lockdown restrictions.

Equipment & Vehicles
All vehicles have recently had their MOT's completed. Various failures on most vehicles at considerable cost. Ford Ranger had £900 worth of repairs.

Street Furniture & Lighting

- Repairs are due to be carried out at the bus shelter at Ringles Cross opp. Snatts Road. – Completed;
- Bell lane/Streatfield footpath light works to start on 28th July with most of the works anticipated to be completed over two days. – Completed;
- Highview Lane – New bracket and lantern has been replaced but needs a tie up with the overhead line jointer to replace the control box (however the light is working). – Completed;

Ridgewood Recreation Ground

Parts of the play area surface are being cut to enable rubber matting to be laid as a safe fix, with quotes being obtained to carry out patch repair areas for the next financial year.

Elizabeth Gardens

Nothing to report.

Selby Meadows

Nothing to report.

West Park Local Nature Reserve.

Nothing new to report since the passing of our Ranger.

2.0 Recommendations

2.1 Members are asked to note the report.

Contact Officers: Mark Francis

Meeting of the Environment and Leisure Committee

Monday 7th September 2020

Agenda Item 7.2

TO CONSIDER - DEFRA CONSULTATION ON THEIR 'TREE STRATEGY'

1.0 Summary

- 1.1 DEFRA's England Tree Strategy Consultation has been introduced to us by the Tree Health Officer at East Sussex Highways and will inform a new 'England Tree Strategy' to be published later this year, to help protect the future of England's trees.

2.0 Proposal

- 2.1 This could be a good chance to put local views across to central government. If councillors wish to consult on this idea, the options are to either see an overview and complete the survey individually at <https://consult.defra.gov.uk/forestry/england-tree-strategy/> or alternatively submit any ideas to the Clerk who could collate comments on behalf of the Town Council.

3.0 Recommendation

- 3.1 Members are asked to consider the report and advise the Clerk accordingly.

Contact officers: Rachel Newton



Help us shape the future of our trees

Respond to Defra's England Tree Strategy consultation



Government is seeking views to inform the new England Tree Strategy

This public consultation is a once-in-a-generation opportunity for the government to make real, lasting commitments to England's trees and hedgerows.

The Tree Council welcomes the consultation and the efforts that have been made to publish it in good time for everyone to be able to contribute. But we want a strategy that pushes even further and faster, providing funds to establish and protect trees across the widest spectrum of our urban and rural landscapes, as well as thinking of trees as assets, not liabilities.

At present, our chief concern is to ensure that sufficient attention and funding goes into environments beyond our large-scale forests and managed woodlands. This includes hedgerows, street trees, community orchards, wood pasture, parkland and the landscapes which house our precious ancient trees.

Help us call for a tree-filled future by responding to this consultation. You don't have to answer all questions, and you don't need to be a tree expert.

How to respond to the consultation

1. Take a look at [our responses](#) to the consultation principles and questions. You can draw on any of The Tree Council responses. If you reference our response, please mention The Tree Council.
2. [Respond to the consultation directly](#) on the government's website.
3. [Write to your MP](#), sharing a copy of your consultation response and asking them to tell George Eustice MP, Secretary of State for Environment, Food and Rural Affairs, to oversee a strong strategy. You'll receive a copy of your response by email after you have submitted it online.
4. Share the consultation with your networks (social channels, friends & family) and ask them to submit a response themselves.

Remember - this is your opportunity to ensure a healthy, thriving tree-filled future.

Thank you so much for taking action for trees

Team Tree Council

[READ OUR RESPONSE AND TAKE ACTION](#)



[Donate to The Tree Council](#)

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Meeting of the Environment and Leisure Committee

Monday 7th September 2020

Agenda Item 7.3

TO CONSIDER – SHARING BOXES IDEA FROM LOCAL RESIDENT

1.0 Summary

- 1.1 A resident has suggested that we could look into adding sharing boxes around Uckfield. Please see the link here to how it works in Frome:

<https://www.facebook.com/pointswest/videos/349036196095789/?vh=e&extid=kYfIEEReHmNFF5kc>

2.0 Proposal

- 2.1 A suggestion has also been made that we could ask the Uckfield & District Lions or Uckfield Rotary club to if they would be interested in supporting such a scheme - as each box would need a volunteer to check the boxes regularly for vandalism or rubbish left behind.
- 2.2 It would be great for seeds, books and leaflets as mentioned in the video. Obviously with Covid-19 it's not something we could do straight away but has been suggested as a great community idea for the future.

3.0 Recommendation

- 3.1 Members are asked to consider the report and advise the Clerk accordingly.

Contact officers: Holly Goring/Rachel Newton

Meeting of the Environment and Leisure Committee

Monday 7th September 2020

Agenda Item 7.4

TO CONSIDER – WEALDEN DC'S CONSULTATION ON THE EXTENSION OF THEIR PUBLIC SPACE PROTECTION ORDER FOR DOG FOULING

1.0 Summary

- 1.1 Members may be aware that three years ago, Wealden District Council implemented a Public Spaces Protection Order (PSPO) - making it an offence for anyone in control of a dog to not clear up the animal's faeces on designated land. The existing PSPO is attached for information.
- 1.2 A PSPO is valid for up to three years and Wealden DC are therefore seeking to extend the Order for a further three years upon expiration on 21st November 2020. Wealden DC do not expect to be making any amendments to the order as the current order, along with the work carried out by the District Council's Street Scene Team, has been very effective in targeting the issue.
- 1.3 A comparison of pre and post PSPO dog fouling can be made using the NI195 score which measures dog fouling to the Code of Practice on Litter and Refuse (COPLAR) standards. In 2015/16 this measured an average of 0.8% of transects inspected receiving a fail score due to dog fouling while in 2019/20 this was down to 0.1%. Whilst 0.8% is within an acceptable level, reducing this further to 0.1% during the period of the PSPO indicates the order, in combination with enforcement and cleansing activities, has had a significant positive impact.
- 1.4 However, reports of dog fouling are still being received and to not have legislation in place to tackle the issue would be detrimental to the enjoyment of the area for Wealden residents and visitors.
- 1.5 Wealden DC have requested a response to their proposal to extend the PSPO for a further three years before 15th September 2020.

2.0 Proposal

- 2.1 Please could members review, support and provide any comments as this is still very much an ongoing issue.

3.0 Recommendation

- 3.1 Members are asked to consider the report and advise the Clerk accordingly.

Contact officers: Holly Goring/Rachel Newton



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WEALDEN DISTRICT COUNCIL

**ANTI-SOCIAL BEHAVIOUR, CRIME AND POLICING ACT 2014
Section 59**

PUBLIC SPACES PROTECTION ORDER

This Order is made by Wealden District Council, pursuant to its powers under Section 59 of the Anti-Social Behaviour, Crime and Policing Act 2014 ("the Act") and the Council are satisfied on reasonable grounds that the conditions under Section 59(2) of the Act are met.

1. The land identified in Schedule One (attached) is hereby designated as the 'restricted area' for the purposes of this Order.

2. This order applies to the following persons: -

Any person in control of a dog

3. The following activities are prohibited in the restricted area: -

To allow a dog to defecate at any time and fail to remove the faeces from the land forthwith unless the person in control of the dog has reasonable excuse for failing to do so.

4. The following requirements must be undertaken in the restricted area:

To pick up dog faeces immediately and deposit in a suitable receptacle

This Order applies at all times

This Order shall take effect on 22 November 2017 and will remain in effect until 21 November 2020

Pursuant to Section 66 of the Anti-Social Behaviour, Crime and Policing Act 2014 any interested person who wishes to challenge the validity of this Order can do so upon one of the grounds set out therein.

Penalty

If any of the conditions are breached a Fixed Penalty Notice may be issued and failure to pay may lead to a prosecution.

A person who is guilty of an offence under this order shall be liable on summary conviction to a fine not exceeding level 3 on the standard scale.

THE COMMON SEAL of
WEALDEN DISTRICT COUNCIL
Was hereunto affixed the

Authorised signatory

Schedule One

All public places within Wealden District Council's administrative area, that is any place to which the public or any section of the public has access, on payment or otherwise, as a right or by virtue of express or implied permission of the following descriptions:-

- (a) Any highway, footways, footpaths, twittens, promenades, steps and towpaths within the area of Wealden District Council and any adjoining verges or ornamental areas, which are maintained at the public expense.
- (b) All pedestrianised areas within the Wealden District Council area.
- (c) All parks, gardens, recreation and sports grounds, commons, amenity areas and other open spaces owned, occupied or maintained by or on behalf of any of: Wealden District Council, East Sussex County Council, a registered social landlord/housing association, any town or parish council within the Wealden area, any other public authority or any charity.
- (d) Any cemetery, crematorium, burial ground or churchyard.
- (e) Any public car-park or parking space.
- (f) All beaches.

Exempted Land:

Any woodland, marsh or agricultural land and any Access Land as defined in Part 1 of the Countryside and Rights of Way Act 2000.