

UCKFIELD TOWN COUNCIL

POST TITLE: Seasonal Groundsperson
Contract 3rd May to 31st October 2021

DEPARTMENT: Grounds

HOURS: 37 hours per week

PURPOSE OF JOB: Principally, and in conjunction with others, maintain the Town Council's outside areas for the benefit of the residents of the Town.

PLACE OF WORK: Victoria Pleasure Ground, Uckfield

REPORTS TO: Head Groundsman

DUTIES AND RESPONSIBILITIES

1. Utilising knowledge of cricket and football pitch maintenance to ensure the correct maintenance and marking out of sports pitches;
2. Planting and maintaining the flower and shrub borders including pruning;
3. Using basic arboricultural knowledge for small tree works and woodland management;
4. Assist in the maintenance and repair of public seats, shelters fences, notice boards and signs and the Council's machinery, reporting any major repair that may be required;
5. Regularly inspect, record and maintain all play equipment and safety surfaces to ensure that the equipment is safe and fit for use. To paint with specified safety paint the play equipment as required and to report any defective equipment and prevent its further use until full repairs can be made;
6. Ensure the clearance of litter, weeds etc. from play areas, recreation grounds, open spaces, allotments etc;
7. Keep designated footpaths/twittens free of litter and vegetation;
8. Hedge cutting and leaf clearance;
9. Any other duties the Council may consider appropriate to the post.
10. Under the health and safety guidelines issued by the Council, ensure the safety and well-being of all who visit or work in the facilities provided by the Council.
11. The job activities quoted above are examples of the work involved. They do not purport to be a comprehensive list of all aspects of the principal duties.
12. You are required to wear protective clothing where appropriate all of which will be provided.

PERSON SPECIFICATION – SEASONAL GROUNDSPERSON

	Essential Criteria	Desirable Criteria
Key Skills and Abilities	<p>Ability to effectively work on own and be able to organise personal workloads.</p> <p>Ability to work using their own initiative.</p>	
Education and Qualifications	Good general education.	NVQ or Level 2 Diploma in Horticulture/Landscaping
Knowledge	<p>Interest in amenity horticulture/ grounds maintenance</p> <p>Awareness of health and safety at work</p>	Able to demonstrate working knowledge of amenity horticulture.
Experience	Working with the public and a good level of customer care.	Previous demonstrable experience of working in amenity horticulture.
Personal Attributes	<p>A flexible approach to work and working hours</p> <p>Self motivated with a positive attitude.</p> <p>Full clean driving licence.</p> <p>To be in good health with physical fitness appropriate to routine, year-round outdoor work.</p> <p>Comfortable with working in all weathers.</p>	
Other	Ideally, we are looking for someone who has the ability to work on their own or as part of a small team.	