



# UCKFIELD TOWN COUNCIL

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**Town Clerk – Holly Goring**

## **YOU ARE HEREBY SUMMONED TO A MEETING OF UCKFIELD TOWN COUNCIL**

**on**

**Monday 25 July 2022 at 7.00pm  
in the Weald Hall, Civic Centre, Uckfield**

### **AGENDA**

Under The Openness of Local Government Bodies Regulations 2014, members of the public are able to film or record during a committee meeting.

#### **1.0 DECLARATIONS OF INTEREST**

Members and Officers are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda. Should any Member consider that they require a dispensation in relation to any prejudicial interest that they may have, they are asked to make a written application to the Clerk well in advance of the meeting.

Notice should be given at this part of the meeting of any intended declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent.

#### **2.0 STATEMENTS FROM MEMBERS OF THE PUBLIC ON MATTERS ON THE AGENDA AT THE MAYOR'S DISCRETION**

#### **3.0 TO RECEIVE REPORTS FROM EAST SUSSEX COUNTY COUNCIL AND WEALDEN DISTRICT COUNCIL**

#### **4.0 APOLOGIES FOR ABSENCE**

#### **5.0 MINUTES**

5.1 To **RESOLVE** that the minutes of the meeting of Full Council on 27 June 2022 be taken as read, confirmed as a correct record and signed by the Town Mayor.

5.2 Action list – For information only

#### **6.0 COMMITTEE MINUTES**

6.1 To note the acts and proceedings of the following committee meetings:-

- |                                       |                 |
|---------------------------------------|-----------------|
| (a) Plans Committees                  | 11 July 2022    |
| (b) Environment and Leisure Committee | No meeting held |
| (c) General Purposes Committee        | 18 July 2022    |

- 7.0 TO RECEIVE REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES**
- (i) The Uckfield Town Centre Regeneration Joint Committee
  - (ii) Neighbourhood Plan Steering Group
  - (iii) Gatwick Airport Consultation Group
- 8.0 TO RECEIVE REPORTS FROM WORKING GROUPS**
- (i) Civic Centre Working Group
  - (ii) Uckfield – Events Working Group
  - (iii) Uckfield Dementia Forum
- 9.0 TO NOTE THE QUARTERLY PROGRESS UPDATE ON UCKFIELD TOWN COUNCIL’S ANNUAL PRIORITIES FOR 2022/23**
- 10.0 TO RECEIVE AN UPDATE ON THE DENE, BROWN’S LANE, UCKFIELD AND CONSIDER THE TOWN COUNCIL’S NEXT STEPS**
- 11.0 TO CONSIDER A RESPONSE TO THE TRANSPORT FOR SOUTH EAST’S DRAFT STRATEGIC INVESTMENT PLAN**
- 12.0 TO NOTE THE MAYOR’S ENGAGEMENTS**
- 13.0 SIGNING OF GRAVE CERTIFICATES AND TO NOTE TRANSFERS OF DEEDS OF GRANT**
- 14.0 QUESTIONS BY MEMBERS PREVIOUSLY NOTIFIED**
- 15.0 TOWN CLERK’S ANNOUNCEMENTS**
- 16.0 CHAIRMAN’S ANNOUNCEMENTS**
- 17.0 CONFIDENTIAL BUSINESS**
- To consider whether to **RESOLVE** to exclude the press and public (pursuant to the Public Bodies (Admission to Meetings) Act 1960) during consideration of the following confidential business to be conducted: -
- 17.1 To consider an update from the Hub Working Group and potential works to the Hub (contains commercially sensitive information)



**Town Clerk**  
19 July 2022

# UCKFIELD TOWN COUNCIL



Minutes of the meeting of **UCKFIELD TOWN COUNCIL** held  
on Monday 27 June 2022 at 7.45 pm  
in the Weald Hall, Civic Centre, Uckfield

**PRESENT:**

|                  |                                |
|------------------|--------------------------------|
| Cllr. K. Bedwell | Cllr. D. French (Deputy Mayor) |
| Cllr. J. Beesley | Cllr. J. Love (Town Mayor)     |
| Cllr. D. Bennett | Cllr. C. Macve                 |
| Cllr. B. Cox     | Cllr. S. Mayhew                |
| Cllr. J. Edwards | Cllr. A. Smith                 |
| Cllr. H. Firth   | Cllr. D. Ward                  |

**IN ATTENDANCE:**

1 member of the public

Holly Goring                      Town Clerk  
Sarah D'Alessio              Assistant Town Clerk & RFO  
Minutes taken by Holly Goring

**1.0 DECLARATIONS OF INTEREST**

Members and officers were reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on the agenda. They were advised that notice should be given at this part of the meeting of any intended declaration and that the nature of the interest should then be declared later at the commencement of the item or when the interest became apparent.

No interests were declared.

**2.0 STATEMENTS FROM MEMBERS OF THE PUBLIC ON MATTERS ON THE AGENDA AT THE MAYOR'S DISCRETION**

None received.

**3.0 TO RECEIVE REPORTS FROM EAST SUSSEX COUNTY COUNCIL AND WEALDEN DISTRICT COUNCIL**

**FC.21.06.22** It was **RESOLVED** to suspend Standing Orders to enable updates to be provided by a District Council representative.

Councillor H. Firth advised that Wealden DC were currently consulting on their Housing Allocations Policy. The deadline for feedback was 31 July 2022 and the consultation could be found on the Wealden DC website at:  
<https://www.wealden.gov.uk/consultations/housing-allocations-policy/>

Councillors J. Edwards and B. Cox were keen to hear more about this consultation and requested that information be circulated to members. This has

since been incorporated in the above minutes and circulated by the Town Clerk.

Councillor D. Ward had recently seen a press release which discussed the community safety initiatives being undertaken in Hailsham with Sussex Police as part of the Safer Streets campaign, and felt once again that other areas of the district should be considered for initiatives and were of equal importance.

Reference was also made to the Uckfield Leisure Centre. The Town Clerk clarified that the existing lease agreement between Wealden District Council and East Sussex County Council was being extended for a further 12 months to July 2023, to provide more time for the tender process to plan for the next steps and find a suitable leaseholder for the future management of the site.

Communications with regard to the leisure centre would be released shortly, but communications were being prepared, first for Heathfield Leisure Centre as their timescales were much tighter.

**FC.22.06.22** The Councillor was thanked for their input and update, and subsequently **RESOLVED** to reinstate Standing Orders.

#### **4.0 APOLOGIES FOR ABSENCE**

Apologies had been received from Councillors G. Johnson and P. Sparks. Apologies were also received from County Councillor Chris Dowling and District Councillor Claire Dowling.

#### **5.0 MINUTES**

5.1 To resolve that the minutes of the Annual Statutory meeting of the Council on 23 May 2022 be taken as read, confirmed as a correct record and signed by the Mayor.

**FC.23.06.22** It was **RESOLVED** that the minutes of the Annual Statutory meeting of the Council be taken as read, confirmed as a correct record and signed by the Mayor.

#### **5.2 Action List**

Members requested that the following actions be removed:  
FC92.02.22 – draft service level agreements  
Members subsequently noted the action list.

#### **6.0 COMMITTEE MINUTES**

6.1 To note the acts and proceedings of the following committee meetings:-

(a) Plans Committee of the 30 May and 20 June 2022

**FC.24.06.22** It was **RESOLVED** to note the acts and proceedings of the Plans Committee of the 30 May and 20 June 2022.

(b) Environment & Leisure Committee of the 27 June 2022

**FC.25.06.22** It was **RESOLVED** to note the acts and proceedings of the Environment & Leisure Committees of the 27 June 2022.

(c) General Purposes Committee of the 6 June 2022

**FC.26.06.22** It was **RESOLVED** to note the acts and proceedings of the General Purposes Committees of the 6 June 2022.

**7.0 TO RECEIVE REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES**

(i) The Uckfield Town Centre Regeneration Joint Committee

Nothing to report at present.

(ii) Neighbourhood Plan Steering Group

Nothing to report at present.

(iii) Gatwick Airport Consultation Panel

Members noted the report and were encouraged to respond to the consultation.

**8.0 TO RECEIVE REPORTS FROM FULL COUNCIL WORKING GROUPS**

(i) Civic Centre Working Group

Nothing to report at present.

(ii) Uckfield – Events Working Group

The Town Mayor highlighted that the artwork on the report promoted the music acts booked for this year's Weald on the Field on 13 August 2022 on Luxfords Field. The artwork also promoted the various sponsorship opportunities available for local businesses. Members noted the report.

(iii) Uckfield Dementia Forum

Nothing to report at present.

**9.0 TO RECEIVE, CONSIDER AND NOTE THE INTERNAL AUDIT REPORT FOR THE YEAR ENDING 31 MARCH 2022**

Members were directed to the Annual Internal Audit Report 2021/22 as contained within the Annual Governance and Accountability Return (AGAR) and the contents of this paper.

The Internal Auditor had also carried out their full year end review. This demonstrated that the minor issues that had been picked up throughout the financial year, had been addressed by year end. A copy of their full report was also incorporated within the agenda papers.

Councillor D. Ward wished to thank the Responsible Financial Officer and all other staff involved in delivering strong financial and governance arrangements. Councillor C. Macve felt the report was very encouraging, and noted that action had been taken to address the very minor issues identified.

Councillor A. Smith enquired about risk mitigation. The Town Clerk agreed and explained that this would be reflected more within a mid-level report between the Annual Risk Register Policy and specific project and service risk assessments. This would also reflect business continuity planning in the future.

Members received, considered and noted the Annual Internal Audit Report 2021/22 within the AGAR, and wished to thank officers for all of their hard work.

**10.0 TO RECEIVE, CONSIDER AND APPROVE SECTION 1 – THE ANNUAL GOVERNANCE STATEMENT FOR THE YEAR ENDING 31 MARCH 2022**

Members reviewed the Annual Governance Statement for the period 2021/22 which formed part of the Annual Governance and Accountability Return (AGAR) on page four of six.

**FC.27.06.22** Members reviewed the contents of Section 1 (Annual Governance Statement 2020/21) and **RESOLVED** to receive, consider and approve the Annual Governance Statement for 2021/22, and authorised for the Town Mayor as Chairman of the meeting and the Town Clerk to sign and date this statement on behalf of the Town Council.

**11.0 TO RECEIVE, CONSIDER AND APPROVE SECTION 2 – THE TOWN COUNCIL’S DRAFT ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN AND FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 MARCH 2022**

Members reviewed a summary of the Town Council’s accounting statements, as presented on page five of six, in the draft Annual Governance and Accountability Return ending 31 March 2022, and a set of financial statements prepared by the Town Council’s accountants at the end of March 2022.

The Town Mayor wished to thank the Assistant Town Clerk and Responsible Financial Officer for their hard work, and to everyone in the office who made this happen.

**FC.28.06.22** Members **RESOLVED** to receive, consider and approve the draft annual governance and accountability return, and financial statements for the year ending 31 March 2022, and authorised for the Town Mayor as Chairman of the meeting to sign and date this return, on behalf of the Town Council.

**12.0 TO CONSIDER THE LATEST AMENDMENTS TO THE TOWN COUNCIL’S STANDING ORDERS IN RESPONSE TO A RECENT NALC UPDATE**

Members were provided with a revised copy of the Standing Orders as a result of changes being made to the contract procedures within the NALC (National Association of Local Councils) Model Standing Orders. The Standing Orders had only recently received a full review, but this was a recent change.

One member queried the financial requirements for the different levels of procurement, to which the Town Clerk confirmed that all three levels were still in place but less emphasis was now being placed on the finer details of procurement for works or contracts over £25,000, and staff and councillors were being guided to the relevant procurement guidance at this time. This was likely to be due to changes since Brexit.

**FC.29.06.22** Members **RESOLVED** to approve the revised Standing Orders for Uckfield Town Council.

**13.0 TO CONSIDER THE AGREEMENT WITH GLADMAN DEVELOPMENTS REGARDING THE DISCHARGE OF WATER FROM LAND OFF EASTBOURNE ROAD**

Members subsequently noted the report, which provided an update on the legal arrangements.

**14.0 TO NOTE THE DECISION OF THE URGENT CONSULTATION PANEL**

Members considered a report previously circulated

**15.0 TO NOTE THE MAYOR’S ENGAGEMENTS**

The Town Mayor, advised that there was one typo within the report, whereby the visit to the Police station event would be taking place in July, rather than June. Members subsequently noted the engagements listed.

**16.0 SIGNING OF GRAVE CERTIFICATES AND TO NOTE TRANSFERS OF DEEDS OF GRANT**

Two deed of grants had been received:

Clive Miller

Mrs Pamela Doreen Crowhurst

**FC.30.06.22** It was **RESOLVED** for three councillors to sign the above deeds of grant.

**17.0 QUESTIONS BY MEMBERS PREVIOUSLY NOTIFIED**

None received.

**18.0 TOWN CLERK'S ANNOUNCEMENTS**

The Town Clerk raised the issue of land, named the Dene, which was located on Manor Park estate and owned by Buxted Parish Council.

Buxted Parish Council were exploring options to dispose of the land. The land had been registered as an Asset of Community Value with Wealden DC five years ago by Manor Park & Hempstead Fields Residents' Association. As a result of this registration, the community group would be given six weeks to consider if they wished to express an interest in purchasing the land. If they did choose to do so, they would then be given six months in which to raise the funds.

It was understood that the Dene, was one of a couple of sites that Buxted Parish Council were considering for future disposal. The process was in the early stages and the Town Clerk wished to make members aware, as the Dene was an important green space with the Manor Park estate, and captured incredible views north east looking out of the town from Brown's Lane.

Members felt it was important to keep a watching brief on the situation and, the interest of both parties (Buxted Parish Council and Residents' Association) for the Town Council to consider its options, should the site become available.

**FC.31.06.22** Members **RESOLVED** to instruct the Town Clerk to maintain discussions with Buxted Parish Council with a view to registering our interest in this piece of land, should the opportunity arise.

**19.0 CHAIRMAN'S ANNOUNCEMENTS**

The Town Mayor, Councillor J. Love did not have any announcements at this meeting.

**20.0 CONFIDENTIAL BUSINESS**

**FC.32.06.22** It was **RESOLVED** that pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, because of the confidential nature of the business to be transacted it was advisable in the public interest that the public be temporarily excluded and they were instructed to withdraw.

**20.1 Briefing session by Town Clerk – Events Management Plan:**

A refresher was given on events management whereby the Town Clerk reported back on the recent Beacon Lighting event, discussed the Town Council's Event management procedures, the management plan template, risk assessment template and hourly checklist whilst undertaking an event. The Town Clerk also advised members of the key considerations before deciding to take on an event. The templates would be uploaded to a specific webpage on the Town Council

website so staff, councillors and local community groups could access these documents in the form of a toolkit. Members noted the information shared.

The meeting closed at 9.05pm.



# UCKFIELD TOWN COUNCIL

## ACTION LIST – FOR INFORMATION ONLY

### FULL COUNCIL

| Resolution No.             | Details  | Date Raised | Action By | Date Complete   |
|----------------------------|--|-------------|-----------|---|
| <b><u>FC.105.02.17</u></b> | 14.0 To sign and seal the byelaws for Hempstead Meadows Local Nature Reserve and West Park Local Nature Reserve<br>Members <b>RESOLVED</b> to sign and seal the byelaws for Hempstead Meadows and West Park Local Nature Reserves.   | 20.02.17    | HG        | The Council will be advertising its intention to apply for confirmation once covid restrictions have eased. The byelaws must then be held for at least one month at the offices for inspection by the public, before any representations are reported back as part of the package of information, to DEFRA. |
| <b><u>FC.95.01.20</u></b>  | 18.0 To sign and seal the Town Council's byelaws for Hempstead Meadows Local Nature Reserve and West Park Local Nature Reserve<br>Members RESOLVED to:<br>(i) authorise the affixing of the common seal to the byelaws for both Hempstead Meadows Local Nature Reserve and West Park Local Nature Reserve and signing by two named councilors, and;<br>(ii) authorise the Town Clerk for Uckfield Town Council to carry out the necessary procedures and apply to the Secretary of State for confirmation. | 20.01.20    |           |   |
| <b><u>FC115.04.19</u></b>  | 9.0 To consider a motion submitted by Councillor Donna French<br>It was <b>RESOLVED</b> to support the motion put forward, and;<br>“reinvestigate the possibility of part funding a traffic warden; entering into a discussion with Hailsham, Crowborough and Polegate, with a view to joint funding a shared traffic warden, employed via Sussex Police.”   | 08.04.19    | HG        | This matter has been raised with the Wealden Inspector of Sussex Police. It is understood that Sussex Police and Wealden DC were due to hold discussions once again. UTC will await the outcome of these.   |

| <u>Resolution No.</u>                      | <u>Details</u>  | <u>Date Raised</u>    | <u>Action By</u> | <u>Date Complete</u>  |
|--|---|-----------------------|------------------|---|
| <u>FC32.06.19</u><br><br><u>FC46.08.19</u> | <u>13.0 To consider a motion from Councillor Spike Mayhew</u><br>Members unanimously <b>RESOLVED</b> to<br>(i) ask the Town Clerk to look into civil orders such as Public Space Protection Orders, and; (ii) for the Town Council to reconsider the role of a Community Warden<br><u>13.0 To report back to Full Council on Public Space Protection Orders</u><br>Members <b>RESOLVED</b> to ask the Town Clerk to arrange a meeting with Sussex Police and Wealden District Council.  | 24.06.19/<br>05.08.19 | HG               | Members considered research into Public Space Protection Orders at the meeting on 9 <sup>th</sup> December 2019. It was agreed to defer this item until the new PCSO's had started.   |
| <u>FC.30.09.20</u>                         | <u>12.0 To review a report by Councillor A. Smith on the need for affordable homes in Uckfield</u><br>After a detailed discussion, it was <b>RESOLVED</b> to request that the Town Clerk write to the Housing Minister Rt Hon Robert Jenrick with a copy of this report and advise Wealden DC's planning department of these discussions along with neighbouring parish councils.   | 14.09.20              | HG               | A letter is being drafted and will be circulated to members for approval before sending.  |
| <u>FC.47.09.21</u>                         | <u>11.0 To consider the proposed way forward and preparation of the dedication agreements for the new footway links to the "land off mallard drive" development</u><br>Members <b>RESOLVED</b> to:<br>(i) note the proposed legal process being taken with regards to the footway link across Uckfield TC land at Harlands Playing Fields, and; (ii) confirmed that the footway link between Framfield Road and Hospital approach should also be placed up for adoption by ESCC at the same time; (iii) request that Persimmon Homes cover the costs of any legal fees incurred | 13.09.21              | HG               | Work is in progress for the dedication agreements to be prepared. In the meantime, Persimmon have been in touch with regards to the construction of the footpath and seek to undertake this during August/September. We are looking to arrange a site visit to discuss finer details before communication is shared on the agreed start date. |

| <b><u>Resolution No.</u></b> | <b><u>Details</u></b>   | <b>Date Raised</b> | <b>Action By</b> | <b>Date Complete</b>   |
|------------------------------|---|--------------------|------------------|--|
| <b><u>FC.55.10.21</u></b>    | Members <b>RESOLVED</b> to approve the motion put forward by Councillor D. French and for staff to make contact with the County Council: <i>“Uckfield Town Council supports the increase in the provision of Changing Place Toilets across the country, and will approach East Sussex County Council to understand if they: (i) have submitted an expression of interest to central government to draw down funding to the county of East Sussex, and: (ii) if ESCC have expressed an interest, that Uckfield Town Council lobby for such facilities to be introduced in Uckfield.”</i>   | 25.10.21           | HG               | In progress.   |
| <b><u>FC.94.02.22</u></b>    | <p><u>11.0 To consider a further motion by Councillor B. Cox, relating to food poverty</u></p> <p>Members unanimously <b>RESOLVED</b> to approve the motion put forward by Councillor B. Cox to:</p> <p><b>What the council still needs to do</b></p> <ul style="list-style-type: none"> <li>• Report on the results of the schools' questionnaire and review the recommendations;</li> <li>• Be open to any new ways to offer 'out of term' food for young people and where needed, push the higher tiers of local government to back schemes;</li> <li>• Review and offer a final report on food poverty in March 2023 before the end of the term of this Town Council;</li> </ul> <p><b>Summary.</b></p> <p>Food poverty in Uckfield is an issue that is growing still. However, Uckfield Town Council have done a number of things to help ease the issue. The next year will see some very challenging times and it is important that the Council keep up the work in highlighting and where possible, easing food poverty. A review is needed in 2023 and a final report offered to the Town Council. The attached report within appendix A contains statistics for Uckfield in terms of earnings and age by ward should be offered to our local authorities (District and County) to highlight some local needs.</p> | 28.02.22           | All              | In progress.   |
| <b><u>FC.102.04.22</u></b>   | <p><u>10.0 Members <b>RESOLVED</b> to:</u></p> <p>(i) work with Gladman Developments and arrange a meeting onsite to understand the full details of their proposal;</p> <p>(ii) obtain independent advice with regards to drainage engineering within Uckfield and the cumulative impact of the water run-off from proposed development sites into Framfield and Ridgewood Stream, and; (iii) obtain more detail on the proposals for the discharge of water from the northern attenuation pond onto Eastbourne Road.</p>   | 11.04.22           | MF/<br>HG        | The Town Council's Solicitors are reviewing a draft grant of easement agreement, and should be in touch shortly. |
| <b><u>FC.17.05.22</u></b>    | Members <b>RESOLVED</b> to support officers to continue liaising with Gladman Developments to prepare the draft heads of terms for the discharge of water from Land off Eastbourne Road.  | 23.04.22           |                  |  |

| <b><u>Resolution No.</u></b> | <b><u>Details</u></b>  | <b>Date Raised</b> | <b>Action By</b> | <b>Date Complete</b>                  |
|------------------------------|--|--------------------|------------------|---------------------------------------|
| <b><u>FC19.05.22</u></b>     | <u>20.0 To review the response from Wealden District Council to Uckfield Town Council's letter regarding infrastructure</u><br>Members <b>RESOLVED</b> to proceed with inviting the Director of Planning, Policy and Environmental Services to attend a meeting with Uckfield Town Council to discuss infrastructure requirements. | 23.05.22           | HG               | In the process of being arranged.     |
| <b><u>FC.31.06.22</u></b>    | <u>18.0 Town Clerks Announcements</u><br>Members <b>RESOLVED</b> to instruct the Town Clerk to maintain discussions with Buxted Parish Council with a view to registering our interest in this piece of land, should the opportunity arise   | 27.06.22           | HG/<br>MF        | Item on Full Council agenda 25.07.22. |

## **Meeting of the Full Council**

**Monday 25 July 2022**

### **Agenda Item 8.0 (ii)**

#### **TO RECEIVE REPORTS FROM WORKING GROUPS: UCKFIELD - EVENTS WORKING GROUP**

The working group last met on 5 July 2022 and have been discussing the finer details for Weald on the Field planned for Saturday 13 August. All the usual facilities have been organised and are booked in.

We are working with Food Rocks and will have a wide variety of stalls including local produce, drinks and crafts. There is also a good selection of stalls with activities for the younger visitors to enjoy.

The full music line-up has now been published and members are encouraged to spread the word, especially on social media.

There are still business sponsorship opportunities available with varying price packages.

The Town Council supported the Uckfield Festival's Classic Car Show on 10 July. This year the Town Council's Uckfield Revival event was brought forward to join with this summer spectacle. The day was a huge success with crowds flocking to see over 140 cars being shown off in glorious weather. There was entertainment and refreshments organised by the Uckfield Festival.



A vertical poster for the 'Weald on the Field' event. At the top, it says 'WEALD ON THE FIELD' in a green box and 'FREE ENTRY' in a yellow box. Below these are logos for Uckfield Festival, Uckfield Town Council, and Food Rocks. The event location is 'LUXFORD FIELD UCKFIELD' and the date/time is 'SATURDAY 13 AUGUST 2022 11AM - 7PM'. A green bar indicates 'LIVE MUSIC ON THE AIRSTREAM STAGE'. A list of performers includes Pentacle Drummers, Megan Tweed, The Management Duo, Iron Tyger, Fat Freddie & The Queens, and Max White & Band. A small photo shows a band performing on stage. Below the list, it lists amenities: '\*STREET FOOD \*ARTISAN PRODUCE \*POP UP BARS \*LOCAL CRAFTS \*FAMILY ENTERTAINMENT'. At the bottom, there are images of a burger, a beer, and macarons, followed by the website 'WWW.FOODROCKSSOUTH.CO.UK'.

WEALD ON THE FIELD

FREE ENTRY

UCKFIELD FESTIVAL

UCKFIELD TOWN COUNCIL

FOOD ROCKS

LUXFORD FIELD UCKFIELD

SATURDAY 13 AUGUST 2022 11AM - 7PM

LIVE MUSIC ON THE AIRSTREAM STAGE

12:00 Pentacle Drummers  
12:30 Megan Tweed  
13:30 The Management Duo  
15:00 Iron Tyger  
16:30 Fat Freddie & The Queens  
18:00 Max White & Band

\*STREET FOOD \*ARTISAN PRODUCE \*POP UP BARS  
\*LOCAL CRAFTS \*FAMILY ENTERTAINMENT

WWW.FOODROCKSSOUTH.CO.UK

Councillor D. French

## **Meeting of Full Council**

**Monday 25 July 2022**

### **Agenda Item 8.0 (iii)**

#### **TO RECEIVE REPORTS FROM FULL COUNCIL WORKING GROUPS: UCKFIELD DEMENTIA FORUM**

We held our first Forum meeting for some time on 6th July and this was preceded by a survey amongst members to obtain their views on the Forum, if it should continue and if so how often and whether remote or in person. The overwhelming view was that the Forum was very useful to update members on activities and services in and around Uckfield together with discussing possible responses to local issues. It was therefore agreed to meet every 3 months with a mixture of remote and face to face meetings with guest speakers being invited.

One of the local issues raised at this forum was the long wait for patients to receive a diagnosis for possible dementia and then the lack of support and advice to patients and careers when a positive diagnosis is received.

This was very disappointing when several years ago the Buxted GP surgery was providing excellent service and advice with the " Golden Ticket" scheme which was then extended to The Meads and Bird in Eye surgeries.

Margaret from Sussex Support Services explained to the Forum that she had some very useful information which would be helpful and she was more than happy to pass this on. However, this was clearly an issue that the NHS needs urgently to respond to.

The Picture House Cinema had continued with the Dementia Friendly screenings and Margaret recently held a dementia training session for the staff.

Local Dementia Cafes including Know Dementia's Memory Moments Café in the Civic Centre were very well attended and Sussex Support Services offered a range of activities including the Repair Cafe which was proving very popular. The Men's Shed was now fully operational and back to pre-pandemic levels and our local MP recently made a visit.

Councillor P. Sparks

## **Meeting of Full Council**

**Monday 25 July 2022**

### **Agenda item 9.0**

## **QUARTERLY PROGRESS UPDATE ON UCKFIELD TOWN COUNCIL'S ANNUAL PRIORITIES – 2022/23**

### **1.0 Summary**

- 1.1 This report provides a quarterly update on the Town Council's priorities for 2022/23 and the progress that had been made by the end of each quarter. This report provides a summary of progress to the end of June (end of quarter one).
- 1.2 The priorities identified for delivery in 2022/23 consist of initiatives which are often additional to the day to day responsibilities of the Town Council, but demonstrate by working together with colleagues and partner agencies, we can achieve a great deal for the town and its residents.
- 1.3 Organisations often spend time producing plans or lists of priorities, but do not review progress until the end of the year. With this paper, the Town Clerk provides an update to members to explain the progress being made to deliver these priorities.
- 1.4 It is critical to note that the Town Council still continues to experience staffing issues relating to staff vacancies following retirement of long serving members of staff, long term sickness and recent cases of covid.





### **2.0 End of Quarter One 2022-23: Progress Update**

- 2.1 Of the 12 priorities, one is complete, nine are making good progress and on schedule, one has seen some progress and one is behind schedule. This is a good start to the new financial year. A big thank you to a fantastic Town Council team for their hard work.




### **3.0 Recommendations**

- 3.1 Members are asked to review this progress report, and note the work undertaken to date.




Appendices:                      Appendix A: Year end 2022/23 Progress Report  
Contact Officer:                Holly Goring  
**Key:**





|   |                              |   |                               |
|---|------------------------------|---|-------------------------------|
|  | = Progress behind schedule   |  | = Some progress has been made |
|  | = On schedule for completion |  | = Completed                   |



## APPENDIX A: End of Q1 - 2022/23 Progress Update

| Priority   | Status  | Notes  | Lead Committee                    | Lead Officer                 |
|--|---|--|-----------------------------------|------------------------------|
| <b>COMMUNITY GRANTS</b><br>We will award up to £54,500 of community grant funding to local groups and charitable organisations in 2022/23. (£27,500 to community groups, and £27,000 through service level agreements).  |  | All first instalment payments or full payments for the smaller amounts were made in May/June to those due to receive funding. Second instalments will be issued in October 2022.   | General Purposes Committee        | Assistant Town Clerk & RFO   |
| <b>PUBLIC EVENTS IN THE TOWN</b><br>We will work alongside the local business community and local community groups to deliver two free public events within the town; Weald on the Field and Uckfield Revival  |  | <p>It was previously agreed to move Uckfield Revival to May rather than October each year to avoid the heavy rain showers that we have experienced previously.</p> <p>Unfortunately due to staff sickness and vacancies during the winter months, the Town Clerk and her team did not have the capacity to support the organisation of the Uckfield Revival so it was agreed to cancel for 2022.</p> <p>The Weald on the Field day festival however will go ahead on Saturday 13 August 2022, from 11am until 7pm on Luxford Field. Preparations are fully underway as we speak.</p>   | Full Council                      | Town Clerk                   |
| <b>IMPROVEMENTS TO OPEN SPACES</b><br>We will undertake repairs and improvements to a number of our open spaces including installing new signage, repairing equipment, investigating drainage issues and responding to enhancements identified through the Green Spaces Project. |  | <p>Improvements to signage within the open spaces have been undertaken with additional safety notices incorporated at Harlands and Downlands Copse as well as the larger open spaces.</p> <p>Repairs to equipment are ongoing. The swing has been repaired at Hempstead Recreation Ground. Equipment repairs have also been undertaken to the trimmers and mowers.</p> <p>Further topographical and drainage surveys continue to be carried out at Ridgewood Recreation Ground and car park to assist with the design of a suitable surface which takes the local watercourses and drainage into consideration. This is a longer-term project and will take some time to address.</p> <p>Still awaiting the full report from the Green Spaces project.</p> | Environment and Leisure Committee | Estates & Facilities Manager |



| Priority   | Status  | Notes   | Lead Committee                    | Lead Officer                 |
|--|---|---|-----------------------------------|------------------------------|
| <b>WOODLAND MANAGEMENT PLAN</b><br>We will commence work on our 10-year woodland management plan to ensure ongoing maintenance and tackle diseased trees as and when appropriate.  |    | Now the Woodland Management Plan has been adopted, work is underway to obtain quotes and programme a schedule of works in for tree works during the winter season of 2022-23. Focus will be placed on Boothland and Nightingale Woods this winter.  | Environment & Leisure Committee   | Estates & Facilities Manager |
| <b>GRASS VERGE CUTTING</b><br>We will continue to contribute to the costs of East Sussex County Council's grass verge cutting contract to retain a good standard of service and ensure visibility is maintained on pavements and highways.   |    | Payment has been made to East Sussex County Council for 2022/23 to maintain existing service standards and frequency of cuts to the town's grass verges.<br><i>(Urban verges used to receive 5-6 cuts per annum but East Sussex County Council can now only afford to fund two. Rural verges receive two cuts per annum).</i>   | Environment and Leisure Committee | Town Clerk                   |
| <b>CLIMATE CHANGE</b><br>We will investigate ways in which we can reduce our impact on climate change by seeking to deliver our climate change policy by reviewing our contracts, considering alternative fuel supplies, exploring additional insulation in our buildings and equipment, reviewing the equipment we purchase, managing our land for nature and minimising waste. |  | <p>The Eco EXPO was a great success on 30 April 2022 and helped to promote the various alternative products and technologies, and companies supporting households and businesses to tackle climate change and make a difference.</p> <p>The lighting within Foresters Hall has been changed to LED.</p> <p>Detailed work has been undertaken to explore the addition of further solar panels on the Civic Centre roof. We are currently awaiting a quotation.</p> <p>Grounds equipment is being slowly replaced for electric where possible. The infrastructure and ability of the electric and hybrid vehicles are unfortunately not yet suitable for our needs, so this will be a longer term project. Tree planting will continue during the winter season of 2022-23.</p> | Environment and Leisure Committee | Estates & Facilities Manager |

| Priority   | Status  | Notes   | Lead Committee                    | Lead Officer                           |
|--|---|---|-----------------------------------|--|
| <b>REDUCING DEPENDENCE ON PAPER</b><br>We will look to reduce postage and paper usage by increasing correspondence by email with customers and reviewing our current procedures for the hire of our facilities and purchase order and invoicing. |    | Administrative Officers are now emailing the majority of invoices and correspondence with hirers and residents, unless the customer has specifically requested a hard copy. This has already reduced our postage costs.<br><br>As part of the server and security upgrade, the server cabinet has been updated and the old matrix printer used for invoices has been removed.<br><br>We will now be running a hybrid style purchase order/invoice approach to ensure we maintain both paper and electronic records, until the new financial year in April 2023, when we will move almost fully to electronic. | General Purposes Committee        | Assistant Town Clerk & RFO             |
| <b>NEW BOOKING SYSTEM</b><br>We will look to install a new booking system for the internal management of booking enquiries for the Town Council's rooms and open spaces  |    | Enquiries have commenced to explore options available.  | General Purposes Committee        | Town Clerk/ Assistant Town Clerk & RFO |
| <b>TOWN COUNCIL'S BUILDINGS</b><br>We will review our older buildings by undertaking repairs and improvements, exploring options or vacant premises such as the Hub and exploring options for further community space within the town.           |    | Work to deliver the Building Maintenance Programme for 2022-23 is already underway.<br><br>A Hub Working Group has also been set up to research and recommend next steps.<br><br>The Town Council continues to consider future options for community space and will keep a close watch on properties that become available.   | General Purposes Committee        | Estates & Facilities Manager           |
| <b>ROAD SAFETY</b><br>We will work with partner organisations such as Sussex Police and East Sussex Highways to re-establish community speedwatch  |  | Due to the current limited availability of community speedwatch volunteers and other work pressures and staffing shortages, this project has been delayed slightly.   | Environment and Leisure Committee | Town Clerk                             |

| initiative(s) in the town and explore the installation of a speed reduction device.  |   |   |                |              |
|--|---|---|----------------|--------------|
| Priority   | Status  | Notes   | Lead Committee | Lead Officer |
| <b>NEIGHBOURHOOD PLAN</b><br>We will support the Neighbourhood Plan Steering Group to prepare a draft Uckfield Neighbourhood Plan ready for submission to the local Planning authority.  |  | Public consultation sessions were undertaken during the afternoon, evening and Saturday morning in May 2022, followed by a stand at the Uckfield Festival in July 2022, to check in with residents on the work undertaken to date. The Town Clerk also presented to the Uckfield Chamber of Commerce on 21 July 2022, to explain the work being undertaken and further consultation exercise due to be shared, shortly. | Full Council   | Town Clerk   |
| <b>INFRASTRUCTURE PLANNING</b><br>We will work with local partner agencies, residents and local businesses to understand the infrastructure requirements for Uckfield, in regards to sport, leisure and recreation and community facilities and the future impact on the Town Council's provision of allotment and cemetery space. |  | Work had slowed on this during quarter one, due to other projects and priorities, but with the work being undertaken on the Neighbourhood Plan, the information obtained from residents and businesses, can help to feed into both processes.   | Full Council   | Town Clerk   |

## **Meeting of the Full Council**

**Monday 25 July 2022**

### **Agenda Item 10.0**

#### **TO RECEIVE AN UPDATE ON THE DENE, BROWN'S LANE, UCKFIELD AND CONSIDER THE TOWN COUNCIL'S NEXT STEPS**

##### **1.0 Background**

- 1.1 Along with local residents living on the Manor Park estate, Uckfield Town Council has been made aware that the current owner of the open space the Dene, adjacent to Brown's Lane, is looking to declare the land as surplus to their requirements with intent to dispose of the site.
- 1.2 At Land Registry, the site is referred to as "Land on the north side of Brown's Lane, Buxted" and is currently owned by Buxted Parish Council. The land sits fairly central within the Manor Park estate and provides a beautiful vista from Brown's Lane north east towards the countryside and Buxted Park. A copy of the title plan is attached at appendix A.
- 1.3 The land was registered as an Asset of Community Value, having been registered by Manor Park & Hempstead Fields Residents' Association. This registration lasts five years and was last renewed by the Residents' Association in July 2021, so the asset remains registered for a further five years.
- 1.4 Upon the decision of Buxted Parish Council to explore options with regards to the Dene at their Parish meeting on 14 June 2022, the parish council are therefore bound to liaise with Wealden District Council to understand the next steps with regards to registration of the asset, before considering disposal on the open market.

Resolution 06/06/22 – Parish Meeting 14 June 2022

##### **Resolved the following Actions:**

1. Contact AiRS to attend a parish council meeting to advise on the way forward
2. Ask Michelle Warner to attend a parish council meeting to advise on a possible neighbourhood plan
3. Form a Sub-Committee with members of the parish council and members of the public
4. Start the process of marketing the Reading Room site and The Dene (with a 25-year overage clause)

- 1.5 Upon notifying Wealden DC, Buxted Parish Council are required to follow a strict procedure to enable eligible community interest groups to express an interest within a strict time period. See attached letter from Wealden DC to Buxted Parish Council in appendix B. A notice to the same effect was also put up by Wealden District Council adjacent to the site, that same week. A flowchart which needs to be adhered to, is available to view in appendix C.
- ##### **2.0 Liaison with Manor Park & Hempstead Fields Residents' Association**
- 2.1 The Town Clerk has met informally with the Chair and Secretary of the Manor Park & Hempstead Fields Residents' Association to understand their initial thoughts with regards to the Dene.

- 2.2 Without formal consideration or discussion with all Town Councillors, the Town Clerk was able to confirm that the Town Council also regarded the Dene as an important open space within the town, an important green space within the open plan garden estate design of Manor Park, and both the Town Council and the Residents' Association appeared to have similar views to see the land remain an important recreational green open space for the benefit of local residents.
- 2.3 The Town Clerk would also like to inform Town Councillors that within the drafting of the Uckfield Neighbourhood Plan, the Dene has been identified by the steering group as an important local green space, and from Brown's Lane, looking across the Dene north west, captures an important key view looking out of Uckfield towards Buxted Park.
- 2.4 Manor Park & Hempstead Fields Residents' Association have met informally with Buxted Parish Council to understand their intentions, and further details with regards to the annual maintenance of the land.
- 2.5 It would not be Uckfield Town Council's place to disclose third party or confidential information from their meeting, but understands in broad principles that the Dene would be considered 'amenity land' at the point of sale. It was also understood that there was a covenant on the land to provide quiet recreation but with legal support, covenants have been known to be removed or altered.

### **3.0 Next steps**

- 3.1 Initial work has been undertaken to understand the procedure that Buxted Parish Council needs to follow, and how either or both the Town Council and Residents' Association could express an interest during this process, if it wishes to do so.
- 3.2 Due to the registration of the Dene, as an Asset of Community Value, the Town Clerk was not certain initially if the Residents' Association was the only community interest group who could express an interest in the initial six week period ordered by Wealden DC.
- 3.3 This was not the case and it has since been confirmed that "*an intention to bid may only be submitted by an eligible community interest group, who can demonstrate a local connection and a Parish/Town Council is defined as a Community Interest Group.*"
- 3.4 This means that if Uckfield Town Council wishes to express an interest at this stage in the process, to effectively delay the disposal process, and consider in more detail the intention to bid and raise associated funds within a six month period, we would need to do so before 3 August 2022. There is no guarantee that the community interest groups who have submitted an intention to bid are successful, but it ensures that their interest is expressed.
- 3.5 We understand that the Manor Park & Hempstead Fields Residents' Association have a committee meeting on Wednesday 27 July 2022 and the matter will be discussed at their meeting.
- 3.6 The Town Clerk and Estates & Facilities Manager have liaised and conversations have also taken place with grounds staff with regards to maintenance of the site. The Town Clerk will elaborate further on this in person at the meeting of Full Council.

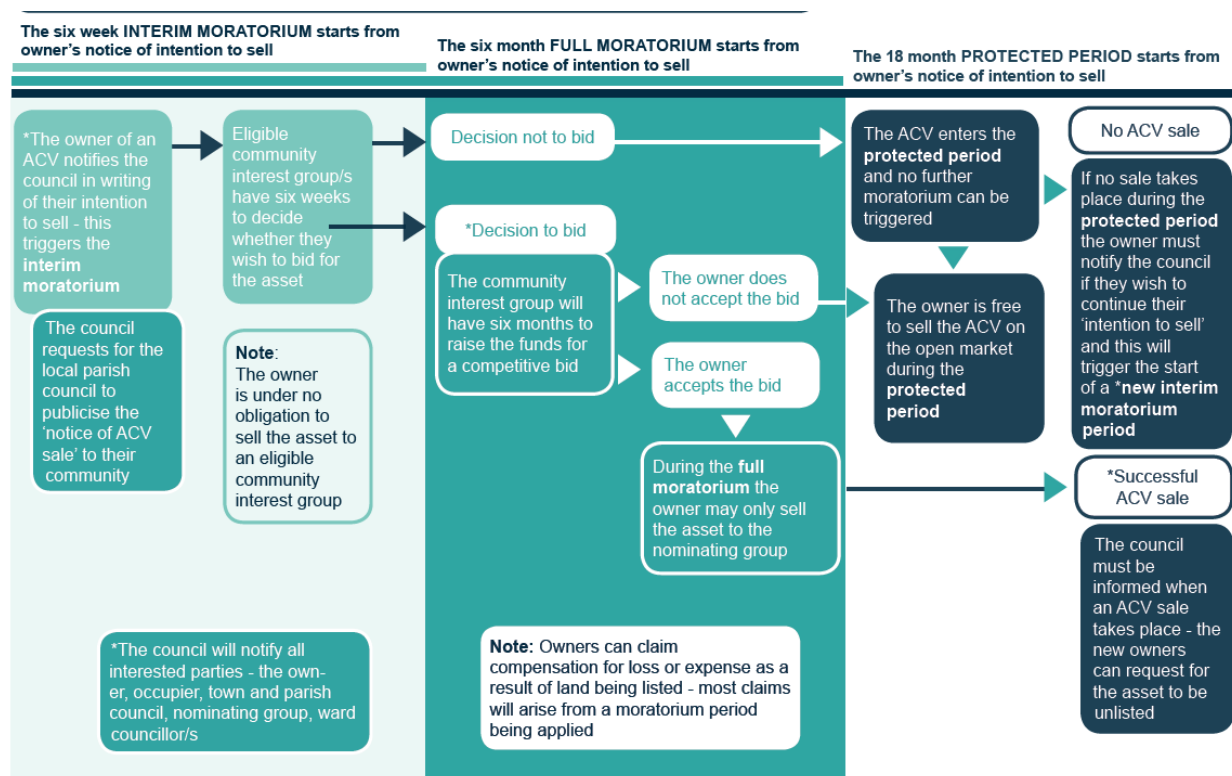
## 4.0 Recommendations

- 4.1 Members are asked to consider whether they wish for Uckfield Town Council to submit an intention to bid to Wealden DC for the registered asset of community value, the Dene, before the deadline on 3 August 2022, to provide time to further explore the potential to purchase and/or maintain the site and to identify or raise associated funding.

Contact Officer: Holly Goring

Appendices: Appendix A: Copy of Title Plan  
Appendix B: Letter from Wealden DC  
Appendix C: Flowchart for Asset of Community Value

## Appendix C



Title Number : SX141343

This title is dealt with by HM Land Registry, Coventry Office.

The following extract contains information taken from the register of the above title number. A full copy of the register accompanies this document and you should read that in order to be sure that these brief details are complete.

Neither this extract nor the full copy is an 'Official Copy' of the register. An official copy of the register is admissible in evidence in a court to the same extent as the original. A person is entitled to be indemnified by the registrar if he or she suffers loss by reason of a mistake in an official copy.

This extract shows information current on 3 MAY 2022 at 09:46:30 and so does not take account of any application made after that time even if pending in HM Land Registry when this extract was issued.

REGISTER EXTRACT

|                     |  |
|---------------------|--|
| Title Number        | : SX141343   |
| Address of Property | : land on the north side of Browns Lane, Buxted                                  |
| Price Stated        | : Not Available  |
| Registered Owner(s) | : BUXTED PARISH COUNCIL of The Old Orchard, Ringles Cross,<br>Uckfield TN22 1HF. |
| Lender(s)           | : None   |

Title number SX141343

This is a copy of the register of the title number set out immediately below, showing the entries in the register on 3 MAY 2022 at 09:46:30. This copy does not take account of any application made after that time even if still pending in HM Land Registry when this copy was issued.

This copy is not an 'Official Copy' of the register. An official copy of the register is admissible in evidence in a court to the same extent as the original. A person is entitled to be indemnified by the registrar if he or she suffers loss by reason of a mistake in an official copy. If you want to obtain an official copy, the HM Land Registry web site explains how to do this.

## A: Property Register

This register describes the land and estate comprised in the title.

EAST SUSSEX : WEALDEN

- 1 (03.02.1967) The Freehold land shown edged with red on the plan of the above Title filed at the Registry and being land on the north side of Browns Lane, Buxted.

## B: Proprietorship Register

This register specifies the class of title and identifies the owner. It contains any entries that affect the right of disposal.

Title absolute

- 1 (17.02.1972) PROPRIETOR: BUXTED PARISH COUNCIL of The Old Orchard, Ringles Cross, Uckfield TN22 1HF.
- 2 (17.02.1972) RESTRICTION-Except under an order of the registrar no disposition by the proprietor of the land is to be registered unless made in accordance with the Open Space Act 1906 or some other Act or authority.
- 3 (07.07.2016) RESTRICTION: No transfer or lease is to be registered without a certificate signed by a conveyancer that the transfer or lease did not contravene section 95(1) of the Localism Act 2011.

## C: Charges Register

This register contains any charges and other matters that affect the land.

- 1 A Conveyance of the land tinted pink on the filed plan and other land dated 27 May 1932 made between (1) William Henry Abbey (Vendor) and (2) Basil Ionides (Purchaser) contains covenants details of which are set out in the schedule of restrictive covenants hereto.
- 2 A Subsidiary Vesting Deed of the land tinted blue on the filed plan and other land dated 22 July 1932 made between (1) William Henry Abbey (Vendor) (2) Guy Temple Montacute Larnach-Nevill, Patrick Kirkman Hodgson and Isabel Nellie Larnach-Nevill and (3) The said Isabel Nellie Larnach-Nevill (Purchaser) contains covenants details of which are set out in the schedule of restrictive covenants hereto.
- 3 The land is subject to rights to use and maintain drains sewers watercourses gutters pipes cables and wires therein.
- 4 The land is subject to rights of user for the purpose of quiet recreation.

## Schedule of restrictive covenants

- 1 The following are details of the covenants contained in the Conveyance dated 27 May 1932 referred to in the Charges Register:-



## Schedule of restrictive covenants continued

COVENANTS by Purchaser to observe and perform the following stipulations namely ..... not at any time thereafter to use or suffer to be used the conveyed premises or any part thereof or any building erected thereon for the trades of a Licensed Victualler Tavern Keeper or Vendor of malt or spirituous liquors or for the sale manufacture or storage of ale beer wine or spirits or any other alcoholic or excisable liquors or for the purpose of a private or other club.

- 2 The following are details of the covenants contained in the Subsidiary Vesting Deed dated 22 July 1932 referred to in the Charges Register:-

COVENANT by the Purchaser with the Vendor and his successors in title that the Purchaser and her successors in title and assigns:-

(i) WOULD at all times thereafter pay a fair proportion of the expense of keeping in repair so much of the roadway forming part of Ordnance No.1609 coloured yellow on the said plan and leading from Brown's Lane to Views Wood as lay between the points "A" and "B" shewn on the said plan.

(ii) WOULD pay a fair proportion according to user (other than for farming purposes) of keeping the private roadway known as Brown's Lane partly coloured brown on the said plan and extending thence in a South easterly direction from Southern Railway line to the main Uckfield-Framfield Road in good repair and condition and in estimating such proportion the use of the said private roadway for building operations should be taken into account and the proportions as between the Purchaser and others liable to contribute towards the maintenance of the said private roadway should be settled by the Vendor's Surveyor whose decision should be final and whose costs should be paid in such proportion as they might decide

(iii) TO perform and observe the covenants and restrictions contained in the Second Schedule thereto.

THE SECOND SCHEDULE above referred to

### FIRST PART

NOT at any time thereafter to use or suffer to be used the property thereby conveyed or any part thereof or any building erected thereon for the trades of a licensed victualler tavern keeper or Vendor of Malt or Spirituous liquors or for the sale manufacture or storage of ale beer wine or spirits or any other alcoholic or exciseable liquors or for the purpose of a private or other club.

NOTE: The roadway coloured yellow referred to is now known as Tower Ride.

End of register

| H.M. LAND REGISTRY                 |        |       | TITLE NUMBER            |         |
|------------------------------------|--------|-------|-------------------------|---------|
|                                    |        |       | SX141343                |         |
| ORDNANCE SURVEY<br>PLAN REFERENCE  | COUNTY | SHEET | NATIONAL GRID           | SECTION |
|                                    | SUSSEX | XL 4  |                         | D       |
| Scale: 1/1250 Enlarged from 1 2500 |        |       | © Crown Copyright 1969. |         |



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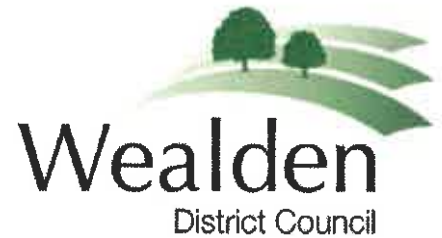
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OUR REF: ACV 16006  
ASK FOR: **Manny Singh 01892 602477**  
DATE: 21 June 2022  
YOUR REF:



Head of Planning and Environmental Services

Buxted Parish Council

**Wealden District Council's List of Assets of Community Value  
Notice of Intent to Dispose – The Dene (open space), Browns Lane, Manor Park, Uckfield,  
East Sussex TN22 1LA to TN22 1LE  
Nomination Reference: ACV 16006**

Thank you for your notice received on 20<sup>th</sup> June 2022 that in accordance with section 95(2) of the Localism Act 2011 Buxted Parish Council, the owner of the above land, wishes to enter into a relevant disposal of land which is listed as an asset of community value.

The interim moratorium period of 6 weeks ends on 3 August 2022. If a community interest group indicates to the Council in writing that it wishes to be treated as a potential bidder, the full moratorium period will extend until 20 December 2022, and the protected period will end on 20 December 2023. Any community interest group wishing to be treated as a potential bidder for the above named asset should write to the Council at [planning@wealden.gov.uk](mailto:planning@wealden.gov.uk) or Council Offices, Vicarage Lane, Hailsham BN27 2AX.

For further information about the Community Right to Bid and Assets of Community Value, please see the regulations at <http://www.legislation.gov.uk/ukxi/2012/2421/contents/made>

Yours sincerely,

Manny Singh  
On behalf of Environmental Services



## **Meeting of the Full Council**

**Monday 25 July 2022**

### **Agenda Item 11.0**

#### **TO CONSIDER A RESPONSE TO THE TRANSPORT FOR SOUTH EAST'S DRAFT STRATEGIC INVESTMENT PLAN**

##### **1.0 Summary**

- 1.1 Uckfield Town Council has been invited along with residents, businesses and wider stakeholders to comment on the Draft Strategic Investment Plan for Transport for South East.
- 1.2 Transport for South East is a regional body working in partnership with the 16 local authorities in the South East, for transport related matters in this area.
- 1.3 Rather than looking at specific areas in isolation, the purpose of this body is to review the whole of the South East and the connections and linkages between areas. The aim of the body is to determine what transport infrastructure is needed to boost the region's economy.
- 1.4 They are currently consulting on their draft Strategic Investment Plan which makes a compelling case for investors and sets out their ambitions. The deadline for feedback is 12 September 2022.
- 1.5 The weblink to the consultation can be found online at:  
<https://transportforsoutheast.uk.engagementhq.com/transport-for-the-south-east-strategic-investment-plan-consultation>
- 1.6 A copy of the summary document has been included at appendix A, and the survey follows the order of the documentation.
- 1.7 Members are therefore invited to respond individually or to advise the Town Clerk at the Full Council meeting if they wish for the Town Council to feed back formally as part of the consultation process.

##### **2.0 Recommendations**

- 2.1 Members are asked to consider whether they wish to respond to the consultation before 12 September 2022, and if they wish to respond individually or to provide a joint response on behalf of the Town Council.

Contact Officer: Holly Goring

# A Strategic Investment Plan for the South East

## **Summary**



# Introduction

Transport for the South East (TfSE) is the Sub-national Transport Body for the South East of England.

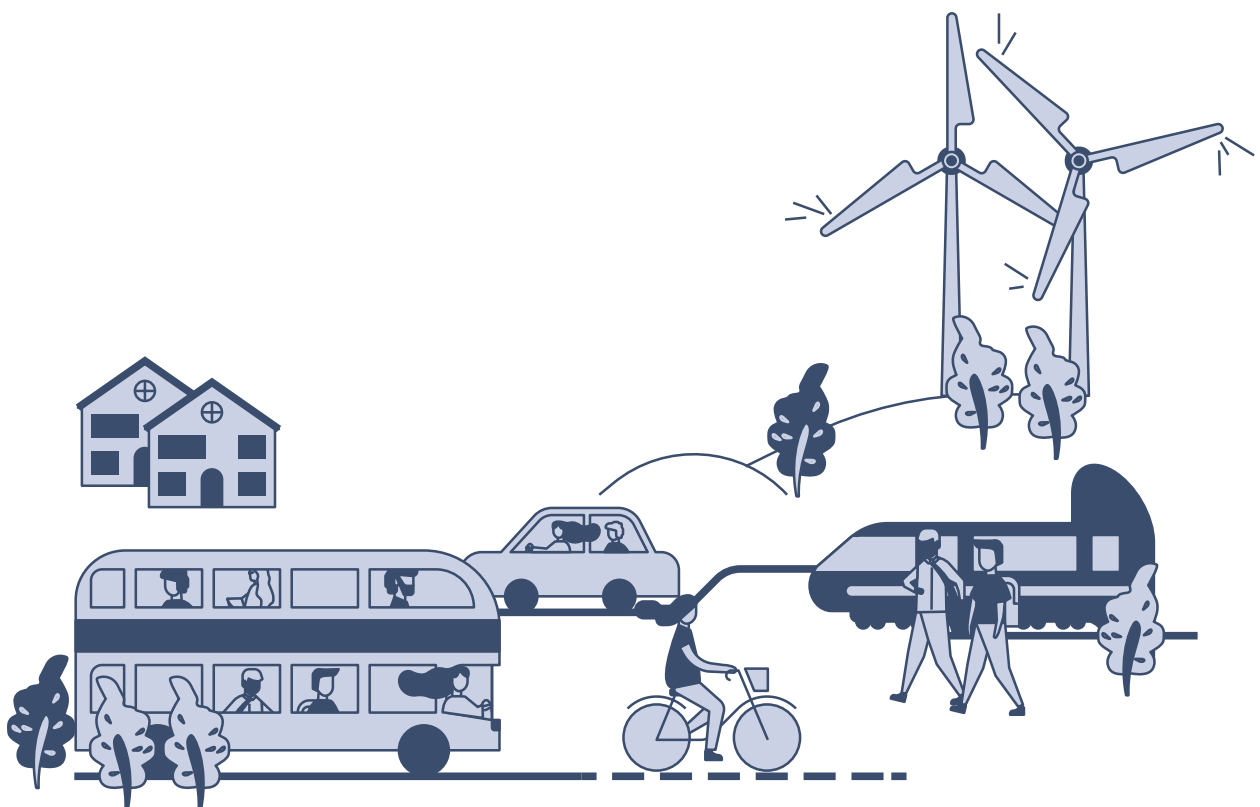
TfSE works across boundaries, thinks long term and advocates for bold action in the interest of its communities.



We were established in 2017 to determine what transport infrastructure is needed to boost the region's economy.

Our role is to add strategic value to local and national decision making and project delivery by making sure funding and strategy decisions about transport in the South East are informed by local knowledge and priorities.

As a partnership, we also ensure there is close alignment – a 'golden thread' – between local and national government in both the development of relevant policy and delivery of projects. For example, between local transport plans and national rail investment strategies.



# Transport Strategy Vision

**By 2050, the South East of England will be a leading global region for net-zero carbon, sustainable economic growth where integrated transport, digital and energy networks have delivered a step-change in connectivity and environmental quality. A high-quality, reliable, safe and accessible transport network will offer seamless door-to-door journeys enabling our businesses to compete and trade more effectively in the global marketplace and giving our residents and visitors the highest quality of life.**

Taken from TfSE's Transport Strategy (2020)



## The vision is underpinned by three strategic goals:



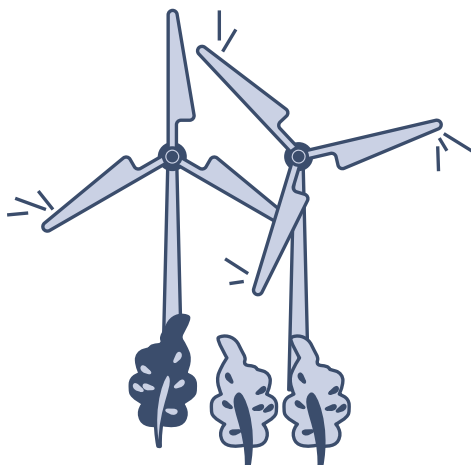
### Economic

Improve productivity and attract investment to grow our economy and better compete in the global marketplace;



### Social

Improve health, safety, wellbeing, quality of life and access to opportunities for everyone; and



### Environmental

Protect and enhance the South East's unique natural and historic environment.

# The Strategic Investment plan

We are delighted to introduce our Strategic Investment Plan (SIP) for South East England, which provides a framework for investment in strategic transport infrastructure, services and regulatory interventions in the coming three decades.





This plan provides a framework for delivering our Transport Strategy, which:

- is a blueprint for investment in the South East;
- shows how we will achieve our ambitions for the South East;
- is owned and delivered in partnership;
- as set out in the legislation to establish sub-national transport bodies, this document is intended to provide advice to the Secretary of State for Transport;
- is a regional plan with evidenced support, to which partners can link their own local strategies and plans – a golden thread that connects policy at all levels;

- provides a sequenced plan of multi-modal investment packages that are place-based and outcome-focused; and
- examines funding and financing options.

This plan presents a compelling case for action for investors, including government departments – notably the Treasury and Department for Transport (DfT) – as well as private sector investors. It is written for and on the behalf of the South East's residents, communities, businesses and political representatives.

# The Size of the Prize

TfSE's Economic Connectivity Review identified opportunities to significantly grow the economy in the South East.

With the right investment and policies, this study found there is potential to more than double the South East's GVA to **£500bn a year** by 2050.

This growth will not come from transport alone, but transport will be an important part of the jigsaw and an enabler of growth in other sectors.

Realising this opportunity will require an integrated approach to investment and delivery.

It will require working across institutional, sectoral and spatial boundaries.

With a total capital cost of **£45 billion** over 27 years – about **£1.5bn a year** – delivery of the interventions in this plan could deliver:



**21,000 additional  
new jobs**



**An additional  
£4bn in GVA each  
year by 2050**



**1.4 mega tonnes  
less CO2 equivalent  
emitted**

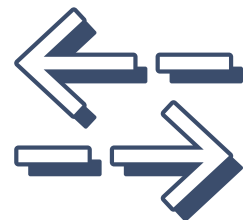
Delivery of the interventions  
would see each weekday:



**500,000 more  
rail trips**



**4 million fewer  
car trips**



**1.5 million more  
trips by bus, mass  
transit and ferry**

## **How the plan was developed**

This plan represents the culmination of five years of technical work, stakeholder engagement and institutional development.

This plan is aligned with and supports wider policy and government priorities at multiple levels and across multiple transport modes.

It is underpinned by a credible, evidence-based technical programme that has enabled TfSE and our partners to:

- understand the current and future challenges and opportunities in the South East;
- identify stakeholder priorities for their respective areas of interest;
- evaluate the impacts of a wide range of plausible scenarios on the South East's economy, society and environment;

- develop multi-modal, cross-boundary interventions;
- assess the impact of proposed interventions on transport and socio-economic outcomes; and
- prioritise the interventions that best address the South East's most pressing challenges and unlock the South East's most promising opportunities.

For more detailed information and a list of all documents that make up this credible, evidence-based technical programme view the full SIP at [www.tfse.org.uk](http://www.tfse.org.uk)

Within each package is a collection of well-considered interventions that seek to address the key investment priorities for the South East.



### **Decarbonisation and environment**

Accelerate decarbonisation of the South East, enabling the UK to achieve net zero by 2050 or sooner, and delivering a transport network better able to protect and enhance our natural, built and historic environments.



### **Adapting to a new normal**

Enable the South East's economy and transport systems to adapt sustainably to changing travel patterns and new ways of working and living as we learn to live with Covid and form changing trading relationships between the UK and EU.



### **Levelling up left behind communities**

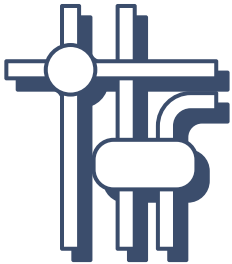
Deliver a more affordable and accessible transport network for the South East that promotes social inclusion, improves health and wellbeing, and reduces barriers to employment, learning, social, leisure, physical and cultural activity for all communities.



### **Regeneration and growth**

Attract investment to grow our economy, better compete in the global marketplace, and unlock regeneration and growth opportunities where this has been held back by inadequate infrastructure or poor integration between land use and transport planning.





### **World class urban transport systems**

Deliver world class and seamlessly-integrated, sustainable urban transport systems (rail, bus, tram, ferry, cycling and walking) for the South East's largest conurbations, to enable residents, businesses and visitors to travel easily and sustainably within and between built-up areas.



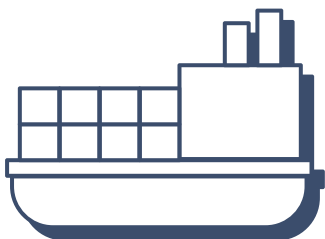
### **Transforming east – west connectivity**

Enhance our east – west corridors to same level as radial links to and from London to boost connectivity between our major economic hubs, the international gateways (ports, airports and rail terminals) and their markets.



### **Resilient radial corridors**

Deliver an increasingly reliable transport network that is smarter at managing transport demand, and more resilient to incidents, extreme weather and the impacts of a changing climate.



### **Global gateways and freight**

Enhance the capacity and contribution of the freight and logistics sector to the South East's economy through improved connectivity to Global Gateways and adapt to changing patterns of freight demand and trade.

## **Local and national policy context**

This SIP sits at the regional planning level, bridging the gap between national and local government.

This approach includes increasingly close alignment between the TfSE Transport Strategy and this plan with local transport plans to ensure individual community needs are well understood and that projects at every scale complement each other, avoiding waste and duplication of effort wherever possible.



## Wider policy context

### National



HM Government  
National Rail  
National Highways



Transport  
Decarbonisation  
Plan



Williams-Shapps  
Plan for Rail



Whole Industry  
Strategic Plan  
(WISP)



Road Investment  
Strategy (RIS)



Bus Back Better



Gear Change



Levelling Up

### Regional



Transport  
for the  
South East



Transport  
Strategy



Strategic Investment  
Plan (SIP)

### Local



Local Cycling &  
Walking Improvement  
Plans (CLWIP)



Local Transport  
Plans (LTP)



Bus Service  
Improvement  
Plans (BSIP)



Local Plans





# Packages of Interventions

TfSE has worked with partners, stakeholders and technical advisors to develop 24 coherent packages of complementary, multi-modal interventions that aim to deliver on our vision and objectives for the South East.

This combination of strategic investments will allow TfSE to achieve its objectives and, in doing so, support wider local, regional and national policy and priorities.

The packages broadly split into two groups:

**I. Global policy interventions** consisting of national regulatory and policy activity and local action (four of which have been quantitatively assessed).

**II. 24 place-based packages** of interventions presented at a sub-regional level, with many being multi-modal or mode-agnostic.

For full details on the packages of interventions, view the full SIP at [www.tfse.org.uk](http://www.tfse.org.uk)

# 1. Global policy interventions

The global policy interventions are designed to address the challenges and opportunities that affect the whole of the South East and the wider UK. These include existential challenges such as global warming and opportunities such as new mobility technologies.

The key global policy interventions that would help deliver the investment priorities of the South East are:



## 1.1. Decarbonisation

We aspire to deliver a faster trajectory towards net-zero than current trends, including rapid adoption of zero-emission technologies, to avoid the worst effects of human-induced climate change.



## 1.2. Public Transport Fares

We wish to reverse the real-terms increase in the cost of public transport compared to motoring.



## 1.3. New Mobility

We see great potential for new mobility (e.g. electric bikes and scooters) to boost active travel in the South East.



## 1.4. Road User Charging

We encourage the UK government to develop a national road user charging system to provide an alternative source of funding to fuel duty and to help manage demand in parallel to integrated local measures.



## 1.5. Virtual Access

The past two decades, amplified by the global Covid pandemic have shown how virtual working can help reduce demand for transport services.



## 1.6. Integration

We wish to see improvements in integration across and between all modes of transport in terms of infrastructure, services, ticketing and accessibility.

## 2. Solent and Sussex Coast

The Solent and Sussex Coast area includes the two largest conurbations in the South East – South Hampshire (Southampton, Portsmouth and surrounding built-up areas) and what TfSE terms the “Sussex Coast Conurbation” (Littlehampton – Worthing – Brighton). It spans from the New Forest in the west to Hastings in the east. It also includes the Isle of Wight.

TfSE has developed nine packages of interventions for this area with a total expected capital investment of **£11.8 billion** and **£1.3 billion** in additional economic value each year by 2050.







### 3. London to Sussex Coast

The London to Sussex Coast area covers the key corridors between London and the Sussex Coast conurbation (from Chichester to Eastbourne). It focusses on interventions in East Surrey, West Sussex and East Sussex (excluding the Hastings area).

TfSE has developed five packages of interventions for this area with a total expected capital investment of **£3.6 billion** and **£0.6 billion** in additional economic value each year by 2050.



## 4. Wessex Thames

The area TfSE refers to as Wessex Thames includes the whole of Berkshire, North Hampshire and West Surrey.

TfSE has developed three packages of interventions for this area with a total expected capital investment of **£10.4 billion** and **£1.2 billion** in additional economic value each year by 2050.

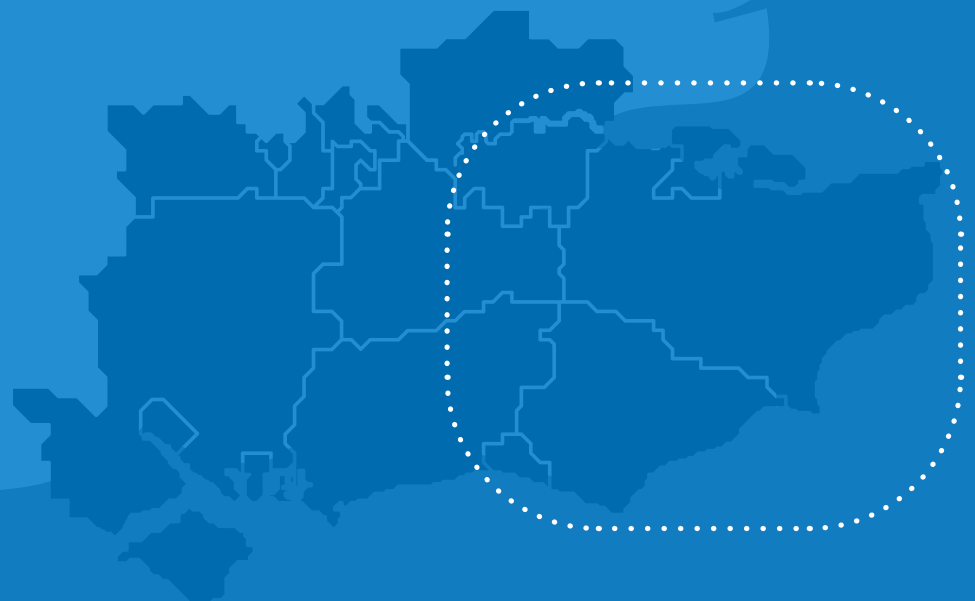




## 5. Kent, Medway and East Sussex

This area covers the whole of Kent and Medway, and the Hastings and Rother areas of East Sussex. It broadly reflects the Network Rail “Kent” Route and the area in the South East served by the “Integrated Kent” passenger rail franchise.

TfSE has developed seven packages of interventions for this area with a total expected capital investment of **£19.4 billion** and **£0.75 billion** in additional economic value each year by 2050, along with the long-term capacity and resilience required to keep the country’s most important gateway to trade with mainland Europe operating efficiently.



# Funding & Financing

We know that the credibility of our SIP, which is both ambitious and capital-intensive, needs to be underpinned by a pragmatic consideration of how it will be paid for.



In common with other comparable infrastructure programmes, the SIP's principal financial challenge will relate to funding (i.e. how the projects are ultimately paid for over time). Addressing this challenge will involve both making the best use of funds directed from government, and identifying new and innovative approaches (especially those that tap into the local and regional value that the interventions will generate).

For many of the proposed interventions, financing (i.e. how and from whom the cash is raised to meet the costs of construction as they arise) will also play an important role in ensuring value-for-money delivery.

The SIP is made up of a number of diverse interventions and there is not going to be a 'one size fits all' funding and financing solution that applies across the programme. TfSE itself may not be the body that delivers or pays for these interventions. But, as an organisation, we have an important role to play in making them a reality.

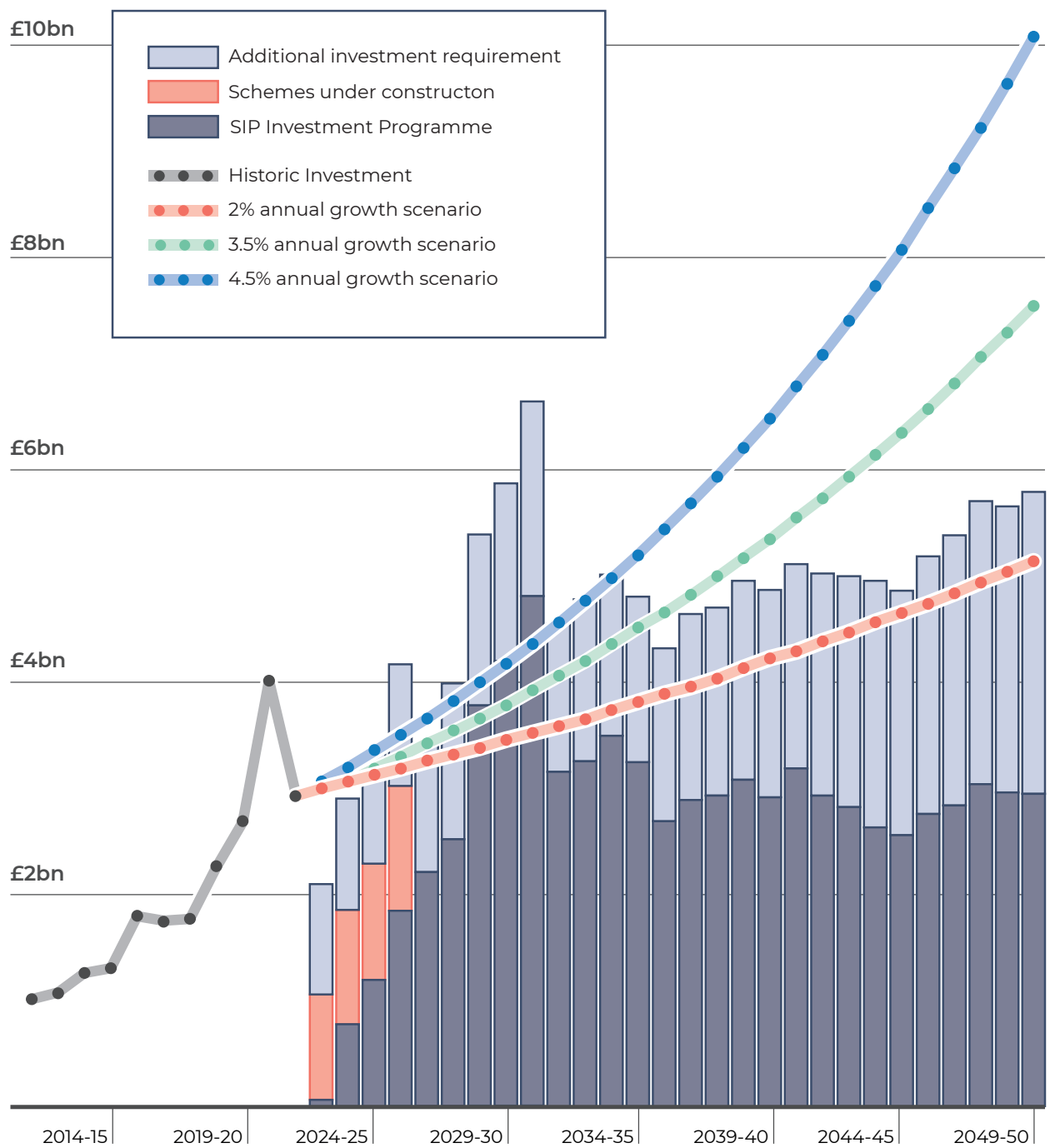
## The SIP's funding requirement in context

This chart compares the proposed future investment in transport in the South East (the SIP and assumed additional local expenditure) with illustrative future growth scenarios based on actual levels of Government spend since 2011-12.

This suggests that, even if spend were to grow at a slower rate than the historic average, the majority of the overall core programme (as well as much of the indicative ancillary investment) could theoretically be supported within an illustrative envelope of potential future central funding.



### Indicative investment requirement and historic and projected spend profiles



# Delivery

## Roles and Responsibilities

TfSE will work closely with partners to deliver the packages of interventions. No single organisation will be solely responsible for delivering this plan – its delivery is very much a shared endeavour.

Here is a summary of the key agencies we expect to be involved:

- Central Government
- Network Rail and Great British Railways
- National Highways
- Local Transport Authorities
- Private sector and third parties
- Local Planning Authorities

## Timing and phasing

In general, the vast majority of interventions included in the packages will be delivered through existing frameworks and investment cycles, in line with the Treasury Green Book and Department for Transport's appraisal guidance.

A small number of particularly complex and/or large-scale interventions may require bespoke procurement and delivery arrangements. Lessons should be captured from similar UK projects (e.g. Crossrail, HS2 etc.) to inform the approach for the delivery of these types of projects.

Timing the delivery of each intervention will also need to be carefully considered to avoid unintended negative consequences and ensure the greatest possible value for taxpayer and private investment.





## **Stakeholder engagement**

TfSE's Technical Programme has been supported by an extensive programme of stakeholder engagement.

TfSE has tailored their approach to stakeholder engagement at each stage of the technical programme and will continue to evolve its approach as the SIP moves into a delivery phase.

The profile of stakeholders who will need to be engaged in future stages may be different to those involved at earlier stages.

## **Monitoring and evaluation**

TfSE and its partners will establish appropriate governance to oversee the development, delivery and benefits realisation arising from interventions included in this strategy – particularly the larger and/or more complex interventions, which may require a bespoke approach for delivery.

TfSE will develop a set of Key Performance Indicators (KPIs) with targets which will be used to monitor and evaluate the implementation of this strategy.

## **Next steps**

TfSE is on a journey. Its role will evolve as it strengthens its capacity to support the delivery of this plan.



### **The next steps for TfSE are to:**

- identify and support key interventions that deliver the SIP that require additional support and capacity;
- secure higher levels of transport investment in the South East's strategic transport network; and
- support TfSE's key stakeholders in responding to and overcoming emerging transport challenges.

### **TfSE will do this by:**

- developing regional data, modelling and analytics capability;
- evolving to deliver the SIP; and
- implementing supporting strategies, including the Future Mobility Strategy and the Freight, Logistics, and International Gateways Strategy.

You can read the full SIP at  
[www.tfse.org.uk](http://www.tfse.org.uk)

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## **Meeting of the Full Council**

### **Monday 25 July 2022**

#### **Agenda Item 12.0**

#### **TO NOTE THE MAYOR'S ENGAGEMENTS**

##### **1.0 Summary**

- 1.1 The report sets out the engagements of the Town Mayor and Deputy Mayor.
- 1.2 Please note that the Mayor, Councillor J. Love and Deputy Mayor, Councillor D. French were re-elected on 23 May 2022.

#### **TO NOTE THE MAYOR'S ENGAGEMENTS**

|              |  |
|--------------|--|
| 25 June 2022 | Attendance at Holy Cross Church Thanksgiving, Caring and Sharing Service with Rev. Moseley |
| 2 July 2022  | Launch of Uckfield Festival, Bridge Cottage, Uckfield                                      |
| 9 July 2022  | Opening of Uckfield Festival Big Day, Uckfield   |
| 15 July 2022 | Opening of cinema at Linden Cottage Care Home  |
| 19 July 2022 | Visit to Uckfield Police Station, Uckfield with PCSO and family of former PC               |
| 23 July 2022 | Unveiling of plaque at Brown's Lane Rockery, Uckfield                                      |

#### **TO NOTE THE DEPUTY MAYOR'S ENGAGEMENTS**

|              |  |
|--------------|--|
| 19 July 2022 | Visit to Uckfield Police Station, Uckfield with PCSO and family of former PC |
|--------------|--|