

Meeting of the Full Council

Monday 23 January 2023

Agenda item 10.0

TO APPROVE THE RE-ALLOCATION OF EARMARKED RESERVES FOR PRIORITY PROJECTS IN 2023 AND 2024

1.0 Summary

- 1.1 Members will be aware that Uckfield Town Council has had to address a number of unforeseen matters in the past few months with regards to grounds equipment, diseased trees and infrastructure repairs in addition to unforeseen works within our buildings.
- 1.2 Officers have prepared a detailed budget for 2023-24 which members will be asked to approve and adopt in agenda item 13.0. This budget was prepared with the knowledge that some of the Town Council's earmarked reserves would need to be utilised in the short and medium term over the next 18 months, to address some of these unforeseen without placing more onto the taxpayer, and resulting in a further increase to the budget.
- 1.3 Works that have not been factored within the revenue budget for 2023-24 either due to action being required now or due to the extent of the costs, are as follows. Sufficient funds are available within earmarked reserves. It is advised that this report be looked at in accordance with the full earmarked reserves spreadsheet available in appendix A.

Existing earmarked reserve	Reduction/ Re-allocation/ Transfer amount	Reduction/ Transfer reason	Earmarked reserve total when transferred
Saving for future reconfiguration of buildings	Re-allocate £25,000	Transfer to Ash Dieback Earmarked reserve for 2023/24 winter programme of works	£35,000
Saving for future reconfiguration of buildings	Reduce by £20,000	Use to cover cost of purchase of Major Contoura Mower	£15,000
Playing Fields & Pitches	Reduce by £5,259	Use to cover the purchase of the Dene at £5,001 if members decide to purchase and contribute towards legal fees.	£0.00

Existing earmarked reserve	Reduction/ Re-allocation/ Transfer amount	Reduction/ Transfer reason	Existing earmarked reserve total when transferred
Consultants – Town Centre	Re-allocate £20,000	The Town Council has a substantial number of streetlighting repairs to address in 2023 and 2024, particularly existing older stock such as concrete columns. It is envisaged that this will exceed the revenue budget made available so it is proposed that £20,000 from the £95,300 remaining in the Consultants earmarked reserves be re-allocated to 'Streetlighting repairs.'	£75,300

2.0 Recommendation

2.1 Members are asked to approve the proposed re-allocations/reductions within the Town Council's existing earmarked reserves.

Contact Officer: Sarah D'Alessio/Holly Goring

Appendices: Appendix A: Earmarked reserves at 20 January 2023

Nominal Code Heading	Nominal	Year end Total				
	Code	As at 31 Mar 2022	Amount to add from 2022/23 budget	Amount to reduce - Expenditure during yr	Year end total at 31 Mar 2023	Notes
Fencing (now incl. hedgerow)	3199	3,824.00	0.00	1,298.11	2,525.89	Planting of hedgerow winter 2022-23
Boothland Wood	3165	500.00	0.00	0.00	500.00	
Building Maintenance Fund	3201	232,879.00	62,000.00	13,804.53	281,074.47	
* Civic Centre communal carpet		1,000.00	500.00	0.00	1,500.00	
* Five yearly EICRS		5,600.00	2,800.00	0.00	8,400.00	
* Saving for future reconfiguration of buildings		45,000.00	15,000.00	0.00	60,000.00	
CCTV Replacement Programme	3136	0.00	0.00	0.00	0.00	
Cemetery Enhancement (Wall)	3173	8,300.00	0.00	0.00	8,300.00	Year 4 Maintenance Programme Works did not go ahead.
Chapels Maintenance Programme	3134	0.00	0.00	0.00	0.00	Remove?
Civic Centre booking system		8,000.00	0.00	0.00	8,000.00	Not had capacity to deliver project in 2021/22 but will need to action as priority in 2023
Climate Change Projects (C/F from New Init)		5,700.00	0.00	0.00	5,700.00	Could be merged with Green Projects
Community Infrastructure Levy	3222	40,237.26	3,415.40	28,512.00	15,140.66	Includes CIL income in October 2022, and streetlighting expenditure
Consultants - Town Centre	3159	120,300.00	0.00	25,000.00	95,300.00	£25,000 to be moved to a new earmarked reserve - Ash Dieback
Covid Memorial Bench		300.00	0.00	0.00	300.00	
Data Protection	3228	1,680.00	0.00	0.00	1,680.00	
Dementia Training	3215	725.00	0.00	0.00	725.00	
Elections	3169	26,962.00	5,000.00	4,611.13	27,350.87	By-election in July 2022. Next full elections May 2023.
ESCC Verge Cutting Contribution (New Init)		9.00	4,356.00	4,356.00	9.00	2022/23 contract paid.
General Power of Competence		250.00	0.00	0.00	250.00	Need to do carry forward in April 2023, for unspent monies in 2022/23. This is a figure of £13,166.53 to be carried forward.
Green Projects		18,000.00	0.00	0.00	18,000.00	Green projects including vehicles
HMLNR Donation	3121	665.00	0.00	0.00	665.00	
HMLNR & WPLNR Supporters Group Donation	3225	0.00	0.00	0.00	0.00	Remove?
Joint Committee Master Plan Work	3202	50,000.00	0.00	0.00	50,000.00	Do not touch unless decision taken by the Uckfield Joint Regeneration Committee
Litter Bins/Policy	3178	1,708.00	0.00	0.00	1,708.00	
Old Timber Lane Maintenance	3111	16,500.00	250.00	0.00	16,750.00	
Play area enhancements	3185	10,000.00	0.00	0.00	10,000.00	
Professional Fees	3131	3,497.00	0.00	0.00	3,497.00	
Public Conveniences	3176	30,000.00	0.00	0.00	30,000.00	
Playing Fields & Pitches	3229	5,259.00	0.00	0.00	5,259.00	
Renewal/Upgrading Notice Boards	3210	2,512.00	0.00	1,374.00	1,138.00	Four new A1 noticeboards purchased for outside Civic Centre.
Re-surface Osborn Hall Car Park	3221	3,658.00	0.00	0.00	3,658.00	
Ridgewood Car Park Re-surface (RVH Improvements)	3172	16,885.00	11,000.00	0.00	27,885.00	£11k returned from RVH in Jan 2023.
Ridgewood Recreation Ground levelling	3189	2,493.00	0.00	0.00	2,493.00	
Seats, Signage for Tennis Courts	3207	595.00	0.00	0.00	595.00	Reallocate or donate to them?
Section 106 Agreements	3135	17,909.37	0.00	0.00	17,909.37	Could be utilised for Victoria Play Area Upgrade.
Signal Box Ext/Internal Maintenance	3192	6,280.00	0.00	0.00	6,280.00	New heating system has been installed.
Skatepark Peripheral Area	3117	2,542.00	0.00	0.00	2,542.00	
Speed Reduction	3220	3,199.64	0.00	0.00	3,199.64	
Street Furniture Donation	3122	1,200.00	0.00	0.00	1,200.00	
Street Light Timers/column inspections	3174	1,856.00	0.00	0.00	1,856.00	
Street Light replacement SOX lanterns	3224	8,000.00	2,500.00	0.00	10,500.00	
Telephone Boxes	3217	0.00	0.00	0.00	0.00	Remove?
Training	3143	724.00	0.00	0.00	724.00	Will have used by year ending 31 March 2023

Nominal Code Heading	Nominal Code	Year end Total As at 31 Mar 2022	Amount to add from 2022/23 budget	Amount to reduce - Expenditure during yr	Year end total at 31 Mar 2023	Notes
Tree (works) (General areas)	3118	4,701.00	0.00	0.00	4,701.00	
Tree planting (C/F from New Initiative)		718.38	2,000.00	1,693.37	1,025.01	New trees planted in winter 2022/23
Twinning Hospitality	3230	133.33	0.00	0.00	133.33	
Upgrading of IT Systems & Equipment	3142	0.00	0.00	0.00	0.00	Although currently no budget, keep this in for future underspend c/f
Vehicle Replacement	3141	10,000.00	5,000.00	0.00	15,000.00	
Weald Hall Floor	3177	55,500.00	5,000.00	0.00	60,500.00	
Weald Hall Replacement Backdrops (C/F from NI)		2,500.00	0.00	759.50	1,740.50	New stage curtaining purchased and replaced.
Weald on the Field	3219	0.00	0.00	0.00	0.00	
West Park Pavilion Scheme	3227	45,000.00	0.00	0.00	45,000.00	
White Rails Improvements	3125	1,200.00	0.00	0.00	1,200.00	
262 Saturday Bus Service		3.08	0.00	0.00	3.08	
		824,505	118,821	81,409	861,917.82	

943,326.46

943,326.46

New earmarked reserves created in 2022-23

Nominal Code Heading	Nominal Code	Year end Total As at 31 Mar 2022	Amount to add from 2022/23 budget	Amount to reduce - Expenditure during yr	Year end total at 31 Mar 2023	Notes
Ash Dieback		0.00	25000.00	18859.42	6140.58	Expenditure in Nightingale Wood & Boothland Wood - Sept and Nov 22. Awaiting invoice for works in Bridge Farm Wood.
Streetlighting repairs		0.00	5000.00	0.00	5000.00	
Upgrading Victoria Pleasure Ground facilities		0.00	10000.00	0.00	10000.00	To be used for Victoria Play Area upgrade
Future land expansion - Snatts Rd & HMLNR		0.00	2000.00	0.00	2000.00	
Foresters New Front Doors		0.00	500.00	0.00	500.00	
Luxfords New Dishwasher		0.00	500.00	0.00	500.00	
Civic Centre Lift Upgrade		0.00	5000.00	0.00	5000.00	
Climate Change Carbon emission projects		0.00	10000.00	0.00	10000.00	To be used towards solar panels/improvements to buildings

New initiatives for 2022-23

Nominal Code Heading	Nominal Code	Year end Total As at 31 Mar 2022	Amount to add from 2022/23 budget	Amount to reduce - Expenditure during yr	Year end total at 31 Mar 2023	Notes
Victoria and Ridgewood Rec Signage		0.00	1000.00	1000.00	0.00	Surplus used will be paid from signage revenue budget
ESCC Grass verge cutting (as above)		0.00	4356.00	4356.00	0.00	As above - already recorded.
Grass cutting ride on mower		0.00	9000.00	0.00	9000.00	Utilised, exact figure to be confirmed.
Replacement tools and equipment		0.00	2000.00	2000.00	0.00	Utilised.
Speed reduction initiative		0.00	2000.00	0.00	2000.00	
WPA & NHS Top-Up		0.00	1854.00	1854.00	0.00	Will be utilised by year end
262 Bus Service (as above)		0.00	3900.00	2941.22	958.78	Just await Q4 invoice in April 2023.
Platinum Jubilee Celebrations		0.00	500.00	500.00	0.00	Surplus covered by income.
Animal friendly bins		0.00	1500.00	0.00	1500.00	
Tree for tree planting (as above)		0.00	2000.00	1693.37	306.63	
Vic Pavilion additional CCTV		0.00	2000.00	2000.00	0.00	Project came in over amount, so surplus will be picked up under revenue
Civic Centre gutter clearance and bird netting		0.00	7000.00	5685.00	1315.00	Work carried out in May 2022
Civic Centre signage		0.00	2000.00	0.00	2000.00	