

# UCKFIELD TOWN COUNCIL



Minutes of the meeting of the **Finance Sub-Committee**,  
on Wednesday 28 February 2024 at 6.30 pm  
in the Council Chamber, Civic Centre, Uckfield.

**PRESENT:** Cllr. B. Cox (Chair) Cllr. P. Ullmann  
Cllr. D. Manvell Cllr. D. Ward  
Cllr. S. Mayhew (Vice-Chair)

**IN ATTENDANCE:**

21 members of the public

Sarah D'Alessio – Assistant Town Clerk & Responsible Financial Officer  
Holly Goring – Town Clerk

Minutes taken by Sarah D'Alessio

The Chair welcomed all those present and set out the order of the meeting. Applicants were invited to speak and were advised that they could speak for up to two minutes and questions may be asked by members to clarify details of their application.

**1.0 DECLARATIONS OF INTERESTS**

Members and officers were reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this agenda.

The Town Clerk read out the various declarations of interest submitted by members in advance of Finance Sub-Committee, and advised where they could speak but not vote, or not participate at all. This part of the meeting also set out the dispensations that had been given in respect of certain applications, in particular where members were aware that other Town Councillors held the role of Chair in organisations such as Uckfield Theatre Guild, Uckfield Bonfire & Carnival Society, The Luxford Centre & Ridgewood Village Hall Committee. Dispensations would allow the members to participate fully in both the discussion and vote, and for the meeting to be able to continue where possible.

**2.0 APOLOGIES FOR ABSENCE**

None received.

**3.0. MINUTES**

Minutes of the meeting of the Finance Sub-Committee held on the 9 January April 2024.

**FS.07.02.24**

It was **RESOLVED** that the minutes of the Finance Sub-Committee of the 9 January 2024 be taken as read, confirmed as a correct record and signed by the Chairman.

**4.0 RECEIVE INFORMATION FROM APPLICANTS FOR THE COMMUNITY GRANTS PROGRAMME 2024/25**

**FS.08.02.24**

Members of Finance Sub-Committee **RESOLVED** to suspend Standing Orders to allow grant applicants to speak.

The various representatives attending the meeting were asked to provide a summary of their application and any additional information which might support their application.

Committee members asked a number of questions to which the representatives responded during this part of the meeting.

Following the presentations from those attending and questions from Committee members, the Chair reminded the representatives of the subsequent format of the meeting, and advised that they could leave if they wished to, once they had spoken.

**FS.09.02.24**

The meeting then resumed and it was **RESOLVED** to reinstate Standing Orders.

The Chair advised that the meeting would now move into confidential business to enable members of Finance Sub-Committee to discuss the applications in detail and recommend the allocation of grant funding. These recommendations would be presented to General Purposes Committee on 18 March 2024 for review and ratification.

**6.0 CONFIDENTIAL BUSINESS**

**FS.10.02.24**

It was **RESOLVED** that pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, because of the confidential nature of the business to be transacted it was advisable in the public interest that the public be temporarily excluded and they were instructed to withdraw.

**FS.11.02.24**

Members **RESOLVED** to suspend standing orders at 8.46pm, to extend the meeting, to enable all agenda items to be discussed in full.

6.1

To consider the allocation of grants

Committee members worked through and considered each individual grant application on its own merits to consider whether funding should be provided, and if provided, to what amount. The figures and recommendations of the Finance Sub-Committee would be reviewed and ratified by General Purposes Committee at their next meeting on 18 March 2024.

**FS.12.02.24**

Members of the Finance Sub-Committee worked through the allocation of grant funding and **RESOLVED** to recommend to the General Purposes Committee that the following grants be awarded:

| <b>Community Grant Funding under the General Power of Competence</b> |  |
|--|--|
| 1. Family Support Work   | £2,255                                     |
| 2. Uckfield & District Preservation Society                          | £1,000                                     |
| 3. St Wilfrid's Hospice  | £1,100                                     |
| 4. Ashdown Radio Limited   | £1,000                                     |
| 5. The Luxford Centre  | £2,000                                     |
| 6. Proms on the Pitch  | £1,000                                     |
| 7. Uckfield Bonfire & Carnival Society                               | £4,000                                     |
| 8. Royal British Legion – Uckfield Branch                            | £200                                       |
| 9. Uckfield Music Club   | £450                                       |
| 10. Uckfield Theatre Guild   | £1,000                                     |
| 11. East Sussex Hearing  | £694                                       |
| 12. Uckfield Community Orchestra                                     | £400                                       |
| 13. Sussex Support Service CIC                                       | £800                                       |
| 14. Care for the Carers  | £2,500                                     |
| 15. Ridgewood Village Hall   | £4,134<br>(for banking and drainage works) |
| 16. Uckfield Housebound Club   | £245.62                                    |
| <b>TOTAL</b>   | <b>£22,778.62</b>                          |

The meeting closed at 10.12pm.