



## UCKFIELD TOWN COUNCIL

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**Town Clerk – Holly Goring**

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A meeting of the **PLANS COMMITTEE** to be held on  
**Tuesday 2<sup>nd</sup> April 2024**  
**Council Chamber, Civic Centre, Uckfield at 7.00pm**

### AGENDA

Under the Openness of Local Government Bodies Regulations 2014, members of the public are able to film or record during a committee meeting.

#### **1.0 DECLARATIONS OF INTEREST**

Members and Officers are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda. Should any Member consider that they require a dispensation in relation to any prejudicial interest that they may have, they are asked to make a written application to the Clerk well in advance of the meeting.

Notice should be given at this part of the meeting of any intended declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent.

#### **2.0 STATEMENTS FROM MEMBERS OF THE PUBLIC ON MATTERS ON THE AGENDA AT THE CHAIRMAN'S DISCRETION**

Members of the public are requested to notify the Town Council in advance of the meeting by emailing [admin@uckfieldtc.gov.uk](mailto:admin@uckfieldtc.gov.uk)

#### **3.0 APOLOGIES**

#### **4.0 MINUTES**

4.1 Minutes of the meeting held on 11<sup>th</sup> March 2024.

4.2 Action List – attached.

#### **5.0 PLANNING APPLICATIONS – attached.**

#### **6.0 DECISION NOTICES – attached.**

#### **7.0 TO ADVISE ON THE TOWN COUNCIL'S OBSERVATIONS AND COMMENTS ON PLANNING APPLICATIONS OUTSIDE THE USUAL CYCLE OF MEETINGS - attached.**

Town Clerk  
25<sup>th</sup> March 2024

## 5.0 PLANNING APPLICATIONS

### **WD/2024/0489/F DELVENE, SNATTS ROAD, UCKFIELD, TN22 2AN**

Addition of pitched roof over existing garage. Conversion of conservatory to dining room, and garage to bedroom with WC and en-suite. Steps to front door.

### **WD/2024/0298/F TRIFAST HOUSE, BOLTON CLOSE, BELLBROOK INDUSTRIAL ESTATE, UCKFIELD, TN22 1QW**

2.6 metre high security fence and gates.

### **WD/2024/0456/F CRANBROOK LODGE, 30A RINGLES CROSS, UCKFIELD, TN22 1HG**

Single storey rear addition.

### **WD/2023/3126/F 6 BOLTON CLOSE, UCKFIELD, TN22 1PH**

Change of use of industrial buildings from use classes E(g) and B8 to use class B2.

### **WD/2024/0295/F BREWERY COTTAGE, NORFOLK WAY, UCKFIELD, TN22 1EP**

The removal of a dilapidated glazed conservatory. To replace it with a white weatherboard single storey timber frame extension, with cat slide roof in red peg tiles to match the existing roof.

### **WD/2024/0557/AI 59 HIGH STREET, UCKFIELD, TN22 1AP**

Replace 1no. projecting signage with new 500mm. Retain existing brackets. Existing projecting sign brackets to be painted in blue to match new fascia. Replace 2no. fascia and 2no. logo with 2no. new blue fascia & 1no. new 290mm logo height. Omit 1no. logo. Replace 1no. ATM surround and decals with new. Remove solar film to allow for new window message and replace with new. New window message "A good way to bank" to be deployed. Decorate shopfront to match existing. Decorate set of handrails to match existing.

### **WD/2024/0317/F 9 FORGE CLOSE, UCKFIELD, TN22 5BQ**

Side family room extension and alterations to existing utility room.

### **WD/2024/0087/F 92 FRAMFIELD ROAD, UCKFIELD, TN22 5AT**

Proposed dropped kerb to enable vehicular access to driveway.

## 6.0 DECISION NOTICES

### **Approved:**

WD/2023/1005/O

OUTLINE APPLICATION FOR THE ERECTION OF TWO DWELLINGS WITH SITING AND ACCESS CONSIDERED AND ALL OTHER MATTERS RESERVED  
2 MILL DROVE, UCKFIELD, TN22 5AB

WD/2024/0008/F

INSTALLATION OF 2NO NEW ROOF LIGHTS AND ALTERATIONS TO PUB FENESTRATION.  
HIGHLANDS INN, EASTBOURNE ROAD, RIDGEWOOD, UCKFIELD, TN22 5SP

WD/2023/3035/FR

PART RETROSPECTIVE APPLICATION FOR RAISED DECKING, BALUSTRADING AND STEPS TO FRONT AND SIDE OF STATIC CARAVAN LOCATED IN REAR GARDEN.  
Linstead, Linden Chase, UCKFIELD, TN22 1EE

### **Response to Town Council**

The stationing of a caravan within the domestic curtilage of the dwelling house for use incidental to the enjoyment of the main dwelling house would not constitute a material change of use and would not therefore constitute development as defined under Section 55 of the Town & Country Planning Act 1990 (as amended). As such, planning permission is not required.

The decking and balustrading are freestanding and not fixed to the caravan.

WD/2024/0094/F

SMALL SIDE FIRST FLOOR EXTENSION AND FRONT PORCH AND BAY WINDOW  
7 JEFFREYS WAY, UCKFIELD, TN22 1JE

**Meeting of the Planning Committee**  
**Tuesday 2<sup>nd</sup> April 2024**

**AGENDA ITEM 7.0**  
**TO ADVISE ON THE TOWN COUNCIL'S OBSERVATIONS AND COMMENTS ON PLANNING APPLICATIONS OUTSIDE THE USUAL CYCLE OF MEETINGS.**

**1.0 Summary**

1.1 The report provides the Town Council's comments and observations on the applications listed that were not placed on an agenda as their date for response falls outside the usual cycle of Plans Committee meetings.

**2.0 Background**

2.1 At a meeting of Full Council on 8 April 2013 a resolution was made on the procedure for the Town Council's comments and observations on applications for which Wealden District Council need a response that would fall outside the usual cycle of planning meetings. FC.77.04.13.

**3.0 Procedure**

3.1 The following application was received from Wealden DC Planning on the 19<sup>th</sup> February 2024.

WD/2024/0206/F THE CEDARS, LONDON ROAD, UCKFIELD, TN22 1HY  
Erection of dwelling.

**4.0 Declaration of Interests**

4.1 As the applicant was an Uckfield TC Plans Committee member, all committee members (K. Bedwell, J. Love, S. Mayhew, P. Ullmann, D. Bennett), made a declaration of a personal interest.

**5.0 Comments**

5.1 Members were unable to comment on the application as they knew the applicant very well, as a colleague and in their capacity as Town Councillors.

**6.0 Recommendations**

6.1 It is recommended that members note the report.  
Contact Officer: Linda Lewis