



# UCKFIELD TOWN COUNCIL

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**Town Clerk – Holly Goring**

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A meeting of the **General Purposes Committee** to be held on  
**Monday 4 November 2024 at 7.00pm**  
**Council Chamber, Civic Centre, Uckfield**  
**AGENDA**

Under The Openness of Local Government Bodies Regulations 2014, members of the public are able to film or record during a committee meeting.

## **1.0 DECLARATIONS OF INTEREST**

Members and officers are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda. Should any Member consider that they require a dispensation in relation to any prejudicial interest that they may have, they are asked to make a written application to the Clerk well in advance of the meeting.

Notice should be given at this part of the meeting of any intended declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent.

## **2.0 STATEMENTS FROM MEMBERS OF THE PUBLIC ON MATTERS ON THE AGENDA AT THE CHAIRMAN'S DISCRETION**

## **3.0 APOLOGIES FOR ABSENCE**

## **4.0 MINUTES**

- 4.1 Minutes of the meeting of the General Purposes Committee held on the 23 September 2024
- 4.2 Action list – for information only
- 4.3 Project list – for information only

## **5.0 FINANCIAL MATTERS**

- 5.1 To note bills paid
- 5.2 To note the income and expenditure reports up to 31 August 2024
- 5.3 To note the Town Council's list of direct debits and standing orders
- 5.4 To consider the fees and charges for room hire in the Civic Centre and Foresters Hall for 2025-26
- 5.5 To initially consider the Service Level Agreements for:
  - (i) Wealden Volunteering, and:
  - (ii) Wealden Citizen's Advice

## **6.0 BUILDINGS**

- 6.1 To note the current position with the Council's buildings
- 6.2 To initially consider the feasibility report for the Signal Box

## **7.0 POLICY**

- 7.1 To review proposed amendments to the Town Council's Member Audit Policy

## **8.0 ADMINISTRATION**

- 8.1 To receive a report on Health and Safety within the Council
- 8.2 To receive Members' audit reports
- 8.3 To review the updated terms and conditions for hiring the Civic Centre and Foresters Hall

## **9.0 REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE ORGANISATIONS**

- 9.1 To consider reports from:-
  - (i) Wealden Citizens Advice
  - (ii) Wealden Volunteering
  - (iii) Wealden District Association of Local Councils – Mgt Committee
  - (iv) Wealden District Association of Local Councils – Planning Panel

## **10.0 CHAIRMAN'S ANNOUNCEMENTS**

## **11.0 TOWN CLERK'S ANNOUNCEMENTS**

## **12.0 CONFIDENTIAL BUSINESS**

To consider whether to **RESOLVE** to exclude the press and public (pursuant to the Public Bodies (Admission to Meetings) Act 1960) during consideration of the following confidential business to be conducted: -

- 12.1 To note bad debts
- 12.2 To consider an update on Luxfords Restaurant
- 12.3 To review the lease agreement for the first floor of Victoria Pavilion



Town Clerk  
29 October 2024