

ENVIRONMENT & LEISURE COMMITTEE FORWARD PLAN – 2025

STANDING ITEMS FOR GENERAL PURPOSES AGENDA	REPORT LEAD
Minutes from the last meeting	Senior Admin
Action list	Mgt Team
Project list	Mgt Team
Bills paid	Senior Admin
Income and expenditure reports	TClerk / Asst TC
Estates Update	E&F Manager
Reports from working groups	Councillor representatives
Reports from outside bodies	Councillor representatives
Marketing report (confidential business)	Marketing & Comms Assistant

DATE OF MEETING	DESCRIPTION OF AGENDA ITEM/REPORT	
13 OCTOBER 2025	Minutes from Allotment Conference on 10 September 2025	SA Officer
	Update on a management plan for Snatts Road Cemetery	Head Groundsman
	Additional access point to allotments via land owned by League of Friends of the hospital	SA Officer
	Update on the Our Parks initiative 2025	SA Officer
	Initial update on application to Football Foundation for new 3G pitch in Uckfield	Town Clerk
	Update on the installation of new play area equipment	Estates
	Progress update from the Fees & Charges Working Group	SA Officer
CONFIDENTIAL	Marketing Report	M&CE Officer

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DATE OF MEETING	DESCRIPTION OF AGENDA ITEM/REPORT	
24 NOVEMBER 2025	To review fees and charges for Allotments, Snatts Road Cemetery & provision of Sports Hire	SA Officer & Town Clerk
	Update from Allotment Working Group	SA Officer
	Update Cemetery Rules & Regulations – no artificial grass	SA Officer
	To consider budget priorities	Estates Manager
CONFIDENTIAL	Marketing Report	M&CE Officer

Additions:

Showcase Community Groups – picked up by Wealden Volunteers Fair in November 2025.

ECO Expo 21 March 2026