

Meeting of the Environment and Leisure Committee

Monday 19 January 2026

Agenda Item 5.3

COVERING REPORT - AMENDED

TO CONSIDER AN AMENDMENT TO THE ALLOTMENT AGREEMENT AND RENTAL REVIEW NOTICE

1.0 Update on amendments made

The initial report was issued whilst this covering report is to highlight some changes made to items 2.2 and 2.3. It has been suggested that we *should* retain the six months' notice period for tenants during any rental review and bring the review period forward to September, instead.

Updates are:

Item 2.2:

The current rent revision clause requires at least six months' notice of any increases and will be reviewed in September each year for an increase in the following April (see App A & App B).

Item 2.3:

This notice will be given by way of signs on notice boards and gates, or by newsletters etc. Failure to give notice to any individual tenant will not invalidate the tenants' rent increase.

2.0 Recommendation

2.1 Members are asked to agree for the amended report and rental agreement to be revised before issuing a letter to allotment tenants prior to 6 April 2026, which provides 12 months' notice of the revised charging schedule.

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